WEXFORD COUNTY
EXECUTIVE COMMITTEE MEETING
REGULAR MEETING MINUTES
October 14, 2025
Gary Taylor, Chair

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioner's room, Third Floor, Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present:	Gary Taylor, Michael Bush, Brian Potter, Julie Theobald
Members Absent:	None.
Also Present:	Georgie Bump, COA Executive Director; Rick Lawrence, COA Accounting/Fiscal Manager; Tom Lutke, Infrastructure Alternatives; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator & Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA
None.

APPROVAL OF THE AGENDA
A motion was made by Comm. Theobald and supported by Comm. Potter to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES
A motion was made by Comm. Bush and supported by Comm. Theobald to approve September 09, 2025, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS
None.

AGENDA ITEMS
G.1. Discussion on Current Litigation Matters
Mr. Porterfield informed the committee that Sheriff Taylor & himself have a meeting regarding the Calkin case in November.

G.2. Infrastructure Alternatives Monthly Report
Mr. Lutke, IAI, attended the meeting and stated there were no customer callouts or concerns this month, but he did say the new meter on auto flusher two is reading incorrectly. Two flows were estimated this month while they worked with Blue Water Solutions to resolve the meter issue. Mr. Lutke also stated that the end of year contracts expires soon.

G.3. Apportionment 2025 Report
A motion was made by Comm. Theobald and supported by Comm. Bush to forward a recommendation to the full board to approve the Apportionment 2025 Report. A vote was called. All in favor.

G.4. Lease agreement for Public Defenders' Office at Missaukee County

A motion was made by Comm. Bush and supported by Comm. Theobald to forward a recommendation to the full board to approve the Lease Agreement for Public the Defenders' Office at Missaukeee County. A vote was called. All in favor.

G.5. Longevity Reinstatement Discussion

A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to amend Policy B-14.2 Longevity pay to reinstate Longevity for nonunion employees. A vote was called. All in favor.

G.6. COA 2026 Proposed Budget

A motion was made by Comm. Theobald and supported by Comm. Bush to forward a recommendation to the full board to approve the Council on Aging's 2026 Proposed Budget. A vote was called. All in favor.

G.7. ACH Renewal Proposal – Jail Medical Services

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve renewal option 3 in the annual amount of $500,000 with Advanced Correctional Healthcare for Jail Medical Services. A vote was called. All in favor.

G.8. SESC Fee Schedule Proposed Revision

A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the proposed revised fee schedule permit fees, inspections and plan reviews. Soil Erosion and Sedimentation Control. A vote was called. All in favor.

G.9. Fiscal Year 2026 Work Program – MMP

A motion was made by Comm. Potter and supported by Comm. Bush to forward a recommendation to the full board to approve the Fiscal Year 2026 Work Program for Manistee-Missaukee-Wexford Multi-Count Materials Management Plan. A vote was called. All in favor.

G.10. Disposal of Excess County Vehicles

A motion was made by Comm. Theobald and supported by Comm. Bush to forward a recommendation to the full board to approve the list of vehicles to be disposed of via public in auction on Wednesday, October 22, 2025, at 10am at the Sheriff's Office. A vote was called. All in favor.

Comm. Bush asked what the difference is in vehicles. Why would we want to keep the one with more miles verse the one that has less miles? Comm. Taylor stated the other one is in better condition.

G.11. State and Local Cybersecurity Grant Program Agreement

A motion was made by Comm. Theobald and supported by Comm. Bush to forward a recommendation to the full board to approve the State and Local Cybersecurity Grant

Program Agreement in the amount of $184,361. A vote was called. All in favor.

CORRESPONDENCE
None.

ADMINISTRATOR'S COMMENTS
Mr. Porterfield stated:
- Departments are still finishing up their budgets and getting them turned in.
- Corinna Hervey, the County's Accountant, came in and looked over the budget.

PUBLIC COMMENTS
None.

COMMITTEE COMMENTS
None.

CHAIR COMMENTS
Comm. Taylor thanked everyone for coming.

ADJOURN
A motion was made by Comm. Theobald and supported by Comm. Bush to adjourn the meeting at 4:07 p.m. A vote was called, all in favor.

Gary Taylor, Chair

Megan Swanberg, Recording Secretary