

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES

October 22, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent: None.
Also Present: Jami Bigger, Deputy Administrator & HR Director; Alaina Nyman, Clerk; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.4. FY 2026 Snowmobile Law Enforcement Program Grant Agreement
Added: G.5. FY 2025-2026 Off-Road Vehicle (ORV) Law Enforcement Program Grant Agreement
Added: G.6. November 26, 2025, Meeting Time Change

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the October 03, 2025, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve paying the claims in the amount of \$525,569.23 A vote was called, all in favor. Motion passed 4-0.

G.2. Revenue & Expense Reports

Deputy Administrator, Jami Bigger, informed the committee that there are a few budget lines significantly over budget, but a budget due to expense related to the cyber-attack. A budget amendment will be coming forward.

G.3. FY26 MOA – MSUE

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve the agreement for Extension Services between Wexford County and Michigan State University Extension for the period of January 1, 2026, through December 31, 2026. A vote was called, all in favor. Motion passed 4-0.

G.4. FY26 Snowmobile Law Enforcement Program Grant Agreement

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Fiscal Year 2026 Snowmobile Law Enforcement Program Grant Agreement for the period of October 1, 2025, through April 30, 2026. A vote was called, all in favor. Motion passed 4-0.

G.5 FY25-2026 Off-Road Vehicle (ORV) Law Enforcement Program Grant Agreement

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the fiscal year 2025-2026 Off Road Vehicle (ORV) Law Enforcement Program Grant Agreement for the period of October 1, 2025, through September 30, 2026. A vote was called, all in favor. Motion passed 4-0.

G.6. November 26, 2025, Meeting Time Change

A motion was made by Comm. Bengelink and supported by Comm. Taylor to approve the November 26, 2025 meeting time be changed from 4:00pm to 9:00am. A vote was called, all in favor. Motion

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Deputy County Administrator, Jami Bigger, informed the committee they will receive a copy of the budget soon; Administration is waiting to obtain more revenue numbers so the budget will look more accurate. She also noted all the vehicles sold in the auction besides the motor home. Three bids were received for the motor home, with the highest being \$60,000. This will be added to the BOC agenda November 5th for final approval.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

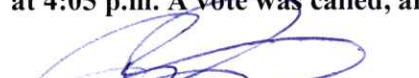
None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:05 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Swanberg, Recording Secretary