



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Michael Bush, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, June 23, 2026, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE MAY 26, 2026, REGULAR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor*) 4
 - 2. MMR Monthly Update (*D. Mosholder*)
 - 3. Emergency Management Monthly Report (*E. King*) 9
 - 4. Central Dispatch Monthly Report (*T. Baker*) 10
 - 5. Veterans Services Monthly Report (*K. Myers*) 11
 - 6. Acceptance of Resignation from WMCCAB..... 13
- H. ADMINISTRATOR'S COMMENTS
- I. PUBLIC COMMENTS
Open to any public comment.
- J. COMMITTEE COMMENTS
- K. CHAIR COMMENTS
- L. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES

Michael Bush, Chair

May 26, 2026

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Jason Baughan, Brian Potter, Gary Taylor
Members Absent: None
Also Present: Jami Bigger, Dept. Administrator/HR Director; Erik King, Emergency Management Coordinator; Kent Myers, Veterans Services; Kristi Nottingham, Treasurer; Carrie Perez, Veterans Services Director; Joe Porterfield, Administrator/Equalization Director; and Sheriff Trent Taylor

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the April 30, 2026, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (April 2026)

Sheriff Taylor informed the committee of the following:

- The Jail Social Worker resigned. The position will be reposted soon.
- The headcount at the jail has consistently been in the low 90s.
- Ciera Roller started in the Administrative Assistant position today.
- Brandy Conran was hired a month ago to fill the Manager position and has been training with Ms. Henry. She is doing very well.
- Tim Pechota transferred from the Corrections unit to Animal Control Officer.
- The two Deputies that recently graduated from the academy are in the Field Training Officer (FTO) program.
- Deputy Reed received a Life Saving Award for performing the Heimlich procedure on a gentleman who was choking and saved his life.
- ProComm estimates the first of the new cars will be delivered next week with the rest to follow as they are completed. Completion time per car is roughly 10 days.

G.2. MMR Monthly Update (April 2026)

Mr. Daniel Mosholder, Operations Manager, was unavailable to attend the meeting. A report was provided in the agenda packet.

G.3. Emergency Management Monthly Report (April 2026)

Mr. Erik King, Emergency Management Director, informed the committee of the following:

- The regional emergency management meeting was cancelled last month.
- April was very busy with flooding issues.
- He will be meeting with FEMA tomorrow to assess road and infrastructure damage.
- He attended the Governor's Breakfast with the drone to provide assistance if needed. There were no issues.
- He attended the Court Security Committee meeting.
- He also aided in locating a missing person, recovering a sinking boat and a gas leak.

Commissioner Potter inquired if the Emergency Operations Plan was up to date and signed. Mr. King confirmed it was.

G.4. Central Dispatch Monthly Report (April 2026)

Mr. Travis Baker, Dispatch Director, was unavailable to attend the meeting. A report was provided in the agenda packet.

G.5. Veterans Services Monthly Report (April 2026)

Veterans Services Director, Kent Myers, informed the committee of the following:

- April was very busy; 35 veterans were seen in office and there was one application for Emergency Assistance. No action was taken on the application since it was not completed.
- He is working on getting his PIV card.
- Preparation for the Veterans Expo is ongoing. The banner is being updated.

Mr. Myers introduced the new Veterans Services Director, Ms. Carrie Perez. Ms. Perez is accredited and comes from Antrim County Veterans Services. The committee welcomed her.

G.6. Employee Recognition

A motion was made by Comm. Baughan and supported Comm. Potter to forward a recommendation to the full board to approve the presentation of the certificates of appreciation to Alexis Howard for 5 years of service and Danielle Decator for 10 years of service at the Board of Commissioners meeting on June 3, 2026. A vote was called, all in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Administrator Porterfield informed the committee of the following:

- He and Ms. Bigger attended the Michigan County Administrative Officers Conference last week.
- The audit is ongoing.
- He will be attending the meeting tomorrow with FEMA.
- Contracts for assistance with the Veterans Expo will be presented at an upcoming committee meeting.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

Chairman Bush thanked everyone for attending.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:16 p.m. A vote was called, all in favor.

Michael Bush, Chair

Jami Bigger, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Jeffrey T. Harnish
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

MAY

2026

Wexford County Animal Shelter					Reporting Month May 2026				
The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1	Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month		
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	3	13	16	5	2	7	5	1	0
Cats	0	5	5	2	1	3	1	1	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		75.00	30.00		105.00
Sterilization Deposits	0.00	25.00		0.00	50.00		75.00
Ordinance Fee Refunds							
Reclaim Fees	4 animals reclaimed						60.00
Donations Received							
References:							
1. MCL 287.338.8a Sec (1)							
2. MCL 287.388							
3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations							
Printed Name of Person Submitting the Reported Rebecca Jenema				Date Submitted 6-2-2026			
Submitter's Signature				Phone 231-779-9530			

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 24 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 14 Deputies and 2 Court Bailiff's.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	879
Total Complaints Taken	192
Felony/Misdemeanor Arrests	48
Citations Issued	143

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	9
---------------	---

TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports	NO DEPUTY CURRENTLY ASSIGNED
------------------	-------------------------------------

Intelligence Reports

Arrests

Assist Other Agencies

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	70
Total Civil Papers Completed	49

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

Live Scan Fingerprint:

Michigan School Employment	21
Other	10
Court	0

Pistol Information:

Pistol Permits Issued	25
Denied Permits	0
Indiv. Pistols registered	36

Total Prints.....31

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has an attendant that assists in taking care of the animals and advocating for their adoption.

ACTIVITY:

Total Calls	4
Total Complaints/Reports	4
Animal Bites	3
Citations Issued	1
Animals Lodged in Pound	21
Animals Adopted Out	10
Animals Transferred to Rescue	5
Animals Claimed by Owners	4
Animals Euthanized	2

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	94
Total number of inmates Booked	99
Total Inmates Booked –Year to date	524
Total Number of Inmates Released	96
Number Released-Year to date	517
Jail Overcrowding/State of Emergency	NO

TRAINING/RECOGNITIONS:

May 14th

All corrections staff attended the Motorola Body Camera training refresher in the Sheriff's Office training room, hosted by Motorola.

May 18th-20th

Deputies Cole and Reed attended a 3-day school on Drug Trafficking in the Transportation Services Industry at Ferris State University. The training provider was the Midwest Counterdrug Training Center.

May 26th-29th

Lt. Denison, along with Deputy Ramirez and Zajac attended the 2026 Michigan Tactical Officers Conference in Mt. Pleasant, MI. The training was provided by multiple training organizations hosted by MTOA.



Emergency Management Monthly Report

MAY 2026

- Flooding Update
 - o Completed Damage Assessment (FEMA, STATE, SBA)
- Attended the Great Lakes Homeland Security Conference
- Northwestern Michigan Community Action Agency Meeting
- Conducted ICS Training
- Callouts: Residential Fire, Commercial Fire (Harbor View Apartments), Vehicle Fire, Gas Leak, Out Building/Suspicious Fire,

Erik King, EMD



WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT

DATE: May 2026

TOTAL LEIN RESPONSES: 17,717

CAD GENERATED INCIDENTS

SHERIFF DEPT: 883
ANIMAL CONTROL: 106
MICHIGAN STATE POLICE: 665
CADILLAC POLICE DEPT: 1145
MANTON POLICE DEPT: 19
EMS CALLS: 678
FIRE CALLS: 255
SUPPORT SERVICES CALLS: 40
CENTRAL DISPATCH: 119
911 HANGUP/TEXT BACK: 191

TOTAL CALLS FOR SERVICE: 4,101

COURT PAPERWORK

WARRANTS: 40
BOND COND: 81
PPO'S :15
PROB ORDERS :18
CHANGE ORI: 16
JUV PICKUP: 0
REMOVALS: 74
TOTAL: 244

PHONE CALLS RECEIVED

911 (LANDLINE): 25
911 (WIRELESS): 1213
TEXT:
VOIP: 144
ADMIN CALLS:

TOTAL CALLS: 1,382

BUSIEST DAY OF THE WEEK

FRIDAY

BUSIEST TIMES OF THE DAY

1400

Wexford County Veterans Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

Carrie Perez, Director/ Kent Myers, VSO

18 June, 2026

Veterans Services Monthly Report

May 2026 Overview

- Veterans/families in office visits – 62 total
- Other communications for veterans (call, email) -
- Veterans or families who applied for emergency assistance-2 started process one incomplete
- Veterans who received emergency assistance -0
- Veterans' ineligible/denied for emergency assistance -0
- County Burial benefits and letters have been initiated -0

May has been steady and summer tends to be busier in our region with veteran's filing claims and other needs. [Carrie] was able to transfer her accreditations to the office and is waiting for the PIV Card to be reassigned through the OGC (federal Office of General Counsel).

The old Facebook page is getting a fresh start and will be archived/left online, but no new additions. We will freeze comments and new interactions. Canva and Adobe purchased to enable marketing and document processing efficiency as well as Topaz for digital signature and direct electronic submission on the laptop as well as desktops. We had some phone issues with voicemail updates, but all calls are being returned within one business day or less, which will be standard practice.

NACVSO basic benefits course is available for virtual training in November, American Legion is in Houghton Lake August 18-20 for CEU credits to maintain accreditation. Ideally, a new VSO part-time and possibly a full time may be hired prior to those dates (November, ideally) to get their training started immediately. Staffing and access to a veteran claims file are the most important parts to helping veterans and their families, so this is a top priority now. The flow of veterans in our office has been constant. It is difficult to process paperwork with walk-ins with just two people in the office, especially when one is part time. Wexford County census identifies 2,500 veterans. Comparable counties with less Veterans typically have 3 employees with a combination of director and VSO positions, full and part-time. We want to ensure that staff is available for outreach, but office availability as a priority special events that may require days out of office during regular hours. Staff retention due to costs of training and value of experience demonstrates a need for a wage that will retain good employees in this field, as it is mentally demanding and stressful. Wage is something we need to research with comparable counties and attrition of VSOs, which tends to have a high turnover rate. It is a demanding occupation, and it takes at least 2 years to become proficient and requires annual education and certification to maintain accreditation. We would like to continue outreach, but we need to ensure the office is kept running, documents are processed and veterans have access to services. We serve as a liaison for homelessness connections, burials, deaths and other emergent needs and direction or information that veterans need.

Taking care of our American Heroes...past...present...future...

Wexford County Veterans Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

Carrie Perez, Director/ Kent Myers, VSO

18 June, 2026

Wexford County Fair Committee is having Salute to Service on Wednesday Aug. 17th. We are trying to coordinate since Kassie has stepped back from the Expo and other outreach. I will do my best to help fill in where Kassie was involved. Thank you to all Wexford County Veteran Service Board members for all you do and have done for our veterans!

Respectfully,

Kent Myers
Carrie Perez

Taking care of our American Heroes...past...present...future...

Amy Cox



May 8, 2026

Lt Mike McDaniel,

After much consideration, I am giving my two weeks' notice to leave the Wexford County Sheriff's Office. My last day of employment will be May 22, 2026. As discussed, my family needs have changed [REDACTED]

I cannot begin to thank you adequately for the opportunities provided me here to learn and to grow professionally; I will forever be grateful.

With deepest respect,

A handwritten signature in blue ink that reads "Amy Cox LMSW CAADC CCJP-M".

Amy Cox LMSW CAADC CCJP-M