



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, August 11, 2026, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 14, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. Infrastructure Alternatives Monthly Report (*Tom Lutke, Infrastructure Alternatives Inc.*) 3
 - 3. Discussion on Wages/Openings in the Prosecutor's Office
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
EXECUTIVE COMMITTEE MEETING
REGULAR MEETING MINUTES

July 14, 2026

Gary Taylor, Chair

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioner's room, Third Floor, Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Michael Bush, Julie Theobald
Members Absent: Brian Potter
Also Present: Jami Bigger, Deputy Administrator/Human Resources Director; Tom Lutke, Infrastructure Alternatives Inc.; Alix Matzke, Community Corrections Manager; Alaina Nyman, County Clerk; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Bush to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bush and supported by Comm. Theobald to approve the June 09, 2026, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Deputy County Administrator, Jami Bigger, informed the committee that there are no new updates.

G.2. Infrastructure Alternatives Monthly Report

Mr. Tom Lutke, IAI, informed the committee that it had been a relatively slow month, and everything is running well.

G.3. Community Corrections New Hire

A motion was made Comm. Theobald and supported by Comm. Bush to approve eliminating the M2 Community Corrections Senior Officer position and approve the presented Substance Abuse Testing Officer position description for a male tester at an L5 wage rate for a trial period of up to 5 months. A vote was called. All in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Ms. Bigger, informed the committee that the county currently has several open positions, including:

- Jail Social Worker
- Equalization Property Appraiser
- Circuit Court Family Division Administrator
- Assistant Public Defender
- Officer Corrections

She asked they please to help spread the word about these employment opportunities so we can attract qualified candidates and fill these important positions.

PUBLIC COMMENT

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Bush to adjourn the meeting at 4:04 p.m. A vote was called, all in favor.

Gary Taylor, Chair

Megan Swanberg, Recording Secretary



INFRASTRUCTURE
ALTERNATIVES, INC.

Monthly Operations & Maintenance Report

August 11, 2026

Report for Month: July 2026
Location: Wexford County (Cedar Creek Township)
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Tom Lutke, Water Operator

Emergency Callouts/Customer Concerns

- ☐ No callouts or customer concerns this month.

Significant Events:

- ☐ 7/6 – Collected Disinfection Byproducts sample according to EGLE monitoring schedule. Sample came back similar to previous samples.
- ☐ 7/8 – Block Heater on generator failed. Called Cummins Service to replace.
- ☐ 7/27 – Customer at 9550 E 22 Rd. called to request a hookup to the water system.

Preventive Maintenance:

- ☐ IAI staff continues to regularly monitor chlorine residuals throughout the water system.
- ☐ 7/28 – Annual Well Maintenance and Inspections complete by Peerless Midwest.

Facilities Data for the Month

Production at Well House	514,770 gallons
Metered Usage	411,489 gallons
Metered Flushing	152,210 gallons
Difference *(% Gain)	48,929 gallons (9.51%)

