

WEXFORD COUNTY
VETERANS SERVICE COMMITTEE
CHAIRMAN – JOE PORTERFIELD
DIRECTOR – KATHY CLINE
VSO – CHARLES SCHMITT

(A) CALL TO ORDER – Meeting call to order January 8th, 2025, at 3:00 P.M. by Joe Porterfield.

(B) ROLL CALL: Gray Taylor, Jack Baughan, Joe Porterfield, Rhonda Workman, Greg Schmidt, Charles Schmitt.

(C) PLEDGE OF ALLEGIANCE: Everyone stood to recite the pledge allegiance

(D) ADDITIONS/DELETIONS TO THE AGENDA: None.

(E) APPROVAL OF AGENDA: Motion made by Rhonda Workman & 2nd by Greg Schmidt to approve the agenda. Motion passed.

(F) APPROVAL OF THE MINUTES FOR: Motion made by Greg Schmidt & 2nd by Rhonda Workman to approval of December 11th, 2024, minutes meeting. Motion passed.

(G) **Joe Porterfield said let's have a word of prayer for the passing of Kathy Cline – she will be missed!**

(H) PRESENTATIONS AND REPORTS: None presented.

(I) PUBLIS COMMENTS: Public comments are limited to 3 minutes per person. Have 2 veterans present to see what we do! No comments.

(J) AGENDA ITEMS:

(1) Financial/Directors HR Report: Given by Charles Schmidt.

(A) Veterans Service Expenditures:

- (a) Office Supplies - \$1,296.17
- (b) Contracted Services - \$40,356.95
- (c) Travel & Conferences - \$621.23
- (d) Vehicle Manut. & Operations - \$1,815.80
- (e) Memorial Wall/Expenses - \$(548.76)
- (f) Expo/Expenses - \$231.55

(B) Grant Expenditures:

- (a) Office Supplies - \$1,500.00
 - (b) Contracted Services - \$(500.00)
 - (c) Travel & Conferences - \$1,308.31
 - (d) Veterans Grant Expenses - \$0.00
 - (e) Promotional - \$5,693.02
 - (f) Veterans Expo - \$(3,228.15)
 - (g) New Freedom/Ride - \$1,704.35
 - (h) Balance held in Emergency Fund \$40,356.95 as of 12/31/2024
- Request authorized for the period ending: 12/31/2024

(2) Directors HR Report for January 8th 2025: Given by Charles Schmidt:

Veterans seen in office-64, logged phone contacts-0, veterans who received emergency assistance-0, Veterans ineligible/denied for emergency assistance-0, and County Burial benefits and letters have been initiated-2, County Burial Benefits ineligible –0. Total expenditures as 12/31/2024 \$147,766.90. Available Balance as of 12/31/2024

\$52,204.14! Total percentage of budget used 74.28%!

On December 18th, 2024 our Director, Kathleen Cline passed away unexpectedly. We are working through the tragic loss by coordinating with the County Offices and the MVAA Grant Office to maintain operations.

We were able to service 64 Veterans this month. Additionally, we had a meeting with Habitat for Humanity's new hire, Teresa. Part of her job is to assist Veterans with home improvement grants. This is a phenomenal resource that may be used in instances like home upgrades for safety issues.

2024 Veterans seen totals – 953 Veterans/Family members, averaging 79.41 a month (4.96 a day). (2022 average 37 a month, 2.31 a day, 2021 was even less than that).

Motion made by Joe Porterfield & 2nd by Rhonda Workman to approve the Financial and Director Report as given for January 8th, 2025.- Motion passed.

(3) Operation Discussion:

(a) Transition/Limitation: Transition – We have on-site training with the MVAA Grant Manager on January 25th, 2025 at 1000hrs. Additionally, Charles has received the new/update Credit Card. There have been no issues with continuing office bill payment submissions. The new Director position will be posted.

(b) Current issues – No Fax Capability: Printing and scanning capability are severely degraded, and no land line phone capability (cell phone has extremely spotty service in office but is now not operational). As we continue to work through these challenges, the priority is to continue to get Veterans the benefits they have earned without costing them time and money.

(c) On Point 4 Veterans/Wexford Veterans Project Program Approval. Bigger conference room for Mike Coonan room.

(d) Outreach/Appointments: Motion made by Rhonda Workman, 2nd by Greg Schmitt to have Joe Porterfield talk to Mike Coonan about a bigger meeting room – motion passed.

(J) Emergency Assistance: None.

(K) OLD BUSINESS: None.

(L) COMMITTEE COMMENTS: None

(M) CHAIR COMMENTS: Kathy Cline will be missed – RIP Kathy.

(N) NEXT MEETING: February 12th, 2025 @ 3:00 P.M.

(O) ADJOURN: Motion made by Gary Taylor, 2nd by Greg Schmidt to adjourn.

(P) There being no further business to come before the WCVS Commissioner the meeting was duly closed at 3:36 P.M. Next schedule meeting is January 8th, 2025 @ 3:00 P.M.!

Joe Porterfield
Chairman

Kathy Cline
Director

Jack Baughan
Secretary

Charles Schmitt
Veterans Service Officers