



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, June 03, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, MI 49601.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
 - 1. Alexis Howard – 5 Years (*HR/PS 5/26/2026*)1
 - 2. Danielle Decator – 10 Years (*HR/PS 5/26/2026*)
- G. PRESENTATION AND REPORTS
- H. PUBLIC COMMENT
Designated for topics on the agenda only.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
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- J. AGENDA ITEMS
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- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
 - 1.NLCMH Financials32
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator’s office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: Human Resources / Public Safety Committee
FOR MEETING DATE: June 03, 2026
SUBJECT: Employee Recognition Certificate

SUMMARY OF ITEM TO BE PRESENTED:

Wexford County would like to recognize employees for their service, per County Policy B.13-0, at 5, 10, 15, 20, 25, 30, and 35 years. The following employees should be recognized at the next Board of Commissioners' meeting for their service as follows:

EMPLOYEE NAME	DEPARTMENT	YEARS OF SERVICE
Alexis Howard	Wexford County Sheriff's Office	5-Years
Danielle Decator	Wexford County 84th District Court	10-Years

Alexis began her employment with the Wexford County Sheriff's Office on May 9, 2021, as a full-time Corrections Officer. On August 8, 2022, Ms. Howard transferred to the position of full-time Deputy Sheriff, a role she currently holds.

Danielle began her employment with the Wexford County 84th District Court on May 2, 2016, as a full-time Deputy Clerk. On April 20, 2019, Ms. Decator transferred to the position of full-time Chief Deputy Clerk. On August 30, 2021, Ms. Decator transferred to the role of District Court Administrator, a position she currently holds.

RECOMMENDATION:

Presentation of the Certificates of Appreciation to Ms. Howard and Ms. Decator.

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, May 20, 2026

Meeting called to order at 4:01 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Jason Nelson, Mark Nyman, Sandy Bengelink, Julie Theobald, Gary Taylor, Jason Baughan and Brian Potter.

Absent- Commissioners Aaron Sogge and Michael Bush.

Pledge of Allegiance.

Additions/Deletions to the Agenda-

Add: J.3. Resolution 26-17 Extending Appreciation for Ginette Hines' Dedicated Services
J.4. Resolution 26-18 Extending Appreciation for Mistine Stark's Dedicated Services
J.5. Resolution 26-19 Supporting the Sale of the Dam

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Potter to approve the agenda, as amended.

All in Favor.

Employee Recognition- None.

Presentation and Reports-

Mr. Eric Karbowski from Michigan State University Extension wanted to share a couple of updates and introduce a couple of guest celebrities he had with him. He explained some of the different programs available through the MSU Extension and 4-H programs. The first was the agriculture program, It enables them to work with our agriculture community in such ways as getting them the ability of access equipment they may need. If anyone knows or hears of a farmer needing help, Eric is hoping this will help them know there is assistance available. Eric introduced Josie, who is their 4-H program coordinator. Josie has been bringing a lot of great things with a lot of energy. Her position is MOA and up for milage renewal in August. Eric wanted to make sure the community got a chance to meet her prior to that election.

Josie Clement stated that she is the new program coordinator in Wexford County. She started out as a volunteer so she is not new to the hard work that her 4-Her's know everyday. Josie gave us an update, stating that last year 4-H directly reached 861 youth directly. Josie is direct contacting educational programming and has reached 394 youth this year. She feels she is well on her way to reach her personal goal of trying to make it happen. There are two new clubs that Josie has added, the Curiosity Club and the Sewing Club. The Sewing Club is only made possible by using the location currently at the County building. They are able to house the members which is nice because it gives parents a central location to drop off their children. The kids will get sewing education. The second program, called the Curiosity Club, is a club for children to follow their

passions. Currently they are calling it Miniature Locomotives Trainers, which is a lot of fun. They have previously done beatboxing. The agriculture clubs have doubled in size since the past year. Josie was able to add another agriculture club specific to rabbits and two members have gone to the State competitions. They will also be adding a gardening club this year at the educational garden, with a whole gardening club that will work on that all summer. There is a wild nature theme club at the Carl T Johnson Center. There is a team committee that is currently working on creating an I do drive to donate to the local shelter. Mia Crouch is heading to a national archery competition in Brighton.

There is so much pride in the 4-H teams in the area and that they do what they can to support them. Josie is also working with her Engagement Center, only because of their space at 401 Lake Street. They started a parent cafe, which is able to host dinners for parents and get them the community resources in our county while providing both their children and the parents the education they need. The students built catapults while doing a STEM project. They have also made model rockets with over 300 youth. The children also get to meet with professionals, do mock interviews, update/learn to create a resume and some have had head shot photographs done.

Through the CAPS Crew they have been able to start a club for an after school program. The FAR Club combines art with the fair. All of the art can be submitted to the local fair. It is a partnership between Wexford, the Northern MI District Fair and the Caps Crew Kids. Any of their entries will be put into the fair, free of charge. The hope is to grow the exhibits at the fair. Josie has gotten a lot of feedback on that program. There are two teenagers going to exploration games which is a college prep experience that MI offers.

Josie ended by saying that she looks forward to meeting more of the Board and hearing from them and thank you.

Eric commented that Josie has done a great job and he is very proud of the work she has done. She has brought diversity to the programs, a lot of new opportunities and more youth engagement opportunities. Eric would also like to introduce, Heather Sal, the office manager, who has been with them for a year.

Heather started by saying hello and expressing that she is the face you are going to see or voice you will hear if you come to or call their office. She stated that their office is amazing and welcomed people to stop in and check it out. They have different murals and art work from the programs. They are trying to collaborate with as many groups in the community as possible. Next month they are holding a class with USDA. Heather runs the social media pages for Wexford, and she tries to put as much information out to the community. There is also a Color Run coming up. Please feel free to reach out, or stop in to their office with any questions.

Northern Lakes Community Mental Health Services CEO, Lynda Zeller stated that after 25 years in local work, including 24 hour shifts with her husband, doing case management, for a nonprofit. Lynda worked for the State of Michigan and was responsible for everything substance use for about three years. She was responsible for the healthcare of Michigan's prisons statewide including mental health and behavioral health. After doing some philanthropic work and

attempting to retire twice, a short stay in Thailand, they moved back to the area they fell in love with, Northern Michigan. After some persuasion she has been with NLCMH for seven months. Lynda stated there were three things she wanted to cover, the first annual report, which was included in the agenda packet. The innovation through partnership is true, different partners in our six counties are critically important as the report shows expenditures exceed the revenue by a considerable amount. The agency has been on a steady downward trend for cash on hand for the last two years. Due to the hard work of people who came before Lynda that downward trend ended in July, however, they are still struggling with cash on hand. The Northern MI Regional Entity and Medicaid partners have been great and willing to work with Lynda, even sending early funds. Gradually they are getting better and better, but it is going to take a while. There is still a discrepancy from years 2023 and 2024.

Lynda is committed to NLCMH, she is glad to be back in the local community. She believes that the enabling agreement that was crafted was great and the message was loud and clear. Transparency and accountability is needed for all six counties. She is very clear and very committed to that. She is willing to come to as many meetings and/or work sessions as needed and work with the administrator and deputy administrator. She thanked the Board for placing Comm Nyman on their board. They will be providing quarterly reports to Joe. Some of the agreements may need to be rewritten as some were created three years ago.

Lynda was pleased with a lot of things she discovered at the agency. The people closest serving the community are amazing and dedicated. They stayed through no salary increases and layoffs of colleagues. They have made it through a couple really hard years and their commitment is rock solid.

With that being said, there are significant system problems and a variety of operational issues they are working through. Without getting into it, the problems and issues are fixable, with a lot of work. She has been receiving a lot of volunteers from the community, fellow counties and fellow Medicaid entities. The support is amazing!

The community mental health system is funded 87% from Medicaid. The general fund has a 3 million dollar operational budget. The general fund would pay for any individual who does not have Medicaid. Regardless of whether the individual has the ability to pay for the services, every person in the county is entitled to the services. Joe Barkman and Erica Longstreet manage the crisis system for everything out of the tri-city. The challenge with the money in the general fund is flexible, but the money from Medicaid is pretty inflexible. She is working with others to find good funding streams for the things that are not covered by the county and state general funds, through possibly creating "special funds account". She will continue to work to settle 2023 & 2024 years. She thanked the board for the opportunity.

Public Comment- None.

Consent Agenda

1. Approval of the May 6, 2026, Regular Meeting Minutes

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the Consent Agenda.

All in Favor.

Agenda Items

1. Resolution 26-16 Support of Michigan House Bill 5152 & 5153
MOTION by Comm Bengelink, seconded by Comm Nyman to approve Resolution 26-16 in Support of House Bill 5152 & 5153 and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion passed 7-0.

2. Culligan Proposal & Rental Agreement - Public Defenders Office
MOTION by Comm Nyman, seconded by Comm Nelson to approve the Culligan Proposal & Rental Agreement for the Public Defender's Office and authorize the Chairman to sign on behalf of the County.

Roll Call: Motion passed 7-0.

3. Resolution 26-17 Extending Appreciation for Ginette Hines' Dedicated Services
MOTION by Comm Potter, seconded by Comm Theobald to approve Resolution 26-17 Extending Appreciation for Ginette Hines' Dedicated Services.

Roll Call: Motion passed 7-0.

4. Resolution 26-18 Extending Appreciation for Mistine Stark's Dedicated Services
MOTION by Comm Theobald, seconded by Comm Baughn to approve Resolution 26-18 Extending Appreciation for Mistine Stark's Dedicated Services.

Roll Call: Motion passed 7-0.

5. Resolution 26-19 Supporting the Sale of the Dam
MOTION by Comm Nyman, seconded by Comm Bengelink to approve Resolution 26-19 Supporting the Sale of the Dam.

Roll Call: Motion passed 6-1 with Commissioner Nelson voting against the motion.

Administrator's Report-

Administrator Porterfield and Co-Administrator Bigger were at a conference and unable to attend, but Mr. Porterfield submitted the following Administrators report:

Thank you to Lynda for all she is doing for Northern Lakes

Congratulations to both Ginette and Mistine I will miss you both. This place will not be the same without you both.

Commissioner Taylor, Nyman and myself all attended a meeting of the Wexford joint planning commission on Monday night to get information on a possible solar farm project in Wexford and Grand Traverse Counties. There will be more meetings to come.

Jami and I are at the Michigan Association of County Administrators conference and will return on Monday.

Respectfully Submitted,

Joe

Correspondence- *None.*

Public Comments-

Donald Koshmider, Cadillac, Michigan stated that he was here today to speak specifically against data centers. With them popping up all over the country Don is hearing nothing but bad things. About 5 million gallons of water a day used to lose the water. It is supposed to be a closed loop system. The residents water pressure goes to zilcho around the area and their electric bills skyrocket, if they don't lose their land all together eminent domain. Michigan's Mike Dugan embracing data centers runs for the Governor and President Trump pushing data centers now flabbergasts Don. Don is an active Republican and goes to all the meetings, pays attention to the news. Don mentions that Thomas Massie in Kentucky lost the primary election. Israel spent over \$30 million on their candidate and Thomas Massie took zero dollars from Israel. Don stated it is terrible if Israel can buy off elections of US politicians. This is America controlled by Isreal. Trump changed about six months ago. Now he is whatever Israel says. War with Iran even though his Joint Chiefs of Staff advised him against it. Alex Jones' InfoWars is gone, but is up on appeal. You can stillwatch him everyday at alexjoneslive.com, his new website. Don started taking methylene blue three days ago. He is seeing what this stuff is all about, already feeling sharp as a tack, but his cognitive usually will be like a razor. He asked for no data centers in Michigan.

Liaison Reports-

Comm Theobald attended a Networks Northwest meeting. Things are moving along to purify the carbon in the system. Salvation Army is having an open house on June 5th. She will send out the information as soon as she has it.

Comm Baughan noted that he attended the AESE meeting yesterday and it was business as usual. He would like to remind everyone that there is a new disc golf course opening at Baker College's Campus and there will be a ribbon cutting ceremony on Saturday.

Comm Potter attended a DDA meeting where they gave some information regarding the gas stations in Clam Lake Township. The Sheriff had reported that the cars that were approved many months ago are being worked on. Road Commission is behind. They have replaced 20+ culverts and still have more to fix and replace. Multiple roads around Lake Mitchell are still closed. The water table is still too high to repair the road at this point. It does sound like they completely lost

19 Road completely and are going to have it re-routed. They are also still not sure about 47 Road. They will continue to work on that. The delay on the brine, due to the storm repairs, was noted.

Comm Taylor stated the new Veterans Services Officer started Monday and will be around to meet the Board.

Board Comments-

Comm Nelson stated that the reason he voted no on Sale of the Dam was because he didn't have any information on that and did not feel it was appropriate to vote on something he had no information on.

Comm Nyman wanted to make people aware that he and Comm Taylor and Admin Porterfield went to a meeting at the Road Commission a couple of weeks ago. There is a solar farm being considered in the northwest part of Wexford County and Southern part of Grand Traverse County. About 2,800 acres they want to put solar panels in. They did not have a quorum and were not expecting a big meeting. About 120 people showed up. They will be having another meeting in June and are probably going to have it at the Buckley High School, so keep an eye on that. We want to save our prime farmland.

Comm Theobald wanted to give a personal thank you to Mistine and Ginette for their service to the county. They both gave a long time to our citizens. She wishes them both a new chapter in their life that's going to start and is the best part of life.

Comm Potter pointed out that between the years of service of Mistine and Ginette the county is losing a significant amount of knowledge.

Chairman's Comments-

Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:26 p.m.

All in favor.

Gary Taylor, Chairperson

Ashley Hackert, Chief Deputy County Clerk

BOARD OF COMMISSIONERS AGENDA ITEM

FROM: County Clerk
FOR MEETING DATE: June 03, 2026
SUBJECT: Early Voting Location Change

SUMMARY OF ITEM TO BE PRESENTED:

The County Clerk is requesting to change to the early voting location from the Lake Steet Building to the to the Courthouse, specifically to the first-floor foyer.

RECOMMENDATION:

To approve the change of the Early Voting location from the Lake Street Building to the Courthouse, located on the first floor foyer.



GRANT OR AGREEMENT AWARD COVER SHEET

IDENTIFICATION INFORMATION

1. Federal Award Identification Number (FAIN): (Agreement Number) 26-LE-11090400-020		2. Cooperator Agreement/Instrument #:	
3. New <input checked="" type="checkbox"/> Modification <input type="checkbox"/> Mod. Number _____ FFA Award <input type="checkbox"/> Master <input type="checkbox"/> Stand-Alone <input checked="" type="checkbox"/> SPA <input type="checkbox"/>		4. Instrument (Project) Title: LAW ENFORCEMENT PATROL ACTIVITIES IN WEXFORD COUNTY MICHIGAN	
5. Authority U.S.C and Title: Cooperative Law Enforcement Act, 16 U.S.C. 551a		6. Assistance Listing Number and Title: 10.704 COOPERATIVE LAW ENFORCEMENT AGREEMENT	
7. Cooperator/Recipient Information (Must match SAM.gov): Name: COUNTY OF WEXFORD Address: 437 E Division ST City: Cadillac State MI Zip: 49601-1998		8. U.S. Forest Service Unit Address (where the work is being managed): Name: Huron-Manistee National Forests Address: 1755 S. Mitchell Street City: Cadillac State MI Zip: 49601	
9. Cooperator Unique Entity Identifier (UEI): ELBVKK7YL1T1		10. Master Agreement Number if SPA: NA	
11. Period of Performance Start Date: Execution Date: _____ Expiration Date: _____		12. Master Agreement Expiration Date: (SPA expiration date cannot exceed the Master)	
13. Cooperator Program Manager: Name: Trent Taylor Phone: (231) 779-9216 Email: ttaylor@wexfordcounty.org		14. U.S. Forest Service Program Manager: Name: Justin Repine Phone: (989) 387-4400 Email: justin.repine@usda.gov	

FINANCIAL INFORMATION

15. Federal Funding to be Obligated to Cooperator: \$3,000.00		16. Cooperator Contribution Funds: \$0.00	
17. Payment Method: No Funds <input type="checkbox"/> Reimbursable <input checked="" type="checkbox"/> Advance <input type="checkbox"/> Advance Period _____		18. Cooperator Match Percentage: 00.00%	
19. Program Income/Revenue: No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>		20. Cooperator Indirect Cost Rate (approved rate charged to award): De minimis <input type="checkbox"/> Supported <input checked="" type="checkbox"/> NICRA <input type="checkbox"/> Rate 00.00%	

REPORTING REQUIREMENTS

21. Performance Report Frequency: Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> N/A <input type="checkbox"/>		22. Financial Report Frequency: Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	
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ATTACHMENTS

The attachments listed below are hereby incorporated and made a part of this instrument.

23. REQUIRED FOR ALL INSTRUMENTS: <input checked="" type="checkbox"/> USDA FFA/MIA General Terms and Conditions <input checked="" type="checkbox"/> FS FFA/MIA/R&D General Terms and Conditions <input checked="" type="checkbox"/> Purpose/Scope of Work Narrative <input checked="" type="checkbox"/> Budget/Financial Plan <input type="checkbox"/> Other (specify): _____		24. REQUIRED DEPENDENT ON INSTRUMENT TYPE: <input checked="" type="checkbox"/> Statement of Mutual Benefit and Interest <input type="checkbox"/> Federal Financial Assistance Forms/Assurances <input type="checkbox"/> TFFPA/638 Project Proposals <input type="checkbox"/> Modification Purpose and/or Description <input type="checkbox"/> Other (specify): _____	
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25. By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

Cooperator Signature:	Name and Title: TRENT TAYLOR, Sheriff Wexford County	Date:
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26. This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

Signature:	U.S. Forest Service Signatory Official (SO) Name and Title: JAMES SIMINO, Forest Supervisor Huron-Manistee National Forests	Date:
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27. The authority and format of this instrument have been reviewed and approved for signature.

Signature: WESLEY TAVEGIA	Digitally signed by WESLEY TAVEGIA Date: 2026.05.13 12:50:47 -04'00'	U.S. Forest Service Grants Management Specialist Name: WESLEY TAVEGIA, Grants Management Specialist R9 Eastern Region, Office of Grants and Agreements	Date:
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Additional Contacts (if applicable):

28. Cooperator Program Manager: Name: Jeffrey Harnish (CAC) Phone: (231) 779-9216 Email: jharnish@wexfordcounty.org	29. U.S. Forest Service Program Manager: Name: Laurie Meadows Phone: (231) 942-4958 Email: laurie.meadows@usda.gov
30. Cooperator Program Manager: Name: Phone: Email:	31. U.S. Forest Service Program Manager: Name: Phone: Email:

Any additional contacts shall be included in an attachment to this instrument.

Additional Signatories (if applicable):

By signing this instrument, the signer certifies that they are vested with the authority to enter into this instrument.

32. Cooperator Signature:	Name and Title:	Date:
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33. Cooperator Signature:	Name and Title:	Date:
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This instrument, subject to the provisions above, is executed by The U.S. Forest Service Authorized Signatory:

34. Signature:	U.S. Forest Service Signatory Official (SO) Name and Title: KRISTOPHER HANCOCK, Special Agent in Charge R9 Eastern Region, USDA Forest Service	Date:
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35. Signature:	U.S. Forest Service Grants Management Specialist Name:	Date:
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Any additional signatories shall be included in an attachment to this instrument.

PAPERWORK REDUCTION ACT STATEMENT

According to the Paperwork Reduction Act of 1995, a Federal agency may not conduct or sponsor, and a person is not required to respond to, an information collection request unless it displays a valid Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection request is 0596-0217. Response to this information collection request is mandatory to obtain or retain benefits. The authority for this information collection request is Paperwork Reduction Act (Pub. L. No. 96-511, 94 Stat. 2812, as amended by Pub. L. 104-13) 44 U.S.C. §§ 3501-3521. The time required to complete this information collection request is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, collecting and maintaining the data needed, and completing and reviewing the information collection request. Send comments regarding this burden estimate or any other aspect of this information collection request, including suggestions for reducing the burden, to Forest Service Information Collections Officer, SM.FS.InfoCollect@usda.gov, with OMB control number 0596-0217 in the subject line.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.



COOPERATIVE LAW ENFORCEMENT AGREEMENT

Background: The parties to this agreement recognize that public use of National Forest System lands (NFS lands) is usually located in areas that are remote or sparsely populated. The parties also recognize that the enforcement of State and local law is related to the administration and regulation of NFS lands and the Cooperator has a limited amount of financing to meet their responsibility of enforcing these laws.

I. PURPOSE:

The purpose of this agreement is to document a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on NFS lands and provide for reimbursement to the Cooperator for the intensified portion of this effort.

In consideration of the above premises, the parties agree as follows:

II. THE COOPERATOR SHALL:

- A. Perform in accordance with the approved and hereby incorporated Operating and Financial Plan (Operating Plan) attached as Exhibit A.
- B. Ensure that the officers/agents of the Cooperator performing law enforcement activities under this agreement meet the same standards of training required of the officers/agents in their jurisdiction, or the State Peace Officers Standards of Training where they exist.
- C. Provide uniformed officers/agents with marked vehicles to perform all activities unless agreed to otherwise in the Operating Plan.
- D. Advise the U.S. Forest Service Principal Contact listed on the FS-1500-0100 of any suspected criminal activities in connection with activities on NFS lands.
- E. Upon the request of the U.S. Forest Service, dispatch additional deputies within manpower capabilities during extraordinary situations.
- F. Complete and furnish at least quarterly the U.S. Forest Service with Form FS-5300-5, Cooperative Law Enforcement Activity Report, identifying the number of crimes occurring on NFS lands. The report shall follow the FBI Uniform Crime Reporting groupings, Part I and Part II offenses. Offenses and arrest information shall be combined and reported for each crime. This report shall separate the crimes handled under this agreement from those handled during regular duties. Cooperative Law Enforcement Activity Reports (Form FS-5300-5) in combination with patrol logs will also satisfy the Cooperator's annual performance reporting requirement, as stipulated by the USDA General Terms & Conditions, Sections 4.0 through 4.2 and Forest Service General Terms & Conditions, Section 1.29 (see Section IV, Paragraphs A and B below for links to the general terms and conditions).



- G. Provide the U.S. Forest Service Principal Contact with case reports and timely information relating to incidents/crimes in connection with activities on NFS lands.
- H. Bill the U.S. Forest Service for Cooperator's actual costs incurred to date, displayed by separate cost elements, excluding any previous U.S. Forest Service payment(s) made to the date of the invoice, not to exceed the cumulative funds obligated hereunder and as specified on the Operating Plan.
- I. Complete and furnish at least quarterly an invoice or invoices covering the period of performance within each respective quarter of each calendar year. Complete and furnish at least annually an SF-425 Financial Report covering the period of performance within each calendar year, as stipulated by the USDA General Terms & Conditions, Sections 5.0 through 5.3 (see Section IV, Paragraph A below for a link to the general terms and conditions).
- J. Give the U.S. Forest Service or Comptroller General, through any authorized representative, access to and the right to examine all records related to this agreement. As used in this provision, "records" include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form.

III. THE U.S. FOREST SERVICE SHALL:

- A. Perform in accordance with the approved and hereby incorporated Operating and Financial Plan (Operating Plan) attached as Exhibit A.
- B. Reimburse actual expenses incurred, not to exceed the estimated amount shown in the Operating Plan (attached as Exhibit A).

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED UPON BY AND BETWEEN THE PARTIES THAT:

- A. **U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS.** In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions for Mutual Interest Agreements dated 12/31/2025, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery.



- B. FOREST SERVICE GENERAL TERMS AND CONDITIONS.** The Forest Service General Terms & Conditions Mutual Interest Agreement dated 02/14/2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>.
- C. The parties will make themselves available, when necessary to provide for continuing consultation, exchange information, aid in training and mutual support, discuss the conditions covered by this agreement and agree to actions essential to fulfil their purposes.
- D. An Operating Plan will be negotiated on a *fiscal or calendar* year basis. At the end of the year, funds not spent may be carried forward to the next year, or deobligated at the request of the U.S. Forest Service. Upon expiration of the Cooperative Law Enforcement Agreement, funds not spent will be deobligated.
- E. This agreement has no effect upon Cooperator's right to exercise civil and criminal jurisdiction on NFS lands nor does this agreement have any effect upon the responsibility of the U.S. Forest Service for the enforcement of federal laws and regulations relative to NFS lands.
- F. Any Operating Plan added to this agreement will be jointly prepared and agreed to by the parties. The Operating Plan shall at a minimum contain:
1. Specific language stating that the Operating Plan is being added to this agreement thereby subjecting it to the terms of this agreement.
 2. Specific beginning and ending dates.
 3. Bilateral execution prior to any purchase or the performance of any work for which reimbursement is to be made.
 4. Specify any training, equipment purchases, and enforcement activities to be provided and agreed rates for reimbursement including the maximum total amount(s) for reimbursement.
 5. Designation of specific individuals and alternate(s) to make or receive requests for enforcement activities under this agreement.
- G. Nothing in this agreement obligates either party to accept or offer any Operating Plan under this agreement.



- H. The officers/agents of the Cooperator performing law enforcement activities under this agreement are, and shall remain, under the supervision, authority, and responsibility of the Cooperator. Law enforcement provided by the Cooperator and its employees shall not be considered as coming within the scope of federal employment and none of the benefits of federal employment shall be conferred under this agreement.
- I. Federal Communication Commission procedures will be followed when operating radio(s) on either party's frequency.
- J. The Cooperator's reimbursable expenses must be listed in an approved Operating Plan, expended in connection with activities on NFS lands, and expenses beyond those which they are normally able to provide.
- K. During extraordinary situations such as, but not limited to: fire emergency, drug enforcement activities, or certain group gatherings, the U.S. Forest Service may request to provide additional special enforcement activities. The U.S. Forest Service will reimburse the Cooperator for only the additional activities requested and not for activities that are regularly performed by the Cooperator.
- L. Reimbursement for equipment and/or training is not authorized.

COOPERATIVE LAW ENFORCEMENT

2026

ANNUAL OPERATING AND FINANCIAL PLAN

Previous Year Carry-over: \$0.00

Current Obligation: 2560 NFLE0926 \$1,000.00 and 0904 FDDS3625 \$2000.00

Total Operating Plan Amount: \$3,000.00

U.S. DEPARTMENT OF AGRICULTURE GENERAL TERMS AND CONDITIONS. In accordance with Secretarial Memorandum 1078-021, the USDA General Terms & Conditions for Mutual Interest Agreements dated 12/31/2025, and its implementing regulations, 2 CFR 400, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These Departmental policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement and located at: https://www.usda.gov/about-usda/general-information/staff-offices/office-chief-financial-officer/federal-financial-assistance-policy/usda-general-terms-and-conditions?utm_medium=email&utm_source=govdelivery.

FOREST SERVICE GENERAL TERMS AND CONDITIONS. The Forest Service General Terms & Conditions Mutual Interest Agreement dated 02/14/2026, and its implementing regulations, apply to the Cooperator and any sub-awardees and/or sub-contractors under this agreement. These federal policies and regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement, located at <https://www.fs.usda.gov/working-with-us/grants/terms-conditions>.

I. GENERAL:

- A. The contacts identified on the FS-1500-0100 shall be the designated and alternate representative(s) of each party to make or receive requests for special enforcement activities.
- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$ 0.725/mile patrolled

Wages at the prevailing rate (including fringe benefits) not to exceed \$49.50/hour for the individual officer

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be

spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

- B. Patrol all National Forest system roads and trails within area of responsibility. Priority should be given to those roads leading to campgrounds or other heavily used areas of the Forest. Alternative patrol vehicles may be used, for example: vehicle, ATV/UTV and snowmobile.
- C. Patrol all developed campgrounds, developed sites, trailhead parking lots, river accesses, or dispersed areas within area of responsibility.
- D. Remain flexible and utilize local knowledge for patrols of areas with recent complaints, known issues, and coordinate with local assigned Forest Service Officer for additional areas needing extra patrol activities.
- E. General law enforcement patrols of roads within and servicing National Forest Lands and recreation areas. Remain flexible on focus areas based on cooperation with Forest Service Officer assigned to the area. The Cooperator will report any incidents occurring on National Forest lands to the assigned Officer. This includes notification of accidents and complaints that occur or have the potential to impact the US Forest Service.

III. TRAINING: *No reimbursement*

IV. EQUIPMENT: *No reimbursement*

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. *The parties may be unaware of any particular special enforcement needs. Complete as much information as possible to expedite implementation should the need arise. Consider including documentation needed, limitations, notification and approval procedures, mileage, hourly and per diem rates if different from Section I.B., etc.*

Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed on the FS-1500-0100. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will

coordinate all of their activities with the designated officer in charge of the incident.

2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed on the FS-1500-0100 for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident. This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

- A. Signed invoices, patrol logs, and FS-5300-5 Law Enforcement Activity Reports must be submitted at least quarterly (see Section II: THE COOPERATOR SHALL pgs. 1-2 of the COOPERATIVE LAW ENFORCEMENT AGREEMENT), but may be submitted monthly.

- B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$3,000.00	NA
Training	\$0.00	NA
Equipment	\$0.00	NA
Special Enforcement Situations	\$0.00	NA
Total	\$3,000.00	NA

- C. Any remaining funding in this Operating Plan may be carried forward to the next Annual Operating Plan and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service.

Addendum A

**U.S. Forest Service Fire Emergency Language & Billing Protocol
Coop Law Enforcement Agreements / Operating & Financial Plan**

Fire Emergencies:

During fire emergencies, the U.S. Forest Service will reimburse the County for actual costs incurred while the County is providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of roadblocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by the U.S. Forest Service dispatch to the County. It is critically important that the Incident Management Team, Agency Administrator, and the Sheriff/County Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a County designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The liaison(s) primary duties, on behalf of the County Sheriff, will be to attend public meetings, planning and Incident Command meetings. Eligible costs for reimbursement will include personnel time.

If meals and lodging are required for county officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit. Cooperator personnel directly assigned to the incident by a resource order will be entitled to meals that are provided on the incident.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The County will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation. 2. Automotive repairs, tires, and services are covered in the prevailing wage rate as identified in the OP Provision I. B.

Billing Protocol:

Documentation required to be submitted by the County to the FS for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Cooperative Law Enforcement Agreement and Operating & Financial Plan.
- UEI number.
- Active status in System for Award Management (SAM).
- Tax ID number.
- Breakout of actual costs:
 - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 - Supplies – Copies of receipts with date and description of items purchased and FS authorization (S# or FS Signature) for purchase.
 - Mileage – Summary by day by vehicle and personnel using the vehicle.

- o Incident Action Plans – copies of plans that document assignment to that incident.
- o Map of roadblock locations.

BILLINGS ARE NOT TO BE SUBMITTED TO THE SM.FS.ASC GA@USDA.GOV UNDER THE OBLIGATION ESTABLISHED THROUGH THE COOPERATIVE LAW ENFORCEMENT AGREEMENT.

Please coordinate remittance of billings to the Albuquerque Service Center, Incident Finance Branch through the local Fire Incident Business Specialist:

Deanna Crawford
Incident Business Coordinator
Eastern Area - Region 9
deanna.lewis1@usda.gov
406-274-2995

Invoices must include the information identified above in the Billing Protocol section in order to be processed in a timely manner.

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



2026 Marine Safety Program (FEDERAL Funding) Grant Agreement

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and Wexford County Sheriff's Department ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety program funding for:

	Federal Funds (100%)	State Funds 75%
Operating	\$9,800.00	\$0.00

Salaries, Wages and Benefits for:

- Marine Safety Law Enforcement and Related Activities;
- Instruction of Boating Safety Courses;
- Inspection of Boat Liveries;
- Attendance at Authorized Marine Safety Training (attendance at the Department's Annual Administrators' Workshop and the Michigan Sheriffs' Association's New Marine Officers Training are pre-authorized).

Operating Expenses for the Scope Items Listed Above, including:

- Purchase of fuel, oil, and parts for patrol vehicles, watercraft, and trailers;
- Travel expenses;
- Uniforms, personal flotation devices, boat shoes, etc.;
- Leasing of vehicles, dockage, storage, eligible office space;
- Boat repair, replacement and/or servicing of boat outfitting equipment.

2. Salary and Wages are reimbursable to the GRANTEE at the employees' hourly rate. Overtime is only eligible if the employee worked in excess of 80 hours for full time employees and 40 hours for part time employees in a pay period on Marine Safety duties.
3. Operating Expenses must be done within the grant period and goods and services must be delivered and/or work performed. Pre-paying for goods and services within the grant period and then receiving them at a later date or performing the work after the expiration of the grant agreement is not allowable.
4. Federal funding from the award Recreational Boating Safety 16.01.26 is provided to state agencies under the authority of 46 U.S.C. 13103(a)(2) and (3). The Federal Award Date for these funds are (02/04/2026) and the Federal Award ID Number for these funds is (70Z02326MO0006967). The State of Michigan has received a federal funding apportionment for fiscal year 2026 through the United States Coast Guard, Department of Homeland Security. From this federal funding the amount shown below is provided to the GRANTEE by the DEPARTMENT for the purpose of supporting the GRANTEE'S Marine Safety program. Reference the "Department of Homeland Security, United States Coast Guard, Boating Safety Financial Assistance CFDA 97.012, and passed through by Department of Natural Resources" on your single audit reports and other financial statements as required.
The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 100% of the total eligible costs toward completing the scope of work listed above, but not to exceed **\$9,800.00** dollars, which is the total amount awarded under this agreement.
There is no local match required for this reimbursement.
The Subaward Budget Period and Period of Performance for federal funding is **January 1, 2026 through September 30, 2026.**
Completed reimbursement request and documentation of operating expenditures are due no later than **October 31, 2026.**
5. This Agreement shall be administered on behalf of the DEPARTMENT through the Finance and Operations Division. All reports, documents, or actions required of the GRANTEE shall be submitted through MiGrants website unless otherwise instructed by the DEPARTMENT.
6. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiGrants website.
7. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
8. The GRANTEE shall display valid and proper state of Michigan registration on all vessels and comply with the state of Michigan life jacket regulations.
9. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

Signed: _____

SIGMA Vendor ID: CV0048507 _____

By (Print Name): _____

SIGMA Address ID: 002 _____

Title: _____

Unique Entity Identifier: ELBVKK7YL1T1 _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

Signed: _____

By: Clay Summers, Grants Section Manager _____

Date: _____

Phone: 517-284-7268

Email: dnr-grants@michigan.gov

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE
APPLICANT ORGANIZATION 	DATE SUBMITTED



ABILITA Retainer Agreement

Between Wexford County (the client) and Aylward Consultants dba Abilita - Lansing.

AGREEMENT TERMS

1. The client hereby authorizes Abilita to review its telecommunications systems (other than 911 dispatch), on a monthly basis and to submit recommendations for improvements including possible savings. Reviews will focus on identifying billing errors, contract compliance, traffic usage and efficiency, and overcharges and may include reviews of existing systems, services, equipment, suppliers, plans and other telecom functions.
2. All recommendations for changes or alterations to the telecommunication systems are subject to the client's approval. All approved changes will be implemented by Abilita and, where savings are expected from such implementations, Abilita will assure that the savings are realized and will calculate and report such savings to client.
3. Abilita will assist with the management for all telecommunications hardware, software, and service providers including solicitation and new proposals, and will negotiate all new and renewing agreements with such providers, as directed by client.
4. Abilita will present to the client any new telecommunications services or technologies appropriate to the client's needs, including productivity improvements, technology advances, equipment purchases and maintenance.
5. Abilita will maintain an "on-call" relationship during regular business hours, excluding holidays, with the client to address any telecom issues or questions that arise.
6. Abilita will assist in the general planning for business changes that may affect telecommunication usage and will transfer knowledge to client in a timely manner, including reviews of productivity improvements and technology advances, upon client request.
7. Abilita will notify client, in advance, if billable hours are anticipated to exceed the monthly retainer.
8. The client will provide Abilita with equipment records, telecommunications invoices, contracts and other related information, as well as written authorization for Abilita to receive all such records and information directly from suppliers, during the payment term of this agreement as required by Abilita.

(Initial)



ABILITA Retainer Agreement

PAYMENT TERMS

9. The client agrees to pay Abilita, as its fee for the services rendered, all amounts due as indicated in the Schedule of Fees (below) for the term of this Agreement. Unless otherwise communicated in writing 30 days prior to the end of this agreement, it will automatically renew for a 12 month period.
10. Billing will be conducted monthly, and payments will be due upon receipt of the invoice. Charges or fees not paid within 30 days of the date of the invoice will accrue late payment charges at the rate of 1.5% per month until paid. A charge of \$25 will be made for any check tendered by customer and returned unpaid by a financial institution.
11. The term of this agreement shall be twenty-four (24) months from the date of signing.

SCHEDULE OF FEES:

Setup: Initial Analysis, Implementation, & Account Setup (one time)	\$	waived
Terms: Length of Agreement		24 months
Monthly Retainer Fee	\$	725.00

<u>Wexford County</u> (Client Name)	<u>Aylward Consultants dba Abilita- Lansing</u>
<u>437 E. Division St</u> (Address)	<u>11776 Silverspring Dr.</u>
<u>Cadillac, MI 489601</u> (Address)	<u>DeWitt, MI 48820</u>
<u>(231) 779-9453</u> (Telephone)	<u>(517) 853-8130</u>
<u>Signature of Authorized Client Representative</u> I have the authority to bind the corporation (company)	<u>Signature</u>
<u>Print Name</u>	<u>Print Name</u>
<u>Title</u>	
<u>Date</u>	<u>Date</u>

**AMENDMENT NO. 1
DATED OCTOBER 1, 2026
TO THE
MASTER SERVICES AGREEMENT
DATED APRIL 1, 2025**

This **AMENDMENT NO. 1** (“Amendment”), made as of October 1, 2026, (“Amendment Effective Date”), is entered into by and between **Wexford County, Michigan** (“Client”), and **MGT Impact Solutions, LLC**, (“MGT”), and amends Master Services Agreement (“Agreement”), dated April 1, 2025. Upon the execution of this Amendment, the terms of this Amendment are incorporated into the Agreement in their entirety by this reference.

WHEREAS, the parties entered into the Agreement whereby MGT would perform services for a term beginning on April 1, 2025. If necessary, the Agreement could be amended at the mutual agreement of both parties by the execution of a written Amendment, to be attached and incorporated therein.

WHEREAS, the parties now wish to amend the Agreement to reflect a modification of the Services set forth in the SOW attached as Exhibit A to the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and, in the Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the SOW to the Agreement as follows:

The SOW will be modified to read as follows:

1. PROJECT: MGT shall provide **Title IV-Claiming services to Client for the Prosecuting Attorney’s Office (“PAO”)**, specifically including:

- Preparation of Client’s annual Title IV-D Cooperative Reimbursement Program (CRP) application through EGrAMS for funding from the Michigan Department of Human Services – Office of Child Support (“OCS”)
- Monthly Title IV-D invoices through EGrAMS for claiming with all supporting documentation required for reimbursement under the Title IV-D CRP program.
- Development and maintenance of all required depreciation schedules for equipment purchases over \$5,000
- Periodic status of budgetary position and provision of proactive assistance in the preparation and presentation of all required budgetary amendments and line item transfers required by OCS under terms specified
- Technical assistance in response to any and all audits performed on Client’s CRP program, whether by the Client’s auditor or OCS auditor
- Technical assistance to Client as required to identify policies and procedures to assist in compliance with the various state and federal policies regarding the proper reporting and accounting for the Title IV-D Child Support program.
- Assistance with completing/submission of various reports in **EGrAMS** during the year including, but not limited to: User Verification Report, Tax Data Confidentiality Questionnaire, Obligation Report, Security Assessment, LIT’s, Amendments, Annual CRP Budget.
- Guidance in setting up users in **EGrAMS** for approval and submissions.

MGT shall also provide an automated time log processing service to Client for the PAO. Client is aware that MGT is in the process of preparing and implementing an electronic time data capture software platform (the “Electronic Platform”) , to facilitate the identifying and recording of employee time records, which will be fully implemented during the term of this Agreement.

MGT will provide the following services to Client beginning on October 1, 2026.

- MGT will provide an electronic timekeeping system to capture, manage, and report Title IV-D staff time in compliance with federal and State of Michigan requirements.
- The Electronic Platform will replace the use of legacy paper Personnel Activity Reports (PARs) previously submitted by County staff.
- The Electronic Platform will support daily time entry, supervisor review, and electronic certification in accordance with program guidelines.
- Data submitted via the Electronic Platform will be used by MGT to prepare and submit required reimbursement documentation, DHS-286 forms and EGrAMS uploads, as applicable.

2. Electronic Platform Services

a.) System Access and User Management

- MGT will establish and maintain system access for authorized Client users.
- Client is responsible for identifying users, assigning appropriate roles, and notifying MGT of staffing changes impacting system access.
- MGT will provide administrative support for user setup, modifications, and deactivation as part of ongoing services.

b.) Client Responsibilities

- Client agrees to require all applicable staff to enter time electronically within the Electronic Platform system in a timely and accurate manner.
- Client designated approvers are responsible for reviewing and approving electronic timesheets in accordance with established deadlines.
- Client acknowledges that paper timesheets will no longer be accepted once electronic timesheets are implemented.

c.) Implementation and Transition

- MGT will coordinate with the Client on system implementation, including configuration, testing, and transition from paper to electronic timekeeping.
- The go-live date for the Electronic Platform will be October 1, 2026, after which electronic timesheets will be the official method of time reporting.
- MGT will provide guidance, training materials, and support during the transition period and going forward.

d.) Compliance and Audit Support

- MGT will retain electronic time records in accordance with record retention requirements and make them available for audit or monitoring purposes upon request.

e.) Service Modifications

- MGT reserves the right to make system enhancements or updates that improve functionality, security, or compliance.
- Any material changes to scope or pricing will be addressed through a SOW amendment.

INVOICING AND PAYMENT SCHEDULE

- A.** The fees for Title IV-Claiming services to Client for the PAO are \$6,000.00 annually, billed quarterly in the amount of \$1,500.00.
- B.** License and service fees for Electronic Platform Services are \$650.00 per year per authorised Client user, and will be billed quarterly in the amount of \$162.50, beginning October 1, 2026. These fees replace prior per page fees associated with paper timesheet collection, scanning, and manual processing.
- C.** A one time initial on-boarding fee of \$350.00 will be charged for initial set up and configuration costs. This fee will be invoiced upon execution of this Amendment.
- D.** All invoices are due and payable within 30 days of receipt.

All other terms and conditions of the Agreement will remain in full force and effect. In the event of a conflict between any term of this Amendment and the terms of the Agreement, the terms of this Amendment shall control.

IN WITNESS WHEREOF, the parties have executed and delivered this Amendment as of the Effective Date, whereupon this Amendment shall become effective as of such Effective Date.

MGT IMPACT SOLUTIONS, LLC

WEXFORD COUNTY, MICHIGAN

By: _____
Name: A. Trey Traviesa
Title: CEO
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

**AMENDMENT NO. 1
DATED OCTOBER 1, 2026
TO THE
MASTER SERVICES AGREEMENT
DATED APRIL 1, 2025**

This **AMENDMENT NO. 1** (“Amendment”), made as of October 1, 2026, (“Amendment Effective Date”), is entered into by and between **Wexford County, Michigan** (“Client”), and **MGT Impact Solutions, LLC**, (“MGT”), and amends Master Services Agreement (“Agreement”), dated April 1, 2025. Upon the execution of this Amendment, the terms of this Amendment are incorporated into the Agreement in their entirety by this reference.

WHEREAS, the parties entered into the Agreement whereby MGT would perform services for a term beginning on April 1, 2025. If necessary, the Agreement could be amended at the mutual agreement of both parties by the execution of a written Amendment, to be attached and incorporated therein.

WHEREAS, the parties now wish to amend the Agreement to reflect a modification of the Services set forth in the SOW attached as Exhibit A to the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and, in the Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the SOW to the Agreement as follows:

The SOW will be modified to read as follows:

1. PROJECT: MGT shall provide **Title IV-Claiming services to Client for the Office of the Friend of the Court (“FOC”)**, specifically including:

- Preparation of Client’s annual Title IV-D Cooperative Reimbursement Program (CRP) application through EGrAMS for funding from the Michigan Department of Human Services – Office of Child Support (“OCS”)
- Monthly Title IV-D invoices through EGrAMS for claiming with all supporting documentation required for reimbursement under the Title IV-D CRP program.
- Development and maintenance of all required depreciation schedules for equipment purchases over \$5,000
- Periodic status of budgetary position and provision of proactive assistance in the preparation and presentation of all required budgetary amendments and line item transfers required by OCS under terms specified
- Technical assistance in response to any and all audits performed on Client’s CRP program, whether by the Client’s auditor or OCS auditor
- Technical assistance to Client as required to identify policies and procedures to assist in compliance with the various state and federal policies regarding the proper reporting and accounting for the Title IV-D Child Support program.
- Assistance with completing/submission of various reports in **EGrAMS** during the year including, but not limited to: User Verification Report, Tax Data Confidentiality Questionnaire, Obligation Report, Security Assessment, LIT’s, Amendments, Annual CRP Budget.
- Guidance in setting up users in **EGrAMS** for approval and submissions.

MGT shall also provide an automated time log processing service to Client for the FOC. Client is aware that MGT is in the process of preparing and implementing an electronic time data capture software platform (the “Electronic Platform”) , to facilitate the identifying and recording of employee time records, which will be fully implemented during the term of this Agreement.

MGT will provide the following services to Client beginning on October 1, 2026.

- MGT will provide an electronic timekeeping system to capture, manage, and report Title IV-D staff time in compliance with federal and State of Michigan requirements.
- The Electronic Platform will replace the use of legacy paper Personnel Activity Reports (PARs) previously submitted by County staff.
- The Electronic Platform will support daily time entry, supervisor review, and electronic certification in accordance with program guidelines.
- Data submitted via the Electronic Platform will be used by MGT to prepare and submit required reimbursement documentation, DHS-286 forms and EGrAMS uploads, as applicable.

2. Electronic Platform Services

a.) System Access and User Management

- MGT will establish and maintain system access for authorized Client users.
- Client is responsible for identifying users, assigning appropriate roles, and notifying MGT of staffing changes impacting system access.
- MGT will provide administrative support for user setup, modifications, and deactivation as part of ongoing services.

b.) Client Responsibilities

- Client agrees to require all applicable staff to enter time electronically within the Electronic Platform system in a timely and accurate manner.
- Client designated approvers are responsible for reviewing and approving electronic timesheets in accordance with established deadlines.
- Client acknowledges that paper timesheets will no longer be accepted once electronic timesheets are implemented.

c.) Implementation and Transition

- MGT will coordinate with the Client on system implementation, including configuration, testing, and transition from paper to electronic timekeeping.
- The go-live date for the Electronic Platform will be October 1, 2026, after which electronic timesheets will be the official method of time reporting.
- MGT will provide guidance, training materials, and support during the transition period and going forward.

d.) Compliance and Audit Support

- MGT will retain electronic time records in accordance with record retention requirements and make them available for audit or monitoring purposes upon request.

e.) Service Modifications

- MGT reserves the right to make system enhancements or updates that improve functionality, security, or compliance.
- Any material changes to scope or pricing will be addressed through a SOW amendment.

INVOICING AND PAYMENT SCHEDULE

- A.** The fees for Title IV-Claiming services to Client for the FOC are \$7,200.00 annually, billed quarterly in the amount of \$1,800.00.
- B.** License and service fees for Electronic Platform Services are \$650.00 per year per authorised Client user, and will be billed quarterly in the amount of \$162.50, beginning October 1, 2026. These fees replace prior per page fees associated with paper timesheet collection, scanning, and manual processing.
- C.** A one time initial on-boarding fee of \$350.00 will be charged for initial set up and configuration costs. This fee will be invoiced upon execution of this Amendment.
- D.** All invoices are due and payable within 30 days of receipt.

All other terms and conditions of the Agreement will remain in full force and effect. In the event of a conflict between any term of this Amendment and the terms of the Agreement, the terms of this Amendment shall control.

IN WITNESS WHEREOF, the parties have executed and delivered this Amendment as of the Effective Date, whereupon this Amendment shall become effective as of such Effective Date.

MGT IMPACT SOLUTIONS, LLC

WEXFORD COUNTY, MICHIGAN

By: _____
Name: A. Trey Traviesa
Title: CEO
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Northern Lakes CMH

Fiscal 2026 Revenues and Expenses by Fund Source

October 2025 - February 2026

Medicaid	2026
	YTD Actual
Capitation Received NMRE	\$ 36,449,241
Expenses Recognized	38,172,543
Surplus/Overspend	<u><u>(1,723,302)</u></u>
Healthy Michigan	2026
	YTD Actual
Capitation Received NMRE	3,118,776
Expenses Recognized	4,490,887
Surplus/Overspend	<u><u>(1,372,111)</u></u>
State General Fund	2026
	YTD Actual
Revenue Received	1,452,744
Expense	2,245,444
Surplus/Overspend	<u><u>(792,700)</u></u>

May Mental Health Month Events

We have table displays at each of the four offices which includes educational materials for positive mental health, snack crackers for children, mental health stickers and medallions. In the lunchrooms at each office, we have educational materials on stress, building positivity jars, and information on Employee Assistance program. We have a speaker presenting a virtual program on Tuesday, May 26th from Catholic Human Services about our EAP program and also about handling stress and workplace burnout and maintaining a healthy work life.

Friday, May 1st – Mental Health Awareness Walk at 12:00 p.m. starting at Traverse House Clubhouse and ending with picnic at Rotary Square downtown Traverse City.

Saturday, May 9th – Mental Health Awareness Walk from 11:30 am-12:30 p.m. in downtown Cadillac sponsored by Club Cadillac. These awareness walks are free, community -focused and designed to be inclusive and accessible to all. The awareness walks are a powerful way to come together , show support and remind our community that help and hope are always within reach.

Wednesday, May 13th – Presentation on Adult Mental Health First Aid at the Park Place Hotel for the Housing Commission Conference.

Friday, May 15th -NMRE Annual Day of Education at Treetops Resort, Gaylord 9:30 am – 3:30 p.m. “Spring Training: Teamwork”

Wednesday, May 20th – Adult Mental Health First Aid held at the Cadillac office from 8:00 am-5:00 p.m. We also have 8 CEU’s available as social work credits for community and staff.

Tuesday, May 26th – Virtual presentation from speaker, Eileen Rudzinski from Catholic Human Services on “The Importance of Stress Management, Burnout Prevention and Maintaining a Healthy Work Life for staff from 12:15 pm-12:45

Thursday, May 28th – 30 Year Anniversary of Traverse House from 11:00 am-2:00 p.m. featuring Traverse Members speaking, art display, tours and luncheon. The people we serve, community, Board members, legislature, staff, families invited.