

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES

Michael Bush, Chair

March 24, 2026

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Jason Baughan, Brian Potter, Gary Taylor
Members Absent: None.
Also Present: Travis Baker, Dispatch Director; Jami Bigger, Dept. Administrator/HR Director; Kassie Kennaugh, Veteran's Service Officer; Erik King, Emergency Management Coordinator; Dan Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administration/Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

Added: Acceptance of Resignation from the Road Commission

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda, as amended. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the February 24, 2026, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (February 2026)

Sheriff Taylor was unable to attend the meeting but provided a report in the packet.

G.2. MMR Monthly Update (February 2026)

Mr. Daniel Mosholder, Operations Manager, informed the committee of the following:

- They hired a new full-time Medic.
- The remodel in Manton has been completed.
- The new ambulance downstate will be fully equipped soon.
- Managed to make it through the recent severe power outage.

G.3. Emergency Management Monthly Report (February 2026)

Mr. Erik King, Emergency Management Director, informed the committee of the following:

- He attended the normal regional monthly meetings.
- There was one County callout for a lost snowmobiler.
- He attended the tabletop training at the Wexford-Missaukee ISD.

G.4. Central Dispatch Monthly Report (February 2026)

Mr. Travis Baker, Dispatch Director, informed the committee of the following:

- They received 35 percent of their monthly calls in two days due to the recent storm.
- Having a third spot for dispatch calls in super busy times definitely helped with this recent storm.
- The busiest time of the week was Tuesday from 3:00 p.m. to 4:00 p.m.
- They reposted the two open Dispatch positions.

G.5. Veterans Services Monthly Report (February 2026)

Veterans Services Officer, Kassie Kennaugh, informed the committee of the following:

- The Veterans Service Office served 70 veterans last month.
- Zero veterans were denied assistance.
- Things are moving along very nicely, and it has been a very busy month.
- The grant that was sent to the State was approved and they are just waiting on the State to release funds to the County.

G.6. Employee Recognition

A motion was made by Comm. Baughan and supported by Comm. Taylor to approve the presentation of the certificate of appreciation to Mistine Stark for 35- years of service at the board of Commissioners meeting on April 01, 2026. A vote was called, all in favor.

G.7. Acceptance of Resignation from the Road Commission

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the accept Robert Hilty's resignation from the Wexford County Road Commission. A vote was called, all in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Joe Porterfield, County Administrator, wanted to thank Mr. Baker, Mr. King, Comm. Baughan and all the road commissioners for all their hard work during the last storm and stated the following:

- BS&A will be changing over soon.
- Ms. Bigger has been over at the Sheriff's Office interviews the last couple days.
- He thanked Robert Hilty for all his hard work over the years.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

Comm. Bush stated the next meeting will be moved from April 28th to April 30th at 4:00p.m due to a lot of the commissioners being at conference.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Baughan to adjourn at 4:19 p.m. A vote was called, all in favor.

HR/ PS Committee

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Michael Bush, Chair

Megan Swanberg, Recording Secretary