



Wexford County

RECREATION & BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Wexford County Recreation & Building Committee will hold a regular meeting on Thursday, October 01, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE SEPTEMBER 03, 2026, MEETING MINUTES 1
- F. PUBLIC COMMENT
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Maintenance Monthly Report (*A. Kerr, Maintenance Director*)
 - 2. Civic Center Monthly Report (*M. Figliomeni, Boon Sports Management*)
- H. ADMINISTRATOR'S REPORT
- I. CORRESPONDENCE
- J. PUBLIC COMMENT
The Committee welcomes all public input.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES

September 3, 2026
Julie Theobald, Chair

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Sandy Bengelink, Jason Nelson, Julie Theobald
Members Absent: Mark Nyman
Also Present: Jami Bigger, Deputy Administrator/Human Resources Director; Mike Figliomeni, BSM; Adam Kerr, Maintenance Director; Joe Porterfield, Administrator & Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Nelson and supported by Comm. Bengelink to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bengelink and supported by Comm. Nelson to approve the August 6, 2026, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMSs

G.1. Maintenance Report

Mr. Kerr, Maintenance Director, informed the Committee that he has begun remodeling the old General Accounting Office suite to get it ready for the new legal kiosk that will be going in one office and the Sobriety Court Judge in another office. It will get fresh paint and new carpet. Mr. Kerr estimates that it will be done in three to four weeks.

He also reported:

- He spent a lot of time at the jail last month. A leak in the medical room had to be repaired.
- He is working to obtain a third bid for a furnace at the animal shelter.

G.2. Civic Center Report

Mr. Figliomeni, Boon Sports Management (BSM), reported the following:

- The new auditorium floor is done at the civic center.
- BSM will be purchasing new volleyball nets for an estimated \$10,000.
- They will be moving a set of hoops to line up with the courts which will cost roughly \$12,000. BSM is looking for another set of hoops.

- They will not have bleachers but are prepared to rent a set of bleachers if requested.
- They have purchased a new bouncy house which was about \$1,000.
- The financials look normal for this time of year.
- The week of the fair went fine.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the Committee that he reached out to Mr. Dekryger at DK Design for assistance in drafting an RFP for the front entrance at the Courthouse. Mr. Dekryger is unable to assist with the project until early next spring but has offered to help with the Request for Proposal (RFP) process. Mr. Porterfield is therefore exploring other options in the meantime.

Mr. Porterfield also noted that the Veterans Expo went well this year, and they seemed to like the ice arena side better than the auditorium side.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Bengelink and supported by Comm. Nelson to adjourn the meeting at 4:22 p.m. A vote was called, all in favor.

Julie Theobald, Chair

Jami Bigger, Recording Secretary