

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES

December 11, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent: None.
Also Present: Jami Bigger, Deputy Administrator & HR Director; Mike Figliomeni, BSM; Alaina Nyman, Clerk; Joe Porterfield, County Administrator & Equalization Director; Roxanne Snyder, ROD; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.3. Remonumentation Surveyor Agreements
G.4. Peer Review Surveyor Agreements
G.5. Budget Discussion

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the November 26, 2025, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve paying the claims in the amount of \$216,778.96. A vote was called, all in favor. Motion passed 4-0.

G.2. Civic Center Grant Agreement

A discussion took place on the condition of the Civic Center floors and bathrooms. Mr. Figliomeni mentioned the Civic Center is \$85,000 short. The grant would be able to fund the bathrooms, floors and bleachers.

A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve the grant contract between Boon Sports Management, Wexford County and the Great Lakes Sports Commission with Wexford County Paying up to \$ 50,000 of the required match. A vote was called, all in favor. Motion passed 4-0.

G.3. Remonumentation Surveyor Agreement

A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward a recommendation to the full board to approve the Monumentation Surveyor Agreements between CC Land Surveying, Atwell and Wexford County. A vote was called, all in favor. Motion passed 4-0.

G.4. Peer Review Surveyor Agreements

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve Peer Review Surveyor Agreements between Bill Sikkema, George Smith, Brent Clough, Craig Mcvean and Wexford County. A vote was called, all in favor. Motion passed 4-0.

G.5. Budget Discussion

County Administrator Joe Porterfield said:

- He took money out of the childcare fund budget.
- Ms. March and him will be doing budget amendments in the next couple of weeks.

A motion was made by Comm. Taylor and supported by Comm. Bengelink to hold a Special BOC meeting on Monday, December 22, 2025, at 4:00 P.m. in the Board of Commissioners Room to hold a public hearing and approve the budget. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Deputy County Administrator Jami Bigger informed the committee the Civic Center Grant Agreement would need to go to legal counsel.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:20 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Swanberg, Recording Secretary