WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
February 26, 2026

The regular meeting was called to order by Chairman Brian Potter at 12:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present:	Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent:	None
Also Present:	Jami Bigger, Deputy Administrator & HR Director; Ashley Hackert, Accounts Payable/Chief Deputy Clerk; Joe Porterfield, County Administrator & Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA
Added: G.4. Resolution 26-11 COA Millage Language
G.5. 2025 Emergency Management Performance Grant Agreement
G.6. Commercial Property Lease Renewal for Wexford County Public Defender's Office

APPROVAL OF THE AGENDA
A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES
A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the February 12, 2026, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS
None.

AGENDA ITEMS
G.1. Approval of Claims
A motion was made by Comm. Taylor and supported by Comm. Nyman to approve paying the claims in the amount of $328,973.66. A vote was called, all in favor. Motion passed 4-0.

G.2. Revenue & Expense Reports
Mr. Porterfield, County Administrator, stated everything is right on track.

G.3. Resolution 26-10 CWTA 2026 Millage
A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve Resolution 26-10 Cadillac Wexford Transit Authority 2026 Millage Resolution. A vote was called, all in favor. Motion passed 4-0.

G.4. Resolution 26-11 COA Millage Language
A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve Resolution 26-11 Older Citizens Service Millage Renewal and Restoration Proposal. A vote was called, all in favor. Motion passed 4-0.

G.5. 2025 Emergency Management Performance Grant Agreement
A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward a recommendation to the full board to approve the FY 2025 Emergency Management Performance Grant Agreement. A vote was called, all in favor. Motion passed 4-0.

G.6. Commercial Property Lease Renewal for Wexford County Public Defender's Office
A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Commercial Property Lease renewal for the Wexford County Public Defender's Office. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE
None.

ADMINISTRATOR'S COMMENTS
County Administrator, Joe Porterfield, Stated the following:

- The Equalization's Office is receiving a lot of phone calls, due to everyone receiving their tax bills.
- The County is getting closer to moving over to the cloud for BS&A applications.
- Audit preparation will be coming soon.

PUBLIC COMMENTS
None.

COMMITTEE COMMENTS
None.

CHAIR COMMENTS
None.

ADJOURN
A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 12:05 p.m. A vote was called, all in favor. Motion passed 4-0.

Brian Potter, Chair

Megan Swanberg, Recording Secretary