



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Michael Bush, Chair

NOTICE OF MEETING

The Human Resources/Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, August 25, 2026, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 28, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor*) 4
 - 2. MMR Monthly Update (*D. Mosholder*) 9
 - 3. Emergency Management Monthly Report (*E. King*) 13
 - 4. Central Dispatch Monthly Report (*T. Baker*) 14
 - 5. Veterans Services Monthly Report (*K. Myers*) 17
 - 6. Employee Recognition 18
- H. ADMINISTRATOR'S COMMENTS
- I. PUBLIC COMMENTS
Open to any public comment.
- J. COMMITTEE COMMENTS
- K. CHAIR COMMENTS
- L. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES

Michael Bush, Chair

July 28, 2026

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Jason Baughan, Brian Potter, Gary Taylor
Members Absent: None.
Also Present: Travis Baker, Central Dispatch Director; Jami Bigger Dept. Administrator/HR Director, Daniel Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; Alaina Nyman, County Clerk; Carrie Perez, Veterans Services Director; Joe Porterfield, Administrator/Equalization Director; Megan Swanberg, Executive Assistant and Sheriff Trent Taylor

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Baughan to approve the June 23, 2026, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (June 2026)

Sheriff Trent Taylor cited the following:

- The jail currently has 95 inmates.
- The jail is six Correction Officers short and is struggling to attract applicants for the open positions.
- The department is currently down one deputy.
- The department took in approximately 70 animals, including dogs, cats, and a couple of chickens. This additional workload will require more staff hours.

G.2. MMR Monthly Update (June 2026)

Mr. Daniel Mosholder, Operations Manager, cited the following:

- A full-time paramedic will start next week.
- The department is currently down one EMT.
- There is a request to add a parking area for five to six vehicles at the Cob Street building.
- Budget work will begin within next couple weeks.

G.3. Emergency Management Monthly Report (June 2026)

Mr. Erik King, Emergency Management Director, was unable to attend the meeting but provided a report in the packet.

G.4. Central Dispatch Monthly Report (June 2026)

Mr. Travis Baker, Dispatch Director, informed the committee of the following:

- The busiest time of the week was Tuesday at 2:00 p.m.
- There were 4,051 total calls for service.
- Training is scheduled for late August, with additional training planned for mid-September.
- Dispatch received 74 hang-up calls, 52 open 911 calls, and one 911 text.

G.5. Veterans Services Monthly Report (June 2026)

Veterans Services Director, Carrie Perez, informed the committee of the following:

- A total of 60 veterans and family members visited the office during the month of June.
- Mondays were the busiest days.
- Staff are working diligently on preparations for the Veterans Expo.
- The Veterans Expo will feature approximately 50 vendors.
- The Veterans Expo will be held from 9:00 a.m. to 2:00 p.m. on August 1, 2026.

G.6. Employee Recognition

A motion was made by Comm. Baughan and supported Comm. Taylor to forward a recommendation to the full board to present a Certificate of Appreciation to Heather Stilson for 10 years of service at the Board of Commissioners meeting on August 05, 2026. A vote was called, all in favor.

G.7. Dispatch Unit LOA for Supervisor Time Correction

A motion was made by Comm. Potter and supported Comm. Baughan to forward a recommendation to the full board to approve the Dispatch Unit Letter of Agreement for the Supervisor Time Correction. A vote was called, all in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Administrator Porterfield informed the committee of the following:

- Mr. Karnes has submitted his resignation. So, there will be an opening in the Prosecutor's Office.
- He has filled the position in the Equalization Office.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Baughan to adjourn at 4:17 p.m. A vote was called, all in favor.

Michael Bush, Chair

Megan Swanberg, Recording Secretary

DRAFT



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Jeffrey T. Harnish
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

JULY

2026

Wexford County Animal Shelter				Reporting Month July 2026					
The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1	Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month		
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	9	68	77	3	9	12	38	5	0
Cats	3	20	23	3	0	3	1	13	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		45.00	25.00		70.00
Sterilization Deposits	0.00	0.00		0.00	225.00		225.00
Ordinance Fee Refunds							
Reclaim Fees	3 animals reclaimed						90.00
Donations Received							

References:

1. MCL 287.338.8a Sec (1)
2. MCL 287.388
3. MCL 287.338.7; MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Reported

Rebecca Jenema

Date Submitted

8-3-2026

Submitter's Signature

Rebecca Jenema

Phone

231-779-9530

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 24 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 14 Deputies and 2 Court Bailiff's.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	880
Total Complaints Taken	236
Felony/Misdemeanor Arrests	40
Citations Issued	114

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	10
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TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports	NO DEPUTY CURRENTLY ASSIGNED
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Intelligence Reports

Arrests

Assist Other Agencies

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	100
Total Civil Papers Completed	79

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

Live Scan Fingerprint:

Michigan School Employment	14
Other	0
Court	0

Pistol Information:

Pistol Permits Issued	33
Denied Permits	0
Indiv. Pistols registered	139

Total Prints..... 14

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has an attendant that assists in taking care of the animals and advocating for their adoption.

ACTIVITY:

Total Calls	12
Total Complaints/Reports	14
Animal Bites	16
Citations Issued	2
Animals Lodged in Pound	102
Animals Adopted Out	15
Animals Transferred to Rescue	41
Animals Claimed by Owners	4
Animals Euthanized	18

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	99
Total number of inmates Booked	99
Total Inmates Booked –Year to date	623
Total Number of Inmates Released	115
Number Released-Year to date	632
Jail Overcrowding/State of Emergency	NO

TRAINING/RECOGNITIONS:

Nothing to report for this month.



WEXFORD COUNTY MONTHLY REPORT- AUGUST 2026

CALL STATISTICS & BREAKDOWN

- Monthly run & transfer statistics for July 2026 provided separately. For reference on the transfer report:
 - P-5 = Local Transfer
 - P-7 = Long Distance
 - P-10 = Critical Care Transfer
 - P-17 = STAT/Emergent Transfer

PERSONNEL/STAFFING

- One paramedic has transitioned to part-time status as he has accepted a position with another EMS service downstate. We had an internal paramedic request full-time, so he will be filling this position as of August 31st.
- One F/T Paramedic has completed our training process following his new licensure, he will be working full-time out of Manton.
- One F/T EMT has completed new employee orientation and will be filling a Cadillac opening.
- One F/T Paramedic is still in new employee orientation
- Manton remains ALS 2/3 of the time, Cadillac (Cobb St) remains ALS 2/3 of the time, and City Fire remains fully staffed ALS.
- We are working on bi-annual shift bids beginning in September which will go in effect in October. With that, we are transitioning one of the 12-hour Manton ambulances into another 24-hour unit, so Manton will have two 24-hour units beginning mid-October. We recently did an analysis and it called for this change.

EQUIPMENT

- On August 19th we placed our new LIFEPAK-35 cardiac monitors into service. Our staff went through very thorough training with Stryker and are excited to now be using this state-of-the-art equipment.

FACILITIES

- Currently still working on quotes for a standby generator in Manton, following last year's ice storm.
- Electrician is coming in September to add a generator hook up to Cobb Street.

OTHER

- Provided medical standby coverage for the grandstand events at Northern District Fair.
- On August 13th, MMR made an announcement that we are expanding to Escanaba, Delta County, MI in the Upper Peninsula. This is a partnership with OSF St Francis Hospital. Whereas this will not affect our Wexford operations, we have offered to allow current employees to work some shifts up there to help with the start-up. We go live up there on October 4th, 2026.

Respectfully,

Daniel Mosholder
Operations Manager

Munson HC Cadillac Hospital
YTD Transfers

As of 8/1/2026 12:08:02AM



		P-5	P-7	P-10	P-17	Total
MUNSON HC-CADILLAC HOSPITAL	January, 26	28	103	13	31	175
	February, 26	29	72	13	29	143
	March, 26	33	93	12	21	159
	April, 26	22	84	12	17	135
	May, 26	39	88	11	11	149
	June, 26	23	72	14	28	137
	July, 26	17	98	6	21	142
	Total	191	610	81	158	1,040

Wexford County Twp Responses

July 2026

	10 C45	10 C46	10 MA301 B	10 MA301 C	10 MB304 A	10 WA150 A	10 WA150 B	10 WA150 C	10 WA160 A	10 WA160 B	10 WA160 C	10 WA161	10 WA162	10 WA170 A	10 WA170 B	10 WA170 C	10 WB150 A	10 WB150 B	10 WB150 C	10 WB160 A	10 WB160 B	10 WB160 C	10 WB161 C	10 WEX E1 A	8 CA01 C	Total
Wexford-Cedar Creek	0	3	0	0	0	3	3	1	1	3	1	2	1	0	0	0	0	0	0	7	3	1	0	1	0	30
Wexford-Cherry Grove	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Wexford-City of Cadillac	3	3	1	1	0	2	7	2	0	0	2	2	0	45	69	22	0	2	0	2	3	0	2	2	1	171
Wexford-City of Harrieta	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Wexford-City of Manton	0	0	0	0	0	0	2	1	0	2	1	2	0	1	0	0	0	0	0	2	0	0	0	0	0	11
Wexford-Clam Lake	0	0	0	0	0	2	1	0	0	0	0	0	0	3	8	2	0	2	0	2	2	0	0	0	0	22
Wexford-Colfax	1	0	0	0	0	0	0	0	1	0	1	0	0	1	1	0	0	0	0	0	1	0	0	0	0	6
Wexford-Greenwood	0	2	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	1	1	0	0	0	0	6
Wexford-Hanover	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Wexford-Haring	0	0	0	0	1	3	17	4	0	0	0	1	0	7	13	4	1	3	1	3	0	0	1	0	0	59
Wexford-Liberty	0	0	0	0	0	1	0	0	0	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0	0	4
Wexford-Slagle	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	3
Total	4	8	1	1	1	13	30	9	2	6	6	10	1	58	91	30	1	7	1	17	10	1	3	3	1	315

Wexford County 911 Responses

July 2026

Nature of Call	Wexford County	Total
10-Chest Pain (Non-Traumatic)	15	15
12-Convulsions/Seizures	10	10
13-Diabetic Problems	10	10
17-Falls	47	47
18-Headache	1	1
19-Heart Problems / A.I.C.D.	8	8
1-Abdominal Pain/Problems	4	4
21-Hemorrhage/Lacerations	7	7
23-Overdose / Poisoning (Ingestion)	13	13
24-Pregnancy/Childbirth/Miscarriage	4	4
25-Psychiatric/ Abnormal Behavior/Suicide At	13	13
26-Sick Person (Specific Diagnosis)	71	71
27-Stab/Gunshot/Penetrating Trauma	1	1
28-Stroke (CVA)	4	4
29-Traffic/Transportation/Accidents	21	21
2-Allergies (Reactions)/Envenomations (Sting	3	3
30-Traumatic Injuries (Specific)	4	4
31-Unconscious/Fainting (Near)	19	19
32-Unknown Problem (Man Down)	13	13
3-Animal Bites/Attacks	1	1
4-Assault/Sexual Assault	2	2
5-Back Pain (Non-traumatic or Non Recent Tra	2	2
6-Breathing Problems	27	27
7-Burns (Scalds) /Explosion	14	14
9-Cardiac or Respiratory Arrest/Death	1	1
Total	315	315

Call Disposition	Wexford County	Total
Transport	184	184
Refusal	78	78
Cancelled	53	53
Total	315	315

Response Priority	Wexford County	Total
P-3 Non-Emergent	26	26
P-18 Stage	2	2
P-1 Conditional Respon	89	89
P-1 Echo Response	3	3
P-2 Emergency No Ligh	195	195
Total	315	315



Emergency Management Monthly Report

JULY 2026

- Attended Regional Training Meeting
- Completed FEMA Fundamentals of Threats and Hazards Course (Virtual)
- Flooding Update
 - o 149 Applicants
 - o \$2,627,858
- Ice Storm Update
 - o Submitted Eligibility Documents
- Conducted ICS Training
 - o NIMS 800
- Callouts: Residential Fire, Outbuilding Fire, Residential Fire,

Erik King, EMD



WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT

DATE: July 2026

TOTAL LEIN RESPONSES: 16,163

CAD GENERATED INCIDENTS

SHERIFF DEPT: 1263
ANIMAL CONTROL: 213
MICHIGAN STATE POLICE: 785
CADILLAC POLICE DEPT: 1227
MANTON POLICE DEPT: 14
EMS CALLS: 715
FIRE CALLS: 176
SUPPORT SERVICES CALLS: 35
CENTRAL DISPATCH: 30
911 HANGUP/TEXT BACK: 321

TOTAL CALLS FOR SERVICE: 4,779

COURT PAPERWORK

BOND CONDITIONS: 75
WARRANTS: 12
PPOS: 12
CHANGES OF ORI: 15
PROBATION ORDERS: 22
JUV PICKUP ORDER: 0
REMOVALS: 96

TOTAL: 232

PHONE CALLS RECEIVED

911 (LANDLINE): 27
VOIP: 119
TEXT: 25
911 (WIRELESS): 1614
ADMIN CALLS: 3440

TOTAL CALLS 5,225

BUSIEST DAY OF THE WEEK

FRIDAY

BUSIEST TIME OF THE DAY

1500



JULY 2026

FIRE

100	<u>3</u>
300	<u>5</u>
400	<u>18</u>
500	<u>8</u>
600	<u>25</u>
700	<u>8</u>
900	<u>10</u>
1000	<u>6</u>
1100	<u>3</u>
CF	<u>63</u>
57/28/51	<u>3</u>
NWEMA	<u>24</u>
DNR	<u>0</u>

EMS

Rescue 41	<u>44</u>
Har Res	<u>11</u>
MMR	<u>580</u>
NWEMA	<u>69</u>
AERO	<u>0</u>
Blair	<u>2</u>
57/28	<u>2/1</u>
MEI	<u>6</u>

LAW

WXSH	<u>1263</u>	76/77	<u>84/129</u>
MSP	<u>785</u>		
CPD	<u>1227</u>		
MPD	<u>7</u>		
DNR/FS	<u>14</u>		

SUPPORT

DPW	STS	RC	EM-1	VSU	RR	LMSA
<u>3</u>	<u>6</u>	<u>18</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>2</u>

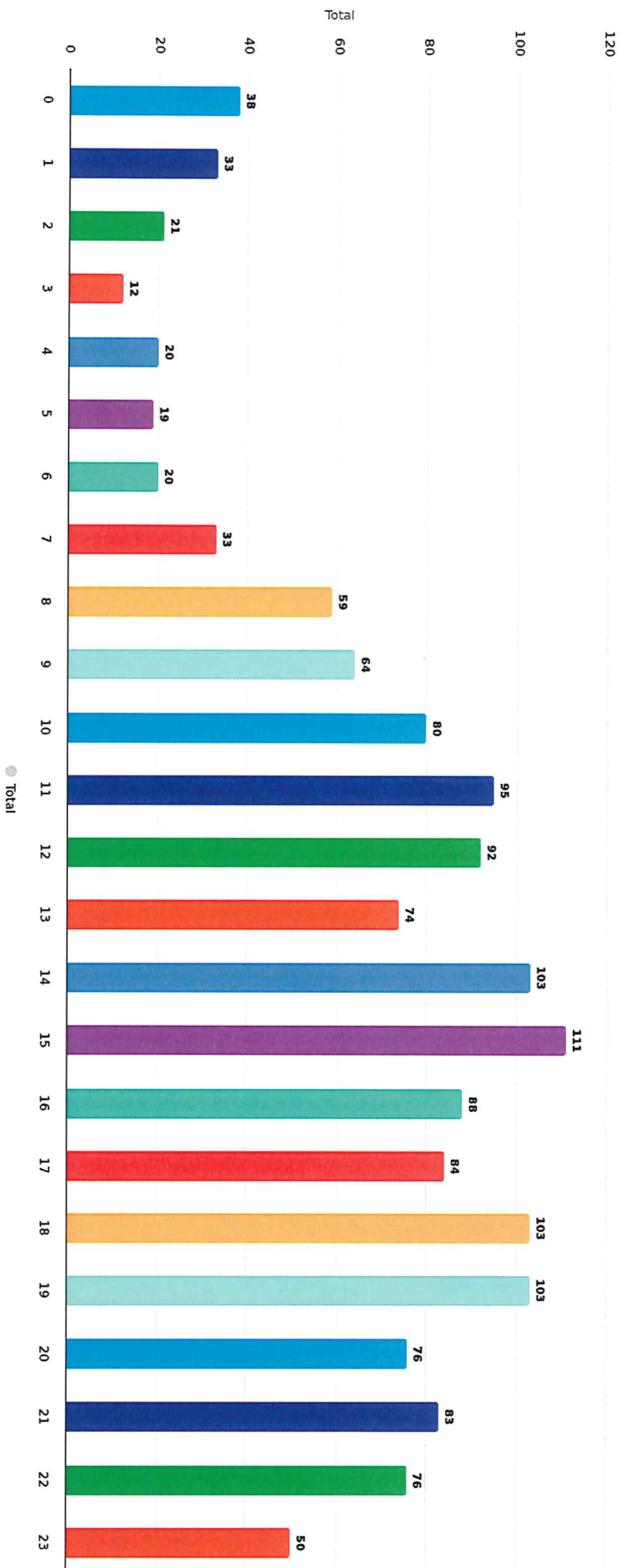
DISPATCH

hangups	911 open	911 text	other
<u>351</u>	<u>172</u>	<u>135</u>	<u>14</u>
			<u>30</u>

ESRP Calls by Hour

MI: 2026-07-01 00:00:00 to 2026-07-31 23:59:59

3 PSARs included





401 N. Lake Street, Cadillac, MI 49601
231-775-6654

Carrie Perez, Director/ Kent Myers, VSO

21 August, 2026

Veterans Services Monthly Report

July 2026 Overview

- Veterans/families in office visits – 68 total
- Other communications for veterans (call, email, fax, outreach) - 130
- Veterans or families who applied for emergency assistance-
- Veterans who received emergency assistance -0
- Veterans' ineligible/denied for emergency assistance -0
- County Burial benefits and letters have been initiated -2

July was a productive month with several veterans coming in to initiate claims and VA Health Care. Our website is updated. I finally have access with my PIV card to the federal side of claims (Veterans Benefits Administration), thanks to our IT working with the Enterprise contractors.

The new schedule has been working well for veterans and we accommodate as needed to get them the assistance and information that they need. We recorded a radio ad with 107.9 for the Expo that aired that morning as well as a general ad that we will release in January to bring people into the office when it tends to slow down. We had another interview with UpnorthLive the week prior to the Expo, as well.

Mainly, we have focused on setting up everything for the Expo and then the following Wexford County Salute to Service on August 17th which is in partnership with the Northern District Fair and we will be focused on claims and more outreach. The schedule includes introductions at the Manton Military and Veteran Museum, Cadillac VA Health Care clinic, and more. The Michigan Veterans Affairs Agency Director will be stopping in our office mid-August as well. After that, the Grant Request is due for FY 2027, which we will request wages through. I will attend 3 days of American Legion Training over at the DNR Center in Higgins Lake August 18-20 and we will work on getting our new VSO position announcement out. We expect to see a lot of veterans getting in touch with us post-Expo due to the outreach, as well.

Respectfully,

Carrie Perez, Director

Taking care of our American Heroes...past...present...future...

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Human Resources / Public Safety Committee
FROM: Administration
FOR MEETING DATE: August 25, 2026
SUBJECT: Employee Recognition

SUMMARY OF ITEM TO BE PRESENTED:

Wexford County would like to recognize employees for their service, per County Policy B.13-0, at 5, 10, 15, 20, 25, 30, and 35 years. The following employees should be recognized at the next Board of Commissioners' meeting for their service as follows:

EMPLOYEE NAME	DEPARTMENT	YEARS OF SERVICE
Katie Gurumurthy	Probate Court 28 th Circuit Court Family Division	20-Years
Cheri Sprik	Prosecutor	5-Years

Katie began her employment with the Wexford County Probate Court on August 7, 2006, as a Receptionist/Deputy Clerk. On May 14, 2007, she became a Deputy Court Reporter. On November 21, 2016, she became the Juvenile Court Administrator/Juvenile Register for the Family Division of the 28th Circuit Court, a position she currently holds.

Cheri began her employment with the Wexford County Prosecutor's Office on August 23, 2021, as a Victims' Advocate, a position she currently holds.

RECOMMENDATION:

The Human Resources / Public Safety Committee recommends the presentation of the Certificates of Appreciation at the Board of Commissioners meeting on September 02, 2026.