



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, July 15, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, MI 49601.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATION AND REPORTS
 - 1. Carrie Thomson (*Wexexpress, Executive Director*)
- H. PUBLIC COMMENT
Designated for topics on the agenda only.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the June 1, 2026, Regular Meeting Minutes 1
- J. AGENDA ITEMS
 - 1. Pitney Bowes Lease Renewal Agreement - Wexford County Court House (*Finance 7/09/26*)..... 4
 - 2. Pitney Bowes Lease Renewal Agreement – Wexford County Lake Street Building (*Finance 7/09/26*) 6
 - 3. Wex Roof Quote – Civic Center Lobby (*Finance 7/09/26*) 9
 - 4. Transfer of Vehicle to the Conservation District 10
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, July 1, 2026

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Michael Bush, Gary Taylor, and Brian Potter.

Absent- Julie Theobald and Jason Baughan.

Pledge of Allegiance.

Additions/Deletions to the Agenda- *None.*

Approval of the Agenda

MOTION by Comm Bush, seconded by Comm Bengelink to approve the agenda.

All in Favor.

Employee Recognition- *None.*

Presentation and Reports

Niki Schultz, Executive Director for the Alliance for Economic Success provided the Board with their annual report. She also provided them a copy of their monthly newsletter. She thanked the Board for their continued support.

Ms. Schultz highlighted that they are working at growing the talent pipeline through programs like Mock It and Rock It, Agriculture Day, and Manufacturing Day. She noted that a lot of the programs they are able to offer are because of different partnerships throughout our community.

She also asked the Board to please look into the Brownfield Authority. It would open up housing initiatives in our community for developers.

Public Comment- *None.*

Consent Agenda

1. Approval of the June 17, 2026, Regular Meeting Minutes
2. Acceptance of Resignation from the Wexford Missaukee Community Corrections Advisory Board

MOTION by Comm Bush seconded by Comm Nelson to approve the Consent Agenda.

All in Favor.

Agenda Items

1. Veteran's Services Employment Agreement for Temporary PT Staff

MOTION by Comm Bengelink, seconded by Comm Nyman to approve the Employment Agreement for a Temporary Part-Time Staff Position for Veteran's Services between Lisa Myers and Wexford County Veterans Services.

Roll Call: Motion passed 7-0.

2. FY2027 Budget Calendar

MOTION by Comm Bush, seconded by Comm Sogge to approve the 2027 Budget Calendar.

Roll Call: Motion passed 7-0.

Administrator's Report-

Administrator Porterfield noted that the part time position at the Veteran's office is Kent Myers wife. She has already been working on getting the expo set up.

Mr. Porterfield highlighted that Jami and Megan were attending a FOIA training that day, and he had received the audit back the day prior. There is some money going back into fund balance, which he was surprised by.

He also attended the Chamber award dinner at Nanbop Farms. He suggested everyone check the farm out. Mr. Porterfield was also able to attend the airport ribbon cutting ceremony with Commissioners Taylor and Bush.

Correspondence- *None.*

Public Comments-

Liaison Reports-

Comm Bush attended a Materials Management meeting in Manistee. He will email the minutes out when available. Next month will be held in Missaukee.

Board Comments-

Comm Bengelink thanked Joe for the report and his hard work.

Comm Bush noted that the airport is a very neat building. He would be interested in holding a county meeting there.

Comm Potter is very excited for a new budget season.

Comm Nelson wished everyone a happy Independence Day and God bless America.

Comm Nyman was able to listen to a podcast with Joe and Commissioner Taylor about decommissioning the dams in the area if the sale for Consumers is unable to go through.

Chairman's Comments-

Chair Taylor thanked everyone for attending.

Adjourn

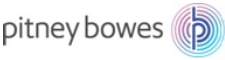
MOTION by Comm Bush, seconded by Comm Potter to adjourn at 4:15 p.m.

All in favor.

Gary Taylor, Chairperson

Alaina M. Nyman, County Clerk

DRAFT



NASPO ValuePoint FMV Lease Agreement (Option C)

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
WEXFORD COUNTY COURT HOUSE	386007337

Sold-To: Address
437 E DIVISION ST, CADILLAC, MI, 49601-1998, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Jamie Bigger	2317799453	0016406731

Bill-To: Address
437 E DIVISION ST, CADILLAC, MI, 49601-1998, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Jamie Bigger	2317799453	0017154657	jbigger@wexfordcounty.org

Ship-To: Address
437 E DIVISION ST, CADILLAC, MI, 49601-1998, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Jamie Bigger	2317799453	0016406731

PO #
-

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROMAILCENTER	MailCenter
1	1FWW	10lb Interfaced Weighing Feature
1	7W00	MailCenter Meter
1	APAXL	Cost Acctg Accounts Level (100)
1	APKG	SendPro 360 Shipping Feature
1	APSD	145/70 LPM Speed
1	CAABL	Cost Accounting - 100 Accounts
1	HV1P	MailCenter Printer
1	HV96000	MailCenter Weighing Platform
1	HVBB	MailCenter 2000
1	HVSP	MailCenter Shipping Bundle
1	M9SS	USPS Tracking Services
1	ME1C	Meter Equipment - Low
1	MW90007	Drop Stacker

1	MW92705	MailCenter 15in Display
1	SJM2	SoftGuard - 2000
1	STDsla	Standard SLA-Equipment Service Agreement (for MailCenter)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 329.10	\$ 987.30

**Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.*

- ☐ Tax Exempt Certificate Attached
- ☐ Tax Exempt Certificate Not Required
- ☒ Purchase Power® transaction fees included
- ☐ Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808; 220000000858
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Alex Torres	alex.torres@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

APPROVED AS TO LEGAL FORM FOR COUNTY OF WEXFORD:
COHL, STOKER & TOSKEY, P.C.
By: RICHARD D MCNULTY (P41668)
On: June 30, 2026



NASPO ValuePoint FMV Lease Agreement (Option C)

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
WEXFORD COUNTY	386007337

Sold-To: Address

401 N LAKE STSTE 400, CADILLAC, MI, 49601-2704, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Jami Biggar	231 779 9453	0016406751

Bill-To: Address

437 E DIVISION ST, CADILLAC, MI, 49601-1998, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Jami Biggar	231 779 9453	0017153738	administration@wexfordcounty.org

Ship-To: Address

401 N LAKE STSTE 400, CADILLAC, MI, 49601-2704, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Jami Biggar	231 779 9453	0016406751

PO #

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Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCALL	SendPro C Sending Technology
1	1E47	SP100 Label Printer with Lifter Base
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APKG	SendPro 360 Shipping Feature
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Cost Accounting - 100 Accounts
	F90I	Basic Installation and Training
1	ME1A	Meter Equipment - C Series
1	MP81	C Series Integrated Scale

1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	SPCRK	Return Kit for SendPro C Series
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Sending Technology)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 67.23	\$ 201.69

**Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.*

- ☐ Tax Exempt Certificate Attached
- ☐ Tax Exempt Certificate Not Required
- ☐ Purchase Power® transaction fees included
- ☒ Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808; 220000000858
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Valerie Morgan	valerie.morgan@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

APPROVED AS TO LEGAL FORM FOR COUNTY OF WEXFORD:
COHL, STOKER & TOSKEY, P.C.
By: RICHARD D MCNULTY (P41668)
On: June 30, 2026



LUDINGTON, OFFICE

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Fax (231) 843-7161

Cadillac (231) 779-0404

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Serving Ludington, Cadillac and all of Michigan!

April 21, 2026

Adam
Wexford Civic Center
1320 N. Mitchell
Cadillac, Michigan 49601
maintenance@wexfordcounty.org

Adam:

Here is a quote to replace the lobby area roof at the above-referenced address.

Scope of Work:

Remove existing roofing, flashings, and edge metal trim.
Mechanically attach ½" high-density polyisocyanurate insulation over existing insulation.
Install ½" wood blocking at outside edges.
Fully adhere 60 mil EPDM roof to HD board.
Flash walls, diverter, and penetrations.
Install 24-gauge Kynar-finished metal trim to all outside edges.
Tie new roof into East canopy.
Protect building during construction; haul all debris to an approved landfill.
20-year material and workmanship warranty supplied by the manufacturer.

Price for this Work:

\$35,850.00

Should you have any questions, please feel free to call our office. Thank you.

Respectfully submitted,

David Argue
President

DA/sm

BOARD OF COMMISSIONERS AGENDA ITEM

FOR MEETING DATE: July 15, 2026

SUBJECT: Transfer of Vehicle to the Conservation District

SUMMARY OF ITEM TO BE PRESENTED:

The Conservation District needs a vehicle. To help meet this need, Wexford County would like to donate a 2013 GMC Terrain to the Conservation District. The Conservation District request approval to accept the donation of the 2013 GMC Terrain from Wexford County.

RECOMMENDATION:

To approve the donation and transfer of ownership of the 2013 GMC Terrain from Wexford County to the Wexford Conservation District for official District use.