WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
November 13, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present:	Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent:	None.
Also Present:	Jami Bigger, Deputy Administrator & HR Director; Alaina Nyman, Clerk; Kristi Nottingham, Treasurer; Joe Porterfield, County Administrator/Equalization Director; Mistine Stark, Community Corrections Manger; Megan Swanberg, Executive Assistant; Judge Corey Wiggins

ADDITIONS OR DELETIONS TO THE AGENDA
None.

APPROVAL OF THE AGENDA
A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as presented. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES
A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the October 22, 2025, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS
None.

AGENDA ITEMS
G.1. Approval of Claims
A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve paying the claims in the amount of $343,469.37.

Ms. Nyman noted there were no changes to the report.

A vote was called, all in favor. Motion passed 4-0.

G.2. Code Red Purchase Order Request
A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Onsolve Order Form in the amount of $2,075.61 for critical communications subscription fees and the annual fee of $225.61 for the first year and then $462.50 through April 14, 2030. A vote was called, all in favor. Motion passed 4-0.

G.3. Sobriety Court Additional Funding Request
A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve Judge Wiggins' request for additional funding for Sobriety Court in the amount of $4,200.00 pending approval by the other Counties.

Comm. Potter asked when the other Counties will vote, and Judge Wiggins stated within the next couple months.

A vote was called, all in favor. Motion passed 4-0.

G.4. Purchase Request-Switches
A motion was made by Comm. Taylor and supported by Comm. Nyman to forward a recommendation to the full board to approve the purchase request for network switches in the amount of $19,087.94 for the Sheriff's Office.

Comm. Bengelink asked why these needed updated and Mr. Porterfield stated that they have reached end of life and need replaced.

A vote was called, all in favor. Motion passed 4-0.

G.5. Budget Amendments
A motion was made by Comm. Bengelink and supported by Comm. Taylor to approve the budget amendments dated November 19, 2025. A vote was called, all in favor. Motion passed 4-0.

G.6. Year End Budget Amendments
A motion was made by Comm. Nyman and supported by Comm. Taylor to approve the Administrator and Treasurer to transfer funds from one department to another without Board Approval to ensure no department is in the negative at the end of the year.

Mr. Porterfield explained this is something the board does every year.

A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE
None.

ADMINISTRATOR'S COMMENTS
County Administrator, Joe Porterfield informed the committee he has given them a rough draft of the general funds budget. He still has numbers to input to reflect a more accurate bottom line.

Ms. Nyman, Ms. Bigger and Mr. Porterfield had a meeting today with Weadock & Associates. They presented options for health insurance plans for 2026. For the County to renew the current plans, as they are, the overall rate increase is 10.54%. However, Weadock provided options to reduce that increase by switching ancillary plan carriers and by changing the HSA health plans to increase the out-of-pocket max cost by $500 for a single plan and $1,000 for a family plan and changing the copay plan to increase the deductible $500 for single and $1,000 for family. With these changes, the overall rate increase drops to 5.69%.

PUBLIC COMMENTS
None.

COMMITTEE COMMENTS
None.

CHAIR COMMENTS
None.

ADJOURN
A motion was made by Comm. Taylor and supported by Comm. Nyman to adjourn the meeting at 4:10 p.m. A vote was called, all in favor. Motion passed 4-0.

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Brian Potter, Chair

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Megan Swanberg, Recording Secretary