



Wexford County

FINANCE & APPROPRIATIONS COMMITTEE

Brian Potter, Chair

NOTICE OF MEETING

The Finance and Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on Thursday, October 8, 2026, beginning at 12:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE SEPTEMBER 23, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Approval of the Claims *(Clerk's Office)*
 - 2. FY 2027 Snowmobile Law Enforcement Program Grant Agreement 4
 - 3. 2026 Apportionment Report 6
 - 4. FY 2027 Budget Discussion
 - a. Snow Removal/Janitorial RFP Update
 - b. Sheriff's Office Vehicle Replacements
 - c. Upcoming Capital Improvement Projects
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
September 23, 2026

The regular meeting was called to order by Chairman Potter at 12:00 p.m., in the Commissioners Room, 3rd Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent: None.
Also Present: Jami Bigger, Deputy Administrator & HR Director; Kristi Nottingham, County Treasurer; Alaina Nyman, County Clerk; Joe Porterfield, County Administrator/Equalization Director; Mike Soloman, Drain Commissioner; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

G.11. Victim Rights Grant Agreement – Prosecutor’s Office

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the September 08, 2026, regular meeting minutes. A vote was called, all in favor. Motion passed.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve paying the claims in the amount of \$168,543.51. A vote was called, all in favor. Motion passed.

G.2. Revenue & Expense Report

Administrator Porterfield stated everything is on track and departments are starting to enter numbers for the budget.

G.3. Ball Drain Proposal

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve the proposal from Spicer Group in the amount of \$38,000 to furnish professional engineering services in connection with the Section 197 Boundary Review, Study & Report, and Board of Determination Phases for the Ball Drain in Haring and Selma Townships and to waive the competitive bidding requirements of policy D-1.0, section I.1.b. A vote was called, all in favor. Motion passed.

Mr. Soloman, the County Drain Commissioner, added that the engineering and legal expenses do not have to be bid out. These expenses will be paid for by the County.

G.4. Computer Replacement Purchase Request – Dell Technologies

A motion was made by Comm. Nyman and supported by Comm. Taylor to forward a recommendation to the full board to approve the quote in the amount of \$24,265.71 from Dell Technologies to replace several outdated computers in the courthouse and to waive the competitive bidding requirements of policy D-1.0, section I.1.b. A vote was called, all in favor. Motion passed.

Mr. Porterfield stated that this represents approximately half of the computers that need to be updated. Moving forward, he plans to establish a five-year replacement cycle for the computers.

G.5. HVAC Replacement – Animal Shelter

A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve the quote in the amount of \$8,550, utilizing donation funds from Maveric Mechanical and Plumbing to replace the HVAC at the Animal Shelter. A vote was called, all in favor. Motion passed.

G.6. Budget Amendment

A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve the budget amendment in the amount of \$8,550 to replace the HVAC at the Animal Shelter. A vote was called, all in favor. Motion passed.

G.7. RapidSOS Contract – Sheriff's Office

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Order Form and Agreement with RapidSOS in the amount of \$1,525 and for a term of 5 years. A vote was called, all in favor. Motion passed.

G.8. Catholic Human Services EOP Contract – Community Corrections

A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Enhanced Outpatient Program proposal provided by Catholic Human Services for Community Corrections. A vote was called, all in favor. Motion passed.

G.9 Discussion on Mrs. Myers Contract Extension – Veterans Services

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve extending the contract with Lisa Meyers through November 1, 2026, to assist with fundraising for the Veterans Memorial Wall. A vote was called, all in favor. Motion passed.

G.10. CHS Peer Recovery Coach Contract – Opioids Funds

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the one-year agreement between Wexford County and Catholic Human Services in the amount of \$70,000, utilizing Opioid Settlement funds to provide Peer Recovery Coach services. A vote was called, all in favor. Motion passed.

G.11. Victim Rights Grant Agreement – Prosecutor’s Office

A motion was made by Comm. Bengelink and supported by Taylor to forward a recommendation to the full board to approve the Victim Rights Grant Agreement between Michigan Department of Health and Human Services and Wexford County Prosecutor for the period of October 1, 2026, through September 30, 2027, in the amount of \$53,967. A vote was called, all in favor. Motion passed.

CORRESPONDENCE

None.

ADMINISTRATOR’S COMMENTS

Mr. Porterfield informed the committee of the following:

- The budget process is underway.
- The County received approximately \$800,000 in opioid settlement funds and has utilized approximately \$400,000 to date. All recipients of opioid funds provide reports detailing how the funds are utilized and impacted they are having on the community.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 12:10 p.m. A vote was called, all in favor. Motion passed.

Brian Potter, Chair

Megan Swanberg, Recording Secretary



**FY 2027 SNOWMOBILE LAW ENFORCEMENT PROGRAM
GRANT AGREEMENT**

Issued by authority of part 821 Snowmobiles, 1994 PA 451, as amended.

This Agreement is between the Department of Natural Resources for and on behalf of the State of Michigan (DEPARTMENT) and Wexford County
Federal Tax Identification Number 38-6007337 (GRANTEE).

1. The Agreement period is **October 1, 2026** through **April 30, 2027**.
2. The GRANTEE has been approved by the DEPARTMENT to receive Snowmobile Law Enforcement funding for the following scope of work:
 - a. Snowmobile law enforcement and related activities with emphasis on the state-designated snowmobile trail system and other public land. This funding is not meant to support enforcement of local ordinances.
 - b. Snowmobile law enforcement program operating expenses.
 - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
 - d. Purchase of the following equipment for snowmobile law enforcement purposes:
None
3. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of snowmobile law enforcement and related activities, operating expenses and CSS&M, but not to exceed
Four Thousand Dollars **\$4000**
 - b. To grant to the GRANTEE a sum of money up to 85 percent of the total eligible cost of equipment purchased for snowmobile law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed
None Dollars **\$0**
4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
 - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, PO Box 30257, Lansing, MI 48909-7757.
 - b. The GRANTEE'S contact for this grant is:
Name _____ Title _____
Address _____
City, State, ZIP _____
Telephone No. _____ Fax No. _____
E-mail _____

SNOWMOBILE LAW ENFORCEMENT
GRANT AGREEMENT

5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by **May 31, 2027**.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a) the GRANTEE has signed it and returned it, and
 - b) the DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

Name (Print) _____ Title _____

Signature _____ Date _____

DEPARTMENT OF NATURAL RESOURCES

Name (Print) _____ Title _____

Signature _____ Date _____

Send this completed, signed agreement to:

kennedyr@michigan.gov
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PARKS AND RECREATION DIVISION
PO BOX 30257
LANSING MI 48909-7757

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

_____, County, Michigan

STATE OF MICHIGAN

County of _____ } SS

Subscribed before me this _____

Day of _____ year _____

My commission expires _____,

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total		(D) Est. Authority		(E) Total Debt		(F) Est. Authority Debt		(G) Est. Total		(H) Total	
		Operating		Oper.		Rate		Tax Dollars		Tax Dollars		Taxable Value	
		Rate	Rate	Tax Dollars	Tax Dollars	Rate	Rate	Tax Dollars	Tax Dollars	Tax Dollars	Tax Dollars	Taxable Value	Taxable Value
DDA - CADILLAC	21,053,843.00	1.7668		37,197.93		0.0000		0.00		37,197.93		0.00	0.00
EMS - NORTHWEST WEXFORD EMERGENCY AUTHORITY	229,570,229.00	3.9317		902,601.27		0.0000		0.00		902,601.27		0.00	0.00
LIBRARY - WEXFORD COUNTY	1,491,576,810.00	0.7143		1,065,433.32		0.0000		0.00		1,065,433.32		0.00	0.00
TRANSIT - WEXFORD COUNTY	1,491,576,810.00	0.5715		852,436.15		0.0000		0.00		852,436.15		0.00	0.00

Local K12 School District Name	(B) Total Taxable Value	(C) Total		(D) Total Commercial		(E) HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars	(G) Non Homestead Operating Rate		(H) Total Debt / Sinking Fund / Bldg Site Rate		(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars		(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RentZone		Non Homestead Comm. Pers. Operating Rate
		Nonhomestead Taxable Value	Personal Taxable Value	Supplemental Tax Dollars	Est. HH / Supplemental Tax Dollars			Est. Debt / Sinking Fund / Bldg Site Rate	Est. Debt / Sinking Fund / Bldg Site Tax Dollars	RentZone Taxable Value	Operating Rate								
BENZIE COUNTY CENTRAL SCH	229,904.00	151,369.00	0.00	0.00	0.0000	0.00	0.00	17.9693	2,719.99	2,227.4	512.09	0.00	0.00	0.0000	0.00	3,232.08	0.00	5.9693	
BUCKLEY COMM SCHOOL DISTRICT	81,273,109.00	24,234,305.00	182,100.00	0.00	0.0000	0.00	0.00	18.0000	437,310.09	4,300.00	349,474.37	0.00	0.00	0.0000	0.00	786,784.46	0.00	6.0000	
CADILLAC AREA PUBLIC SCHOOLS	1,009,411,691.00	440,291,762.00	23,944,400.00	0.00	0.0000	0.00	0.00	18.0000	8,066,518.12	4,600.00	4,643,293.32	0.00	0.00	0.0000	0.00	12,709,811.44	0.00	6.0000	
KINGSLEY AREA SCHOOL	7,693,979.00	1,771,836.00	0.00	0.00	0.0000	0.00	0.00	17.4035	30,836.18	0.0000	0.00	0.00	0.0000	0.00	30,836.18	0.00	5.4035		
MANTON CONSOLIDATED SCHOOLS	163,125,415.00	55,892,274.00	2,820,200.00	0.00	0.0000	0.00	0.00	18.0000	1,022,982.13	7,691.66	1,254,695.44	0.00	0.0000	0.0000	0.00	2,277,677.57	0.00	6.0000	
MCBAIN RURAL AGR SCHOOL DIST	734,394.00	67,574.00	0.00	0.00	0.0000	0.00	0.00	18.0000	1,036.33	3,779.94	2,775.94	0.00	0.0000	0.0000	0.00	3,812.27	0.00	6.0000	
MESICK CONSOLIDATED SCH DIST	221,541,144.00	90,353,566.00	3,101,900.00	0.00	0.0000	0.00	0.00	17.4879	1,597,119.15	0.00	0.00	0.00	0.0000	0.0000	0.00	1,597,119.15	0.00	5.4879	
PINE RIVER AREA SCHOOLS	7,667,274.00	3,246,460.00	32,500.00	0.00	0.0000	0.00	0.00	18.0000	58,631.28	3,040.00	23,308.51	0.00	0.0000	0.0000	0.00	81,939.79	0.00	6.0000	

(A) Community College Name	(B) Taxable Value	(C)	(D)	(E)	(F)	(G)	(BB)	(II) Total Taxable Value
		Total Operating Rate	Est. Community College Oper. Tax Dollars	Total Debt Rate	Est. Community College Debt Tax Dollars	Est. Total Community College Tax Dollars	Total RenzZone Taxable Value	
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars
TRAVERSE BAY	89,096,992.00	0.1800	16,037.46	2.6694	237,835.51	0.0000	0.00	253,872.97
WEXFORD-MISSAUKEE	1,402,479,818.00	0.2630	368,852.19	5.7116	8,010,403.73	0.0000	0.00	8,379,255.92

Township / City	Village	School Code	Local School District	Total		Total		Total	
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate	NonHomestead Property Tax Rate
Antioch		83010	CADILLAC AREA PUBLIC SCHOOLS	31.0324	49.0324	31.0324	49.0324	31.0324	49.0324
Antioch		83070	MESICK CONSOLIDATED SCH DIST	26.4324	43.9203	26.4324	43.9203	26.4324	43.9203
Antioch	MESICK	83070	MESICK CONSOLIDATED SCH DIST	37.3830	54.8709	37.3830	54.8709	37.3830	54.8709
Boon		83010	CADILLAC AREA PUBLIC SCHOOLS	30.2262	48.2262	30.2262	48.2262	30.2262	48.2262
Boon	HARRIETTA	83010	CADILLAC AREA PUBLIC SCHOOLS	37.2262	55.2262	37.2262	55.2262	37.2262	55.2262
Boon		83070	MESICK CONSOLIDATED SCH DIST	25.6262	43.1141	25.6262	43.1141	25.6262	43.1141
Cedar Creek		83060	MANTON CONSOLIDATED SCHOOLS	30.9859	48.9859	30.9859	48.9859	30.9859	48.9859
Cherry Grove		67055	PINE RIVER AREA SCHOOLS	29.0503	47.0503	29.0503	47.0503	29.0503	47.0503
Cherry Grove		83010	CADILLAC AREA PUBLIC SCHOOLS	30.6103	48.6103	30.6103	48.6103	30.6103	48.6103
Clam Lake		57030	MCBAIN RURAL AGR SCHOOL DIST	29.0436	47.0436	29.0436	47.0436	29.0436	47.0436
Clam Lake		67055	PINE RIVER AREA SCHOOLS	28.3037	46.3037	28.3037	46.3037	28.3037	46.3037
Clam Lake		83010	CADILLAC AREA PUBLIC SCHOOLS	29.8637	47.8637	29.8637	47.8637	29.8637	47.8637
Colfax		83010	CADILLAC AREA PUBLIC SCHOOLS	28.8104	46.8104	28.8104	46.8104	28.8104	46.8104
Colfax		83060	MANTON CONSOLIDATED SCHOOLS	31.9020	49.9020	31.9020	49.9020	31.9020	49.9020
Colfax		83070	MESICK CONSOLIDATED SCH DIST	24.2104	41.6983	24.2104	41.6983	24.2104	41.6983
Greenwood		28090	KINGSLEY AREA SCHOOL	21.1563	38.5598	21.1563	38.5598	21.1563	38.5598
Greenwood		83060	MANTON CONSOLIDATED SCHOOLS	31.9731	49.9731	31.9731	49.9731	31.9731	49.9731
Greenwood		83070	MESICK CONSOLIDATED SCH DIST	24.2815	41.7694	24.2815	41.7694	24.2815	41.7694
Greenwood	BUCKLEY	28035	BUCKLEY COMM SCHOOL DISTRICT	28.2860	46.2860	28.2860	46.2860	28.2860	46.2860
Hanover		28035	BUCKLEY COMM SCHOOL DISTRICT	36.3635	54.3635	36.3635	54.3635	36.3635	54.3635
Hanover		28035	MESICK CONSOLIDATED SCH DIST	27.1112	44.5991	27.1112	44.5991	27.1112	44.5991
Hanover		83070	CADILLAC AREA PUBLIC SCHOOLS	29.1007	47.1007	29.1007	47.1007	29.1007	47.1007
Haring		83010	CADILLAC AREA PUBLIC SCHOOLS	28.5955	46.5955	28.5955	46.5955	28.5955	46.5955
Henderson		83010	CADILLAC AREA PUBLIC SCHOOLS	30.9572	48.9572	30.9572	48.9572	30.9572	48.9572
Liberty		83060	MANTON CONSOLIDATED SCHOOLS	28.7412	46.7412	28.7412	46.7412	28.7412	46.7412
Selma		83010	CADILLAC AREA PUBLIC SCHOOLS	24.1412	41.6291	24.1412	41.6291	24.1412	41.6291
Selma		83070	MESICK CONSOLIDATED SCH DIST	28.7524	46.7524	28.7524	46.7524	28.7524	46.7524
Slagle		83010	CADILLAC AREA PUBLIC SCHOOLS	35.7524	53.7524	35.7524	53.7524	35.7524	53.7524
Slagle	HARRIETTA	83010	CADILLAC AREA PUBLIC SCHOOLS	24.1524	41.6403	24.1524	41.6403	24.1524	41.6403
Slagle		83070	MESICK CONSOLIDATED SCH DIST	30.5206	48.5206	30.5206	48.5206	30.5206	48.5206
South Branch		83070	MESICK CONSOLIDATED SCH DIST	25.9206	43.4085	25.9206	43.4085	25.9206	43.4085
South Branch		83070	MESICK CONSOLIDATED SCH DIST	27.3507	44.8386	27.3507	44.8386	27.3507	44.8386
Springville		83070	MESICK CONSOLIDATED SCH DIST	38.3013	55.7892	38.3013	55.7892	38.3013	55.7892
Springville	MESICK	83070	BENZIE COUNTY CENTRAL SCH	26.3603	44.3296	26.3603	44.3296	26.3603	44.3296
Wexford		10015	BUCKLEY COMM SCHOOL DISTRICT	28.4329	46.4329	28.4329	46.4329	28.4329	46.4329
Wexford		28035	MESICK CONSOLIDATED SCH DIST	27.2581	44.7460	27.2581	44.7460	27.2581	44.7460
Wexford		83070	CADILLAC AREA PUBLIC SCHOOLS	42.8263	60.8263	42.8263	60.8263	42.8263	60.8263
Cadillac		83010	MANTON CONSOLIDATED SCHOOLS	46.4172	64.4172	46.4172	64.4172	46.4172	64.4172
Manton		83060							