Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, July 1, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, MI 49601.

TENTATIVE AGENDA

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLIEGIANCE

D. ADDITIONS/DELETIONS TO THE AGENDA

E. APPROVAL OF THE AGENDA

F. EMPLOYEE RECOGNITION

G. PRESENTATION AND REPORTS

1. Alliance for Economic Success Annual Report *(Niki Schultz, Executive Director)*

H. PUBLIC COMMENT
Designated for topics on the agenda only.

I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.

J. AGENDA ITEMS

K. ADMINISTRATOR'S REPORT

L. CORRESPONDENCE

M. PUBLIC COMMENT
Open for any public comments.

N. LIAISON REPORT

O. BOARD COMMENTS

P. CHAIR COMMENTS

Q. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, June 17, 2026

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Julie Theobald, Gary Taylor, Jason Baughan and Brian Potter.

Absent- Michael Bush.

Pledge of Allegiance.

Additions/Deletions to the Agenda- *None.*

Approval of the Agenda
MOTION by Comm Theobald, seconded by Comm Potter to approve the agenda.

All in Favor.

Employee Recognition- *None.*

Presentation and Reports
Kandi Lannen, CEO/Executive Director, for the Area Agency on Aging of Northwest Michigan presented the Board with the 2025 Annual Report. She highlighted that their agency works closely with the Council on Aging, and they coordinate the care for the residents that qualify.

Ms. Lannen noted that Wexford County has been the only area to have an Adult Day Program, but now Antrim County is starting a similar one soon. Some of their most utilized programs include the nutrition program that delivers meals to individuals, as well as their transportation programs. They will assist in getting those that need transportation to non-emergent appointments.

She highlighted that they do have an Advisory Council that helps with advocacy and renewing grant proposals. They meet once a month. They have not had a representative from Wexford County, and they would love to have one.

Ms. Lannen also thanked the Board for the local match. They were able to bring in $2.89 million in additional funds because of that local match.

Comm Potter asked if they were affiliated with Freedom Rides. Ms. Lannen advised they don't do the transports; they just fund them. They partner with those doing the transport.

Comm Theobald asked when the advisory council meets. Ms. Lannen explained that they meet the 2nd Thursday at 10a.m. Virtually is always an option as well. There are currently 3 openings.

Comm Nyman noted that the packet explained that they are handling complaints about AFC homes. He questioned if they handle those AFC home complaints addressing mental health issues as well. Ms. Lannen explained they handle in collaboration for those qualifying by age. One thing she highlighted though is that the AFC home must be licensed to receive that assistance.

Public Comment- *None.*

Consent Agenda

1. Approval of the June 3, 2026, Regular Meeting Minutes

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the Consent Agenda with amendments changing the signature line from Ashley Hackert to Alaina Nyman.

All in Favor.

Agenda Items

1. Pivot Point Quote & Service Agreement

   MOTION by Comm Bengelink, seconded by Comm Theobald to approve the Pivot Point Quote and Service and License Agreement between Wexford County and Pivot Point for a twelve-month period, in the total annual cost of $3,364.75 and authorize the board chairman to sign on behalf of the County.

   Joe Porterfield explained that this software is being utilized by several departments throughout the state. It allows for onsite geo-coding, and then it will automatically upload to the server. It will be a huge time saver.

   Roll Call: Motion passed 8-0.

2. Two Seven Oh Inc. Grant Agreement-Animal Shelter

   MOTION by Comm Theobald, seconded by Comm Nyman to approve the Two Seven Oh Inc. Grant Agreement for the period of June 1, 2026, through October 1, 2026, in the amount of $10,000 and authorize the board chairman to sign on behalf of the County.

   Roll Call: Motion passed 8-0.

3. FY 2027 County Match Request-Area Agency on Aging

   MOTION by Comm Nyman, seconded by Comm Nelson to approve the FY 2027 County Match Request for Area Agency on Aging in the amount of $6,297.

   Roll Call: Motion passed 8-0.

4. Resolution 26-20 2026 Summer Millage Rate for FY26 Budget

MOTION by Comm Theobald, seconded by Comm Baughan to approve the Resolution 26-20 2026 Summer Millage Rate for Fiscal Year 2026 Budget.

Administrator Porterfield explained that this is done every year. The rate used to be at 7.5 mills, but over the years it has now been reduced down to 6.4549 mills.

Roll Call: Motion passed 8-0.

5. L-4029 Report

   MOTION by Comm Theobald, seconded by Comm Baughan to approve the L-4029 Report authorize the Clerk and board chairman to sign on behalf of the County.

   Mr. Porterfield noted this shows where we started and where we are now. It also shows what has been collected on millages so far.

   Roll Call: Motion passed 8-0.

6. Telnet UcaaS Proposal and Contract

   MOTION by Comm Nyman, seconded by Comm Bengelink to approve Ipfone Proposal and Master Service Agreement approved by County legal in the one-time fee of $1,875 and monthly amount of $3,161.40 for a term of 36 months and authorize the board chairman to sign on behalf of the County.

   Roll Call: Motion passed 8-0.

Administrator's Report-
Administrator Porterfield informed the Board the audit is being finalized, as well as the budget calendar. He also noted that he knows there have been a lot of questions regarding the Amish building. The Building Department is working on finding a solution, and he believed they were making headway.

Correspondence- *None.*

Public Comments-
Luke Eising wanted to introduce himself as a candidate running for State Rep. He is a farmer, contractor, and he has 5 kids. He has been out meeting lots of people. He noted that cost of living is a concern for lots of people. He doesn't know how you would be able to run a government without property taxes, but he thinks there is lots of room for change. He has some questions regarding AI solar centers, and is wondering what is being subsidized and why.

Don Koshmider, Cadillac, basically had lunch with Les Housler the other day. They had a good conversation. Don would like to say no to data centers and chem trails. He would like to see a resolution passed by the board regarding those. He just recently acquired Don Jones's old aerolite that he had wrecked. He is putting that back together. He is becoming a member of

Northern Lights Chapter 678 at the Wexford County Airport. If anyone would like to join, just get ahold of him.

Liaison Reports-

Comm Bengelink attended a Lake Mitchell Sewer Authority meeting. Water was 6 inches above normal level, but as the Drain Commissioner explained, that is not uncommon. Everything was looking great with the levels.

Comm Theobald attended a Salvation Army meeting that she will be emailing out. They are working at putting together bylaws and policies. She attended a Community Corrections Board meeting. They are looking at hiring a full time person at a lower level, or two part time employees. She also attended training in Grayling where they discussed square footages for dwellings.

Comm Taylor attended a Veteran's Committee. The new VSO is doing great, and they are getting ready for the expo.

Board Comments-

Chairman's Comments-

Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Potter to adjourn at 4:29 p.m.

All in favor.

______________________________ ___________________________________

Gary Taylor, Chairperson Alaina M. Nyman, County Clerk

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Human Resources/Public Safety Committee

FOR MEETING DATE: July 1, 2026

SUBJECT: Acceptance of Resignation from the Wexford Missaukee Community Corrections Advisory Board

SUMMARY OF ITEM TO BE PRESENTED:

Amy Cox has resigned from her position as Mental Health Representative on the Wexford Missaukee Community Corrections Advisory Board.

The vacancy has been advertised. Applicants must be a representative from one of the following: mental health, public health, substance abuse, employment or training, or a community alternative program.

RECOMMENDATION:

The Human Resources/Public Safety Committee recommends the full board accept Ms. Cox’s resignation from the Wexford Missaukee Community Corrections Advisory Board.

EMPLOYMENT AGREEMENT FOR A TEMPORARY PART-TIME STAFF POSITION
Wexford County Department of Veteran's Services

THIS AGREEMENT, made and entered into this __1st__ day of ___June_____ 2026, by and between the **Wexford County**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") acting on behalf of **Wexford County Department of Veteran's Services** (hereinafter referred to as the "WCDVS") and **Lisa Myers** (hereinafter referred to as the "Temporary Employee").

WITNESSETH:

ORIGINAL

WHEREAS, the County and WCDVS desire to retain the services of Temporary Employee on a part-time basis and for a limited duration to assist with planning, organization and setup for the upcoming 2026 Veterans Salute and Dinner at the Northern District Fair and the Northwest Michigan Veterans Expo (collectively, the "Upcoming Veteran Events").

WHEREAS, the Temporary Employee is qualified and willing to temporarily assume the position

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the contracting parties agree as follows:

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED**, as follows:

1. Employment. The County retains and employs the Temporary Employee on a temporary basis as a part-time employee for the purpose of assisting with planning, organization and setup for the Upcoming Veteran Events, including but not limited to social media and vendor outreach, and other tasks or duties assigned by the WCDVS Director or Committee.

Temporary Employee shall generally be scheduled to work on behalf of the WCDVS twenty hours per week unless working less hours in a given week is pre-approved by the WCDVS Director or Committee. Temporary Employee shall perform all duties or assigned tasks subject to the instructions, directions, and control of the WCDVS Director and Committee. Temporary Employee shall abide by and comply with the policies and governance directives of the County and WCDVS.

Temporary Employee shall work cooperatively and under supervision of the WCDVS Director and Committee to achieve to achieve the specific duties or assigned tasks.

2. Compensation. Temporary Employee shall receive compensation in the gross amount of Twenty DOLLARS and 00/100 ($20.00) per hour, payable biweekly, less applicable payroll withholdings. The funding by the Board of

Commissioner's for the Temporary Employee is capped at an average of ten hours straight time hours per week for duration of this Agreement; as such WCDVS shall not schedule and Temporary Employee is not authorized to be scheduled or work hours in excess of this cumulative cap without written approval and amendment of the this Agreement by the Board of Commissioners.

Temporary Employee will complete and submit to the County a bi-weekly time report of hours worked.

The County shall reimburse Temporary Employee for travel expenses at the rate fixed by County Policy incurred in the performance of her duties as recorded on a travel expense log.

The only fringe benefits applicable to this position are mileage reimbursement and statutory paid medical leave accrual. Such benefits are provided or offered if, and only to the extent required by law and governing County policies. Temporary Employee shall receive no other fringe benefits, paid leave, or retirement contributions or any other fringe benefits afforded to union or non-union County employees or elected or appointed officials, including but not limited to those benefits set forth in the County or WCDV's policies.

3. <u>At-Will Employment and Termination</u>. This position is an at-will position, and the County or WCDVS Director or Committee may terminate this Agreement at any time and for any or no reason. In the event the Temporary Employee seeks to end the Agreement, the Temporary Employee will provide 14 days prior written notice from the date of the desired termination date.

This Agreement and Temporary Employee's employ with the County shall automatically terminate on September 1, 2026.

4. <u>Retention of Records.</u> The Temporary Employee shall furnish the WCDVS Director with reports which he may in his discretion request. WCDVS shall have sole and exclusive right to the retention of all records pertaining to all services rendered pursuant to this Agreement.

5. <u>Return of Property</u>. Upon termination of this Agreement, the Temporary Employee shall return all documents, correspondence, files, papers or property of any kind, of all type or nature relating to the WCDVS or veterans serviced by WCDVS which the Temporary Employee may possess or control and shall sign a statement verifying return of such property.

6. <u>Confidentiality and Sensitive Nature of Information</u>. Temporary Employee acknowledges that records regarding veterans or their dependents maintained by the WCDVS are confidential including but not limited to, veteran claim information under 38 USC 5701 or medical information under HIPAA. If Temporary Party observes or obtains Confidential Information, Temporary Employee agrees: (i) that he/she will maintain and preserve the confidentiality of such Confidential Information; (ii) that he/she will not disclose such Confidential Information without written authorization of the WCDVS Director. The foregoing obligations with respect to Confidential Information will continue in perpetuity. The parties agree that injunctive relief will be appropriate for the enforcement of this clause, in addition to any available criminal penalties available for the release of sensitive information.

The requirement to maintain confidential information under this Agreement shall survive the expiration or termination of this Agreement.

7. **Applicable Law and Venue**. This Agreement shall be subject to and construed in accordance with the laws of the State of Michigan. The County and Temporary Employee mutually agree that the venue for the bringing and maintaining of any action in law or in equity that arises out of this Agreement shall be established in accordance with statutes and Court Rules of the State of Michigan. In the event an action is brought in federal court, the County and Temporary Employee agree that the venue for such action shall be the Federal Judicial District of Michigan, Western District, Southern Division.

8. **Waivers.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege prelude any other or further exercise of any other right, power or privilege.

9. **Modification of Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

10. **Assignment or Subcontracting.** This Agreement shall not be assigned by the Temporary Employee nor subcontracted to any other person or entity.

11. **Purpose of Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

12. **Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

13. **Invalid/Unenforceable Provisions.** If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, it shall be considered null and void and to be deleted and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

14. <u>Certification of Authority to Sign Agreement</u>. The people signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY SIGNED THIS AGREEMENT ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF WEXFORD

By: Gary Taylor
Gary Taylor, Chairperson
County Board of Commissioners

Date: 6/15/26

By: Joe Porterfield
Joe Porterfield, ~~Chairperson~~ County Administrator
WCDVS Committee

Date: 6-15-26

Temporary Part-Time Employee

By: Lisa M. Myers
Lisa Myers

Date: 6.1.2026

WEXFORD COUNTY
FISCAL YEAR 2027 BUDGET CALENDAR

Finance Committee: ***Brian Potter (Chair), Sandy Bengelink, Mark Nyman & Gary Taylor***

Date	Time	
June 23	12:00 PM	Finance Committee reviews draft Budget Calendar.
July 1	4:00 PM	Finance Committee presents Budget Calendar for discussion and approval at regular Board of Commissioners meeting.
July 9	N/A	Administrator to open 2027 budgeting to Departments/Elected Offices.
August 3	N/A	Deadline for Departments/Elected Offices to submit completed budget requests in BS&A.
August 4 through August 22	N/A	Administrator works with Departments/Elected Offices regarding budget requests; updates Finance Committee during the process.
September 10	12:00 PM	Proposed budgets provided to Finance Committee for discussion and review at their next meeting.
September 11	4:00 PM	Finance reviews the budgets, determines which dept. heads they'd like to have present at a subsequent meeting; provides direction to the Administrator.
September 23	12:00 PM	Finance hears from selected department heads; provides instructions to the Administrator.
October 7	4:00 PM	Finance hears from selected department heads; reviews the revised budget, reaches a consensus regarding any additional revisions; recommends budget for consideration by the full Board.
October 21	4:00 PM	Administrator presents budget to Board. Budget revisions desired by the Board are communicated to the Administrator.
October 22	N/A	Public Hearing Notice in *Cadillac News.*
November 4	4:00 PM	Public Hearing, consideration of approval of the budget by BOC, and adoption of the General Appropriations Act.

Other meeting dates may be added as needed to review budget strategies