



Wexford County

**BOARD OF COMMISSIONERS**

*Gary Taylor, Chair*

**NOTICE OF MEETING**

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, March 18, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, MI 49601.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATION AND REPORTS
  - 1. Medical Examiner Annual Report (*Lisa Kaspriak, Mid-Michigan Medical Examiner Group*) ..... 1
- H. PUBLIC COMMENT  
*Designated for topics on the agenda only.*
- I. CONSENT AGENDA  
*The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.*
  - 1. Approval of the March 04, 2026, Regular Meeting Minutes ..... 10
- J. AGENDA ITEMS
  - 1. Public Hearing on the Village of Mesick Annexation Petition ..... 13
  - 2. Resolution 26-12 Village of Mesick Annexation..... 14
  - 3. Plumbing Inspector Contract (*Executive 3/10/26*) ..... 23
  - 4. Fair Board Grant Support Letter (*Executive 3/10/26*)..... 25
  - 5. Cidnet Communication Service Agreement (*Finance 3/12/26*) ..... 26
  - 6. US Imaging Agreement (*Finance 3/12/26*)..... 31
  - 7. Code Red OnSolve Subscription (*Finance 3/12/26*)..... 40
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
- M. PUBLIC COMMENT  
*Open for any public comments.*
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

# Wexford County Office of the Medical Examiner



## 2025 Annual Report

Mid Michigan Medical Examiner Group

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# Message to the Board of Commissioners and Citizens of Wexford County

Dear Board of Commissioners and Citizens of Wexford County,

As the Administrator of the Medical Examiner Office for Wexford County, I am honored to present our annual report, reflecting on the past year's activities and trends. Our team remains committed to serving the community with professionalism, accuracy, and compassion, ensuring that every investigation is conducted thoroughly and with the utmost care.

Over the past year, we have observed the following notable trends:

- **Total Cases:** 142 total cases were investigated in 2025, an increase of 25.4% compared to 2024.
- **Scene Investigations:** 25 cases were ruled an accident compared to 15 cases in 2024, for a 50% percent increase.
- **Suicides:** 11 suicides were investigated, which is an increase of 4 cases compared to 2024.

Our dedicated team remains steadfast in its mission to provide accurate determinations and compassionate service to families during their most difficult times. We extend our sincere appreciation to the Board of Commissioners for their continued support, which allows us to uphold the highest standards in our investigations.

Thank you for the opportunity to serve Wexford County in this capacity. We remain committed to maintaining the trust you have placed in us and to contributing to the safety and well-being of our community.

**Respectfully,**

Lisa Kaspriak and Dr. Paul Wagner

Medical Examiner Office, Wexford County

# Medical Examiner Staff

Dr. Paul Wagner  
Chief Medical Examiner

Lisa Kaspriak  
Administrator

David G. Turner, F-ABMDI  
Chief Investigator

Taylor H, Ed.D., MSA, D-ABMDI  
Deputy Chief Investigator / QA Coordinator

Nicole H  
Office Manager

Jennifer S  
Administrative Assistant

David H  
Medical Examiner Investigator

Andrew H  
Medical Examiner Investigator

Larry R  
Medical Examiner Investigator

Sally M D-ABMDI  
Medical Examiner Investigator

## Deaths Reportable to the Medical Examiner:

The Michigan County Medical Examiner Law, Act 181, P.A. of 1953, as amended, and the Michigan Public Health Code, Act 368, P.A., of 1978, as amended, mandates that specific types of death be referred to the Medical Examiner for investigation (see list below). These deaths include sudden unexpected deaths, accidental deaths, and violent deaths. The medical examiner has the authority under these Acts to order an autopsy at any time it is deemed necessary to determine or confirm the cause and manner of death.

### Deaths Reportable to the Medical Examiner:

- Violent death (e.g., strangulation, gunshot, stabbing, poisoning, etc.)
- Accidental deaths (e.g., falls, drowning, motor vehicle collisions, burns, overdose, etc.)
- Death of a prisoner (e.g., death in any county or city jail while imprisoned or in custody).
- Suspicious Circumstances (e.g., unidentified bodies or event surround death)
- Sudden and unexpected deaths (e.g., all deaths during a surgical procedure, in recovery, anesthesia-related, unexpected natural death, occupational-related deaths)
- Without medical assistance within 48 hours of death
- In cases of chronic illness, the attending physician may sign the death certificate if s/he can be reasonably certain the cause of death.
- Death of a mother due to an abortion.
- Unexpected infant deaths

The medical examiner may order an autopsy for any of the reportable deaths listed above.

# MANNER OF DEATH BY YEAR COMPARISON

Year	Natural	Accident	Suicide	Homicide	Indeterminate	Pending
2025	104	25	11	1	1	0
2024	87	15	7	1	0	0

**Summary:** The *total number of deaths are up 25.4%* compared to 2024. In 2024, natural deaths accounted for 79.1% of the total deaths. In 2025, natural deaths accounted for 73.2% of the total deaths. A comparison of accidental deaths between 2024, and 2025, reveals the *percentage of total deaths ruled "Accident" has increased* with the percentage of accidental deaths comprising 13.6% of total deaths in 2024, and 17.6% in 2025.

# CAUSE OF DEATH BY YEAR COMPARISON

Cause of Death	% of Deaths 2025	# of Death 2025	# of Deaths 2024
Heart Disease	48.6%	69	59
Accidental Injuries	17.6%	25	15
Chronic Respiratory Disease	9.1%	13	9
Cancer	3.5%	5	3
Gastrointestinal	2.8%	4	3
Chronic Ethanol Abuse	2.8%	4	4
Sepsis	2.1%	3	2
Other	1.4%	2	0
Diabetes	0.7%	1	3
Stroke	0.7%	1	3
Liver	0.7%	1	0
Dementia	0.7%	1	0

## SUICIDE DEATHS

Year	# of Deaths
2025	11
2024	7

**Summary:** The *age range for suicide victims spans from 19 to 65 years old*, with the median age being 47 years.

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## CAUSES OF ACCIDENTAL INJURIES

Cause of Death	# of Deaths	% of Accidental Calls
Fall	8	32%
Blunt Force Trauma	8	32%
Drug Use	6	24%
Other	3	12%

**Falls:** The *age range of individuals who died from falls spans from 84 to 96 years*, with a median age of 93 years.

**Other:** Deaths categorized as "Accident" in manner of death and "Other" in cause of death include drowning *and metabolic encephalopathy due to senile degeneration of the brain*.

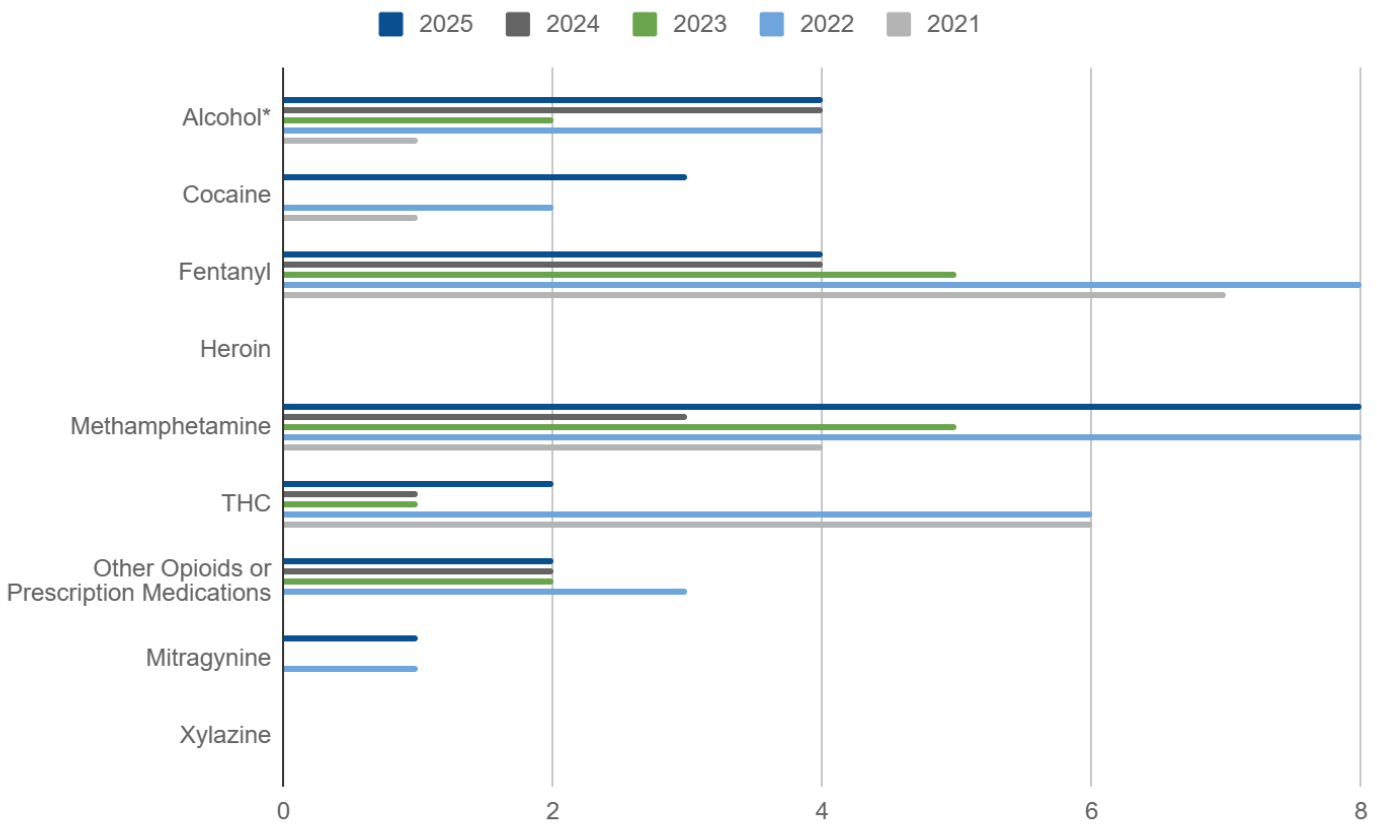
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## AUTOPSY AND TOXICOLOGY

	2025	2024
Autopsy	10	7
Toxicology	32	21

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# DRUG RELATED DEATHS



**Drug Use:** Substances are reported in drug-related deaths or where drug use contributed. Alcohol is noted if above the limit, and THC is listed if contributory, in confirmed cases.

# ORGAN DONOR REGISTRY

**ONE** organ & tissue donor can **SAVE 8 LIVES** and **RESTORE** health to over **75** others

In 2025, 31 Wexford County residents were referred to Organ Procurement Organizations.





**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, March 4, 2026

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Jason Baughan and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-**

**Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Potter to approve the agenda.**

**All in Favor.**

**Employee Recognition-**

Michael McDaniel was not able to attend the meeting to receive his award for 35 years of service.

Ashley Hackert was present to receive her award for 5 years of service.

Colleen Zawacki was present to receive her award for 5 years of service.

**Presentation and Reports-**

Carrie Thompson, Director of the Cadillac Wexford Transit Authority, presented the Board with their annual update. She noted that last year they saw record ridership, with over 150,000 rides. In October of last year, they saw over 15,000 riders.

Ms. Thompson highlighted their fully functional app where riders can schedule pickups, pay for pass, and they can even see when their ride is 15 minutes away. She also highlighted some of their new programs like New Freedom, Rides to Wellness and a program that helps take veterans around the state.

**Public Comment-** *None*

**Consent Agenda**

1. Approval of February 18, 2026, Regular Meeting Minutes  
**MOTION by Comm Theobald, seconded by Comm Bengelink to approve the Consent Agenda.**

**All in favor.**

## **Agenda Items**

1. Resolution 26-10 CWTA 2026 Millage  
**MOTION by Comm Bengelink, seconded by Comm Theobald to approve Resolution 26-10 Cadillac Wexford Transit Authority 2026 Millage Resolution.**

**Roll Call: Motion passed 9-0.**

2. Resolution 26-11 COA Millage Language  
**MOTION by Comm Nyman, seconded by Comm Nelson to approve Resolution 26-11 Older Citizens Services Millage Renewal and Restoration Proposal.**

**Roll Call: Motion passed 9-0.**

3. 2025 Emergency Management Performance Grant Agreement  
**MOTION by Comm Baughan, seconded by Comm Sogge to approve the FY 2025 Emergency Management Performance Grant Agreement for the period of October 1, 2024, through September 30, 2025, and authorize the chair to sign on behalf of the County.**

**Roll Call: Motion passed unanimously.**

4. Commercial Property Lease Renewal for Wexford County Public Defender's Office  
**MOTION by Comm Nelson, seconded by Comm Theobald to approve the 5-year Commercial Property Lease renewal for the Wexford County Public Defender's Office and authorize the chair to sign on behalf of the County.**

**Roll Call: Motion passed unanimously.**

### **Administrator's Report-**

Administrator Porterfield thanked the three employees recognized for their years of service. Mr. Porterfield also thanked Carrie for always being willing to help. They were looking for services to get rides for medical appointments, and she helped. They were looking for services to get rides for rehab, and she helped. Gary mentioned looking for a grant and Carrie was able to help with that also.

Board of Review is next week. Mr. Porterfield noted he would be busy from 9-9, so he would get back to people when he could.

**Correspondence-** *None.*

### **Public Comments**

Nikki Schultz, AES and MSU Extension, reminded everyone that there is an open house tomorrow at MSUE. She also reminded everyone that the Career Expo is happening at the Wex from 9am to 3pm on March 13<sup>th</sup>.

**Liaison Reports-**

Comm Theobald attended the DHHS meeting where they also talked about how great CWTA is. They also noted that the CPS rate is down to 18% for our area. They will be scheduling a time to come present to the Board also.

**Board Comments-**

Comm Nyman congratulated and thanked the CWTA on the ridership they have seen.

Comm Bengelink echoed Comm Nyman. She remembers back when it was called Dial-a-Ride. She thanked them for the leadership and community support.

Comm Potter thanked Carrie and the group for being very helpful.

**Chairman's Comments-**

Chair Taylor noted the CWTA is amazing. He thanked Mike, Ashley, and Colleen on their years of service. He also thanked everyone for attending.

**Adjourn**

**MOTION by Comm Theobald, seconded by Comm Bush to adjourn at 4:14 p.m.**

**All in favor.**

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Gary Taylor, Chairperson

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Alaina M. Nyman, County Clerk



# WEXFORD COUNTY, MICHIGAN

Administration Office, 437 E. Division, Cadillac, MI 49601 231-779-9453 231-779-9745 FAX

## WEXFORD COUNTY NOTICE TO THE PUBLIC OF PUBLIC HEARING TO ALTER THE BOUNDARIES OF THE VILLAGE OF MESICK

A public hearing will be held, pursuant to Chapter XIV, Section 6 of Act 3 of the Public Acts of Michigan of 1895, as amended, on **Wednesday, March 18, 2026 at 4:00 p.m.** in the Board of Commissioners Room of the Historic Courthouse, 437 E. Division St., Cadillac, MI, before the Board of Commissioners of Wexford County (the "County Board"), at which time the Village of Mesick (the "Village") shall present a petition for annexation to the County Board for its consideration. The petition will propose to include within the boundaries of the Village the following described property located in Springville Township:

Part of the South  $\frac{1}{2}$  of the Northeast $\frac{1}{4}$  of Section 12, T23N, R12W, Springville Township, Wexford County, Michigan, more fully described as: Commencing at the East $\frac{1}{4}$  corner of said Section 12; thence N88°51'26"W, 33.01 feet, along the East and West  $\frac{1}{4}$  line of said Section 12 to a point on the West right of way line of No. 13 County Road and the point of beginning; thence N88°51'26"W, 1784.8 feet, (previously recorded as S88°49' W) along said East and West  $\frac{1}{4}$  line; thence N02°15'34"E, 596.50 feet; thence North 87°44'26"W, 12.00 feet; thence N02°15'34"E, 242.34 feet, to a point on the South right of way line of Highway M-115; thence Southeasterly, 1756.90 feet, along said Southerly right of way line and the arc of a 5654.65 foot radius curve to the right, the central angle of which is 17°48'07" and the long chord of which bears S70°28'44"E, 1749.85 feet; thence S36°36'23"E, 201.78 feet, along the Southwesterly line of the clear vision right of way; thence S02°47'30"W, 127.71 feet; along said West right of way line of No. 13 County Road to the point of beginning.  
[Tax identification number: 2312-12-1401]

At that hearing, all parties interested may appear before the County Board and be heard as to the proposed annexation. Following the hearing, the County Board shall, after due consideration, order and determine whether that petition for annexation, or any part thereof, shall be granted.

Dated: March 2, 2026

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Alaina M. Nyman  
Wexford County Clerk

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan, on the eighteenth day of March 2026, at 4:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**RESOLUTION 26-12  
ORDER AND DETERMINATION BY THE WEXFORD COUNTY  
BOARD OF COMMISSIONERS TO ANNEX CERTAIN LANDS TO THE  
VILLAGE OF MESICK, MICHIGAN**

**WHEREAS**, the Village Council of the Village of Mesick has, by resolution, determined to petition the Board of Commissioners of Wexford County to annex certain lands as described and also as described in said petition and resolution, to the Village of Mesick; and

**WHEREAS**, the petition and resolution give as a reason for said proposed annexation that it is necessary to promote the business and economic development of the Village of Mesick; and

**WHEREAS**, the resolution as presented was duly signed by the President and the Clerk of the Village of Mesick; and

**WHEREAS**, notice of the hearing to be held by the Wexford County Board of Commissioners on the question of such proposed annexation was published or posted as required by the statute, as appears by the affidavit of Deborah Stanton, Village Clerk, in the files of this matter; and

**WHEREAS**, the notice also contained a description of the premises to be annexed; and

**WHEREAS**, all persons interested have been given an opportunity to be heard at a public meeting of the Wexford County Board of Commissioners; and

**WHEREAS**, all proceedings pursuant to Section 6, Chapter 14, of Act 3 of the Public Acts of 1895 of the State of Michigan (MCL 74.6; MSA 5.1470), have been complied with.

**NOW, THEREFORE,** It is ordered and determined that the following described lands in the Township of Springville, Wexford County, Michigan:

Part of the South ½ of the Northeast¼ of Section 12, T23N, R12W, Springville Township, Wexford County, Michigan, more fully described as: Commencing at the East¼ comer of said Section 12; thence N88°51'26"W, 33.01 feet, along the East and West ¼ line of said Section 12 to a point on the West right of way line of No. 13 County Road and the point of beginning; thence N88°51'26"W, 1784.8 feet, (previously recorded as S88°49' W) along said East and West ¼ line; thence N02°15'34"E, 596.50 feet; thence North 87°44'26"W, 12.00 feet; thence N02°15'34"E, 242.34 feet, to a point on the South right of way line of Highway M-115; thence Southeasterly, 1756.90 feet, along said Southerly right of way line and the arc of a 5654.65 foot radius curve to the right, the central angle of which is 17°48'07" and the long chord of which bears S70°28'44"E, 1749.85 feet; thence S36°36'23"E, 201.78 feet, along the Southwesterly line of the clear vision right of way; thence S02°47'30"W, 127.71 feet; along said West right of way line of No. 13 County Road to the point of beginning.

Tax identification number: 2312-12-1401

Commonly known as: 6086 M-115,

are hereby annexed to the Village of Mesick, Wexford County, and the lands shall be considered to be included within the corporate limits of said Village.

**IT IS FURTHER ORDERED,** That a copy of this Order and Determination to annex land to the Village of Mesick, Wexford County, Michigan, shall be entered on the records of the Wexford County Board of Commissioners and that a certified copy of this Order and Determination shall be transmitted by the Clerk of the Wexford County Board of Commissioners to the Clerk of the Village of Mesick and to the Secretary of State, State of Michigan. This Order and Determination shall be prima facie evidence of the change of boundaries of the Village of Mesick and of the regularity to such proceedings.

**A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 26-11 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on March 18, 2026, and I further certify that public notice of such meeting was given as provided by law.

\_\_\_\_\_  
Alaina M. Nyman, County Clerk

VILLAGE OF MESICK  
PO BOX 206  
MESICK MI 49668  
231-846-1646

February 16, 2026

MS. ALAINA M. NYMAN  
WEXFORD COUNTY CLERK  
437 E DIVISION ST  
CADILLAC MI 49601

RE: ANNEXATION DOCUMENTS

DEAR ALAINA:

ENCLOSED FOR YOUR PREPARATION ARE RESOLUTION TO ALTER THE BOUNDARIES IN THE VILLAGE OF MESICK, A PETITION, ORDER AND DETERMINATION, VILLAGE MAP, AND NOTICE OF PUBLIC HEARING.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT ME.

CORDIALLY

*David F. Clous s/ds*

DAVID F. CLOUS  
VILLAGE OF MESICK PRESIDENT

ATTACHMENTS 4

PETITION  
Village of Mesick

The Village Council of the Village of Mesick, Wexford County, Michigan, having heretofore adopted a resolution determining the desirability of annexing to the Village of Mesick, Wexford County, Michigan, all of the following described lands located in the Township of Springville, to-wit:

Part of the South ½ of the Northeast ¼ of Section 12, T23N, R12W, Springville Township, Wexford County, Michigan, more fully described as: Commencing at the East ¼ corner of said Section 12; thence N88°51'26"W, 33.01 feet, along the East and West ¼ line of said Section 12 to a point on the West right of way line of No. 13 County Road and the point of beginning; thence N88°51'26"W, 1784.8 feet, (previously recorded as S88°49' W) along said East and West ¼ line; thence N02°15'34"E, 596.50 feet; thence North 87°44'26"W, 12.00 feet; thence N02°15'34"E, 242.34 feet, to a point on the South right of way line of Highway M-115; thence Southeasterly, 1756.90 feet, along said Southerly right of way line and the arc of a 5654.65 foot radius curve to the right, the central angle of which is 17°48'07" and the long chord of which bears S70°28'44"E, 1749.85 feet; thence S36°36'23"E, 201.78 feet, along the Southwesterly line of the clear vision right of way; thence S02°47'30"W, 127.71 feet; along said West right of way line of No. 13 County Road to the point of beginning.

[Tax identification number: 2312-12-1401]

pursuant to Section 6, Chapter 14, Act 3 of 1895 of the Public Acts of the State of Michigan (MCL 74.6; MSA 5.1470) petitions the Board of Commissioners, Wexford County, Michigan, to order the annexation in accordance with the resolution and this petition. A copy of the resolution is attached and made a part hereof.

The reasons for the annexation are fully set forth in the resolution of the Village Council of the Village of Mesick, Wexford County, Michigan, attached hereto. The annexation is necessary to promote the business and economic development of the Village of Mesick.

Petitioner prays that the Board of Commissioners set a date for the hearing of this petition and that on the date of the hearing of the petition, the Board of Commissioners order and determine that the annexation, as proposed, be approved and that the lands above described be annexed and be incorporated within the corporate limits of the Village of Mesick, Wexford County, Michigan.

*Signatures on Following Page*

Signed at Mesick, Michigan, this 11 day of February, 2026.

VILLAGE COUNCIL OF THE VILLAGE OF MESICK

David G. Clous

David Clous, Village President

Deborah Stanton

Deborah Stanton, Village Clerk



**VILLAGE COUNCIL  
VILLAGE OF MESICK  
WEXFORD COUNTY, MICHIGAN**

**Resolution No. 2026-02**

RESOLUTION TO ALTER THE BOUNDARIES OF THE VILLAGE OF MESICK TO INCLUDE CERTAIN PROPERTY LOCATED IN SPRINGVILLE TOWNSHIP AND AUTHORIZING AND DIRECTING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE AND DELIVER A PETITION TO THE WEXFORD COUNTY BOARD OF COMMISSIONERS TO ALTER THE BOUNDARIES OF THE VILLAGE.

Council member, Tracy, supported by council member, Reardon, moved the adoption of the following resolution.

WHEREAS, Chapter XIV of Section 6 of Act 3 of the Public Acts of Michigan of 1985, as amended (the "Act"), provides a procedure for a general law village to alter its boundaries; and

WHEREAS, on 11 February 2026, the Village of Mesick notified the owners of permanent parcel number 2312-12-1401, located in Springville Township and legally described below, of the intention of the Village to consider a resolution to alter the boundaries of the Village to include the aforementioned land; and

WHEREAS, said land abuts the Village limits, and the Village of Mesick desires to annex this land so as to be able to create opportunity for development, including making Village utilities available to the land, which are of great importance for the development of the land.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village has determined to alter its boundaries to annex and include within the Village limits said parcel number 2312-12-1401.
2. The Village President and Village Clerk are authorized and directed to prepare, execute and deliver a petition to the Wexford County Board of Commissioners attaching a copy of this resolution to the petition, and to take all other necessary acts pursuant to the Act to alter boundaries of the Village to include the following described property:

The Land referred to herein is situated in the County of Wexford, State of Michigan and is described as follows:

Part of the South ½ of the Northeast ¼ of Section 12, T23N, R12W, Springville Township, Wexford County, Michigan, more fully described as: Commencing at the East ¼ comer of said Section 12; thence N88°51'26"W, 33.01 feet, along the East and West ¼ line of said Section 12 to a point on the West right of way line of No. 13 County Road and the point of beginning; thence N88°51'26"W, 1784.8 feet, (previously recorded as S88°49' W) along said East and West ¼ line; thence N02°15'34"E, 596.50 feet; thence North 87°44'26"W, 12.00 feet; thence N02°15'34"E, 242.34 feet, to a point on the South right of way line of Highway M-115; thence Southeasterly, 1756.90 feet, along said Southerly right of way line and the arc of a 5654.65 foot radius curve to the right, the central angle of which is 17°48'07" and the long chord of which bears S70°28'44"E, 1749.85 feet; thence S36°36'23"E, 201.78 feet, along the Southwesterly line of the clear vision right of way; thence S02°47'30"W, 127.71 feet; along said West right of way line of No. 13 County Road to the point of beginning.

3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Council members: ABEL PEARSON Truog Reddy  
 NAYS: Council members: 0  
 ABSTAIN: 0  
 ABSENT: 0

RESOLUTION DECLARED ADOPTED.

DATED: 11 February 2026 Deborah Stanton  
 DEBORAH STANTON, VILLAGE CLERK

CERTIFICATE

I certify that this is a true and complete copy of a resolution adopted by the Village Council of the Village of Mesick, Wexford County, Michigan, at a regular meeting held on 11 February 2026; which was conducted, and public notice given in compliance with, the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended.

DATED: 11 February 2026 Deborah Stanton  
 DEBORAH STANTON, VILLAGE CLERK

WEXFORD COUNTY BUILDING DEPARTMENT  
401 N. Lake Street  
Cadillac, MI 49601  
[building@wexfordcounty.org](mailto:building@wexfordcounty.org)

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LETTER OF UNDERSTANDING

The purpose of this letter is to set forth certain understandings between Wexford County as the Employer and Ronald Pratt to provide services for the Wexford County Building Department on an as needed independent contractor basis.

Beginning March 18, 2026, Ronald Pratt will serve as the Wexford County Plumbing Inspector in accordance with PA 407 of 2016 Skilled Trades Regulation Act and current Michigan Construction codes and all other applicable legislation and regulations. This agreement may be terminated by either party with or without cause by giving 30 calendar days written notice to the other party hereto of the intention to terminate. Ronald Pratt shall be compensated for the services performed up to the effective date of termination. Notwithstanding the termination of this Agreement, Pratt shall be required to turn over any work in progress to Building Department, cooperate with Building Department and the person or entity selected to replace Ronald Pratt, and otherwise fulfill all responsibilities hereunder relating to inspections rendered prior to termination. Ronald Pratt shall deliver to Building Department all documents and tangible items pertaining to the inspections provided through this Agreement.

Ronald Pratt will provide Plumbing Inspection Services as necessary at a rate of \$70 per inspection. Mileage reimbursement will be provided to Ronald Pratt at the rate fixed by County Policy. Invoices should be submitted to the Wexford County Building Department bi-weekly. While performing inspections on behalf of Wexford County, only, Ronald Pratt's inspection services will be included in the County's general liability insurance coverage. The parties agree that the relationship created by this Agreement between Ronald Pratt and the County is that of independent contracting parties. Ronald Pratt shall not be an employee of the County and shall not be entitled to any benefits provided by any of the County to its employees. The parties understand that County will not withhold taxes from any payments made to Ronald Pratt pursuant to this Agreement or pay or withhold social security or other payroll taxes. Nothing contained in this Agreement shall be construed to create a partnership or joint venture between Ronald Pratt and the County or to authorize any party to act as an agent of the other

Ronald Pratt agrees that at all times during his work as County Plumbing Inspector, he will faithfully, and to the best of his ability, experience and talents, perform all the duties that may be required. Ronald Pratt shall maintain all professional licenses and/or certifications necessary to provide the services under this agreement. Neither this Agreement nor any interest created by this Agreement may be assigned or delegated by Ronald Pratt without the express written consent of County.

This Agreement may be amended at any time by the mutual written agreement of Ronald Pratt and the County.

\_\_\_\_\_  
Gary Taylor, Chairman  
Wexford County Board of Commissioners

Date: \_\_\_\_\_

\_\_\_\_\_  
Ronald Pratt, Plumbing Inspector

Date: \_\_\_\_\_

\_\_\_\_\_  
Clifford Porterfield, Administrator  
Wexford County

Date: \_\_\_\_\_



# COUNTY OF WEXFORD

## Board of Commissioners

Courthouse  
Cadillac, Michigan 49601

MiAgGrants  
Michigan Department of Agriculture & Rural Development  
Deborah A. Stabenow Building, 6th Floor  
525 W. Allegan Street  
P.O. Box 30017  
Lansing, MI 48909

RE: Northern District Fair Board 2026 Grant Application

To Whom It May Concern,

On behalf of the Wexford County Board of Commissioners, we wish to express our enthusiastic support for the Northern District Fair Board's 2026 grant application.

The proposed facility and public address (PA) system would be a great addition to the fairgrounds and would be beneficial for both the local fair and the community by providing more usable space and safety, as well as the opportunity for economic growth.

The Northern District Fair is an asset to the community, and the Board of Commissioners supports the Fair Board and their team to complete this project and to see the utilization of resources.

Thank you very much for your consideration and anticipated approval of this proposal.

Sincerely,

Gary Taylor, Chairman  
Wexford County Board of Commissioners

Joe Porterfield, Administrator

**Amendment for  
Wexford County  
Sheriff's Office  
Cidnet Voice-Data (Phones) &  
Cidnet Video Visitation and  
Communication  
Service Agreement**



**February 19, 2026**

## **Amendment**

An Agreement was made by and between Stellar Services, LLC with a place of business at 301 Business Park Circle, Stoughton, WI 53589 and Wexford County Sheriff's Office, with a place of business at 1015 Lincoln Street, Cadillac, MI 49601 on May 28, 2022 (hereinafter referred to as "original stated Agreement"), Cidnet Voice-Data (Phones) & Cidnet Video Visitation and Communication Service Agreement" set forth below.

WHEREAS, the parties wish to amend the terms of the original stated Agreement, Cidnet Voice-Data (Phones) & Cidnet Video Visitation and Communication Service Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual promises herein, the parties, intending to be legally bound, hereby agree that the following constitutes additional terms and conditions of the stated Agreement.

### **1. Amendment**

- This will amend original contract:

I.(A) Terms & Scope of Services update; (D) Installation; (E) System Functionality.

Provider shall install In Touch Correctional Communication System:

1. Provide all required materials, equipment, hardware, software and station cabling (where re-using existing station cabling is unavailable or new locations are required) for installation and maintenance of the Correctional Communications System.
2. Wherever possible, re-use existing station cabling installed at each Facility for the Correctional Communications System. In cases where existing station cabling cannot be used, Provider shall install new station cabling (Category 6 minimum) at no cost. Any new cabling shall include wall plate, cross connection, patch cords, etc. as required. Provider shall comply with all applicable electrical codes.
3. Comply with the security guidelines on institutional security policies; and
4. Provide all coordination required with any local bandwidth provider and other carriers during installation and for the duration of the Agreement.

**I.(B) Revenue Sharing; Appendix 1**

**RATES, FEES AND REVENUE SHARE**

<b>CORRECTIONAL TELEPHONE SERVICE</b>				
<b>CALL TYPE</b>	<b>PREPAID COLLECT</b>		<b>DEBIT</b>	
	<b>CONNECTION FEE</b>	<b>PER MINUTE</b>	<b>CONNECTION FEE</b>	<b>PER MINUTE</b>
<b>ALL CALLS WITHIN THE UNITED STATES (Local Inmates)</b>	\$0.00	\$0.16	\$0.00	\$0.16
<b>MEXICO / CANADA:</b>	\$0.00	\$0.25	\$0.00	\$0.25
<b>CUBA:</b>	\$0.00	\$0.99	\$0.00	\$0.99
<b>OTHER INTERNATIONAL:</b>	\$0.00	\$0.35	\$0.00	\$0.35
<b>INBOUND VOICEMAIL:</b>	\$1.50 (up to 3-Minutes duration)			
<b>COMMISSION AMOUNT:</b>	50% on Gross Phone Call Revenue			

<b>VIDEO VISITATION and SECURE MESSAGING</b>	
<b>CHARGE/FEE NAME</b>	<b>AMOUNT</b>
<b>REMOTE (OFF-SITE) VIDEO VISITATION – PER MINUTE RATE:</b>	\$0.30
<b>ON-SITE VIDEO VISITATION – PER MINUTE RATE:</b>	\$0.00
<b>SECURE MESSAGING – RATES:</b>	Text Messages - \$0.25 Picture Attachments - \$0.35 Video Messages (30 Seconds) - \$0.35 GIFs - \$0.05
<b>REMOTE VIDEO VISITATION– COMMISSION:</b>	10% of Gross Video Visitation Revenue
<b>MESSAGING – COMMISSION:</b>	10% of Gross Messaging Revenue

<b>PREMIUM ENTERTAINMENT CONTENT</b>	
<b>PREMIUM ENTERTAINMENT CONTENT – PER MINUTE RATE:</b>	\$0.02 - \$0.04 Per Minute (Varies)
<b>PREMIUM ENTERTAINMENT CONTENT – REVENUE-SHARE:</b>	10% of Gross Revenue

<b>CORRECTIONAL COMMUNICATION SYSTEM – TRANSACTION FEES</b>	
<b>CHARGE/FEE NAME</b>	<b>AMOUNT</b>
<b>LIVE OPERATOR TRANSACTION FEE:</b>	\$5.95
<b>AUTOMATED OPERATOR TRANSACTION FEE:</b>	\$3.00
<b>WEB TRANSACTION FEE:</b>	\$3.00

#### Correctional Communications System Commission Payment to Subscriber

Provider will forward a monthly payment to Subscriber on or about the last day of each month following the applicable traffic month. Such payment shall be based on gross revenue generated by Provider originating from the Facility, net of federal, state and local taxes, FCC-regulated account funding fees, approved free calls, visits or messages and any other permitted cost recovery mechanism(s). The complete details regarding payments and revenue-share are provided within **Rates, Fees and Revenue-Share** of this Agreement. Provider and Subscriber agree that in the event that rates and/or fees are decreased as mandated by any local, state, or federal agency that adversely affects Provider's profitability under this Agreement, Provider shall have the sole right and discretion to decrease commission payments to Subscriber in such a manner as it sees fit in order for the Agreement to be profitable for Provider. Monthly revenue and commission statements will be provided to Subscriber for commission payments based on gross revenue, upon request.

#### I.(C) Operational Responsibilities

The system installed by Provider shall have the following functions:

1. Be fully supported by an infrastructure which has the capability to provide specified services such as secure and real-time monitoring of all communications (phone, video and messaging);
2. Be fully capable of completing on-site visitation sessions at no cost to the general public or incarcerated person; however, Provider will charge a per-minute rate for any off-site (remote) calls and visitation sessions connected;
3. Provide security features which prevent unauthorized individuals from accessing any information held by Provider.
4. Offer secured access to the system and the database for Subscriber's authorized users.
5. Provide complete support of all systems and software necessary to ensure provision of services at all times for the duration of the Agreement, and;
6. Ensure that informational flyers, placards or other media is provided to incarcerated population and visitors showing communication systems use instructions, rate information and any other information deemed essential to the utilization of the system.

**Appendix 2**

**Ownership of Correctional Communications Equipment**

Throughout the term of the Agreement, Provider shall own all systems and equipment installed at the Facility and shall conduct all maintenance, repairs, upgrades and replacement to systems and equipment at no cost to Subscriber. Provider and Subscriber agree that at no time shall any of the systems and equipment installed at the Facility become a fixture such that it becomes a part of the real property where the Facility is located. Provider and Subscriber agree that all systems and equipment installed at the Facility will remain personal property owned by Provider.

- 2. The parties reaffirm no other terms or conditions of the above mentioned original stated agreement, Inmate Voice (Phone), Video Visitation, Tablets, and Messaging Service Agreement hereby otherwise modified or amended shall be negated or changed as a result of this stated addendum.

IN WITNESS WHEREOF, the parties hereto have entered into this Addendum to be duly executed on month of \_\_\_\_\_, day of \_\_\_\_\_, and year \_\_\_\_\_.

**STELLAR SERVICES LLC**

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WEXFORD COUNTY SHERIFF'S OFFICE**

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WEXFORD COUNTY CHAIRMAN OF THE BOARD**

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Proposal to:

**Scan 1927-1948 Deed Record Books On-Site**

Presented to:

**Wexford County Register of Deeds  
437 E. Division Street  
Cadillac, MI 49601**

Presented by:

**US Imaging, Inc.  
400 S. Franklin Street  
Saginaw, MI 48607  
[www.us-imaging.com](http://www.us-imaging.com)**

Troy Price  
Northeast Account Manager  
[tprice@us-imaging.com](mailto:tprice@us-imaging.com)  
(989) 714-0469

Josh Dosson  
Northeast Account Manager  
[jdosson@us-imaging.com](mailto:jdosson@us-imaging.com)  
(989) 992-3890

March 3, 2026



March 3, 2026

Roxanne Snyder  
Wexford County Register of Deeds  
437 E. Division Street  
Cadillac, MI 49601

US Imaging, Inc. is pleased to present this proposal to scan **1927-1948 Deed Books** on-site for Wexford County. Our team will provide Wexford County with an unparalleled combination of County expertise, proven processes, and state-of-the-art technology to provide the highest quality images and indexes possible. US Imaging has become America's premier County Conversion Service for the following reasons:

- **Experience** – We have been in the imaging business for 50 years and have successfully served over 1,275 Counties nationwide. We are the only scanning vendor in America that exclusively serves Counties.
- **3 Stage Process** – Our unique 3 stage process allows us to provide the highest quality at the lowest price while providing the County with complete control over the image quality and project budget.
- **Stage 1: On-Site Scanning** – County Records are irreplaceable and extremely valuable; therefore, we scan all media on-site.
- **State-of-the-Art Scanners** – We are a beta test site for multiple scanner manufacturers and receive new technology several months before our competitors. We are constantly upgrading and operating the latest scanners for Bound books, Photostat books, Rollfilm, Cards, Aperture Cards, and Drawings.
- **AI - Processing** – We have Patented AI technology that can enhance TIFF images, crop images, reverse polarity, and convert handwritten script, handwritten print, and typed data into a searchable & redactable JSON text file.
- **ImageXpress** – A software utility that allows Counties to easily access images by book-page #, document #, quickly scroll through an entire book, roll, jacket, or aperture card, view both TIFF & JPEG images, adjust JPEG grayscale contrast, crop, deskew, redact, mask, print, save or e-mail images as needed.
- **Stage 2: Double Inspect & Image Enhancement** – All images are inspected for legibility by two separate operators and consolidated into one report. US Imaging can adjust the poor contrast of an entire roll, splice, book, jacket, aperture card, document, page, or any specific area on a page to provide the most legible images possible.
- **Poor Quality Reporting** – 100% of the images are inspected two times as 12" x 18" images on 27" portrait monitors for legibility. We will provide a detailed report of Book-Page # or Document-Page # and the reason that it has been reported as poor quality: too light, too dark, blurry, A Page, retake, missing, etc.
- **ImageReview** – In the very rare case that the percentage of poor quality exceeds the estimated quantities, we have a unique inspection software tool called **ImageReview** that will save the County hundreds of hours by filtering issues and allow the County to approve or disapprove poor quality images for manual enhancement.
- **Double Group, Name, & Verify** – All images are grouped together as documents, named by the unique document # or Book-Page # by two separate operators, and compared electronically, any mismatches are inspected and corrected by a third operator for 100% accuracy.
- **Stage 3: Double Pass Index & Verify** – All documents are indexed by multiple fields (party names, dates, document type, legal description) by two separate operators, and compared electronically, any mismatches are inspected and corrected by a third operator for 100% accuracy.
- **Image & Index Formats** – We have export formats for every County Records Management System on the market.
- **Guaranteed Quality** – If a County is ever unsatisfied with any image or index, we will correct it for free, forever.

We appreciate the opportunity to present our services and look forward to working with you. If you have any questions, please call (989) 992-3890 or e-mail [jdosson@us-imaging.com](mailto:jdosson@us-imaging.com).

Sincerely,



Josh Dosson  
Northeast Account Manager  
US Imaging, Inc.

## Wexford County Requirements:

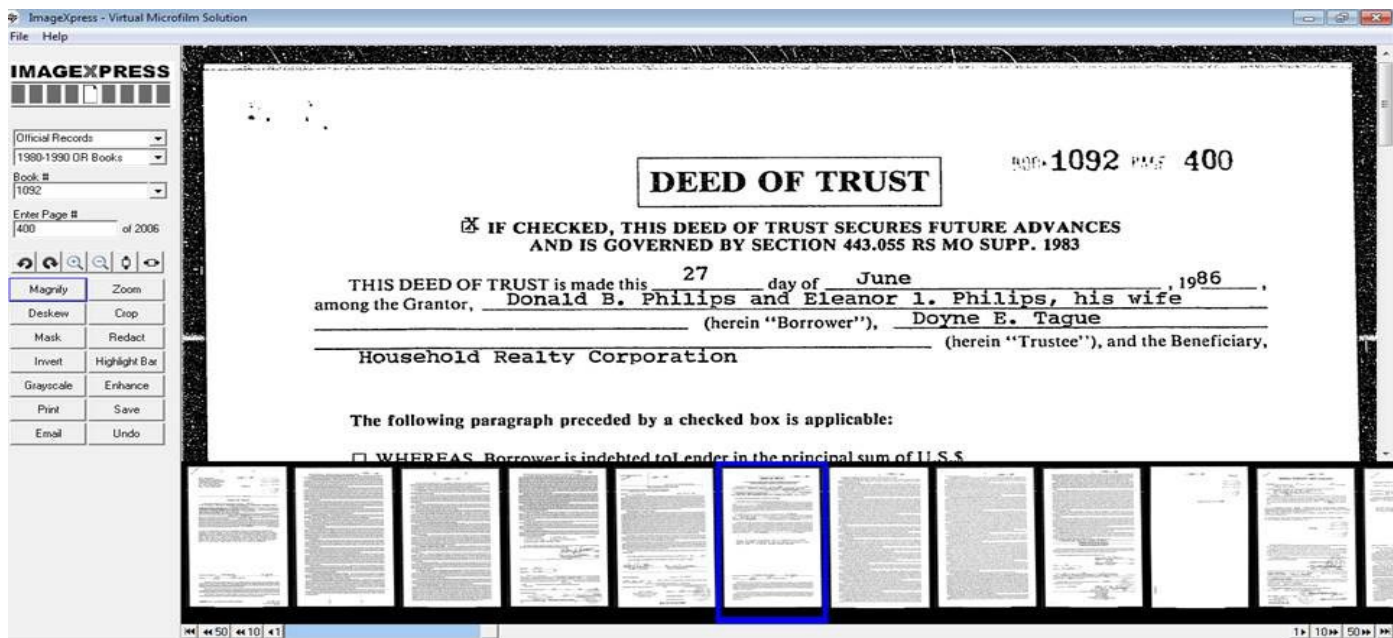
- **Work Area** - County will provide a 12' x 24' or two 12'x12' (minimum) space(s) inside the County Building, near the vault, with access 24 hours per day, 7 days a week, electricity, lighting, internet access, and heat/air to allow on-site scanning.
- **Hardware** – County will allocate sufficient hard drive storage to import TIFF images into the system.
- **Import** – County will work with its software vendor, **Tyler Technologies**, to import images into the Records Management System (RMS). Import fees are separate from all proposed US Imaging fees.
- **Pilot** - County will inspect the first 1,000 images each time the media changes and approve image quality, naming, formatting, and index accuracy or request changes prior to completing Stage 2 and 3.

## US Imaging Requirements:

### Stage 1 – Capture and Automated Services

- **On-Site Scanning** – We will provide all necessary hardware, software, staff, and project managers to perform scanning on-site 24 hours per day, 7 days a week. If access to the books is less than 24/7, the time and investment to complete will change according to the days and hours available.
- **Inventory** – US Imaging staff will create an inventory report of all the media types for the entire range of images that require capture. This online report will be utilized to track the progress of the project from start to finish.
- **Book Tracking** – Labels will be applied to the County's shelving units to identify the location where books are to be returned after scanning. Labels will be removed once scanning is completed.
- **Book Inspection** - If books or pages in mechanical binders require sorting or preparation, we can sort or prep them for \$47.50 per hour. If pages are too fragile to handle, we will bring this to the County's attention and recommend a Book Restoration and Binding Company.
- **Book Handling** - Books will be removed from shelves in sequential order. Bound pages will remain in the binder and placed in a custom book cradle during capture to hold two pages (left & right) open, flat, level, and in focus. Pages in mechanical binders that are smaller than 12" will be removed from the binders and fed through a document scanner. After scanning, pages will be placed back into mechanical binders, and books will be put back onto shelves in order.
- **Bound Book Scanning** – Pages within a bound (sewn or glued) binder will not be cut and the pages and binder will remain intact. Pages will be scanned on a book scanner at 300 dpi in color to capture all 16,777,216 colors on the original pages and saved as color JPEG images. Our Book Scanners will capture two pages (left & right) per image, utilize book cradles to hold pages level & a glass platen will flatten the pages to minimize spine curvature and allow the scanner to obtain consistent focus and sharpness.
- **Mechanical Book Scanning** – Handwritten, Typed, and Photostat pages are removed from mechanical binders and are scanned at 300dpi in color to capture all 16,777,216 colors on the original pages and saved as color JPEG images. Pages are fed through an automatic document feeder, which captures the front and back of the page simultaneously to create two individual JPEG images. Scanners will be cleaned each time vertical lines appear to minimize file size and eliminate data from being covered up.
- **On-Site Content Inspection** – After scanning, our on-site staff will inspect 100% of the pages as 1"x1.5" thumbnail images to confirm no pages have been double-fed, cut off, stretched, or contain scanner errors. Any pages with these issues will be rescanned at no charge before the on-site team leaves the premises. If pages are sequentially numbered within each book, our on-site staff will confirm the quantity of images within each book directory matches the last page number within each book. If there are any mismatches between the number of images and the number of pages, they will be corrected if present or noted in the production report.
- **AI - JPEG to TIFF** – 300 dpi color (16,777,216 colors) & grayscale (256 colors) JPEG images will be converted to 300 dpi black & white Group IV TIFF (2 colors), which is the standard format of nearly every RMS on the market. TIFF images will be sequentially numbered by a zero-filled 8-digit number and stored in folders named by the Document Type and Book #.
- **AI - Enhance** – Our Patented AI technology automatically enhances up to 95% of the black & white TIFF images to provide darker, sharper, and smoother script and text that is significantly easier to read than the standard converted TIFF images. The remaining poor quality TIFF images will be manually enhanced in Stage 2 with our custom **ImageXpert** software to achieve 100% image enhancement and the most legible TIFF images possible.
- **AI - Polarity Reversal** – Each TIFF image will be automatically reversed. Black images with white text will be reversed to white images with black text.

- **AI - Dual Polarity Reversal** – Photostat pages often have a mix of black background with white text and white background with black text. Our Patented AI technology automatically reverses the polarity so that 100% of the pages have a white background with black text.
- **AI - Marginal Notation Reversal** – Photostat pages often have Book-Page # and Release information written in the white margins surrounding the black page, these margins turn black when the entire image is reversed. Our Patented AI technology maintains the white margin with black text as it reverses the polarity so that the entire page becomes white with black text.
- **AI - Despeckle** - Our Patented AI technology will remove random specks that are not associated with text or script without removing punctuation or dots on the top of lowercase letters i or j.
- **AI - Orient & Deskew** – Pages are commonly slightly skewed during capture, negatively impacting the compression of TIFF files and increasing file size. Our Patented AI technology rotates pages to portrait or landscape based on the right reading orientation of the text and deskews the page to minimize TIFF file size and aid in accurate Excess Border Removal.
- **AI - Excess Border Removal** (aka cropping) - Software tools can easily remove excess solid black borders surrounding white pages. However, Bound books have cascading pages on the left and right, causing the binder itself to be included with the page. Also, microfilm images captured on planetary (stationary) cameras often have a white copy board that is much larger than the letter or legal size page and is difficult to remove via software. Our Patented AI technology can remove cascading pages, binders, and white copy boards for the majority of the images. If AI cannot remove these borders, we will remove them manually in Stage 2.
- **AI - Script, Print & Text Recognition** – Our Patented AI technology takes advantage of the 16,777,216 colors in a color JPEG and the 256 shades of gray in a grayscale JPEG to obtain the highest OCR recognition rates possible. Handwritten script averages 95% accuracy, Handwritten Print averages 97% accuracy, and Typed Text averages 99% accuracy. Recognized text is saved in an industry standard JSON file which also contains the coordinates (locations) of the text so they can be redacted or highlighted.
- **USB Hard Drives** – All single-page JPEG and the inspected, and cropped TIFF images will be copied to two sets of external USB Hard Drives. One set will be shipped to the County for review and on-site backup. One set will be stored at US Imaging for additional processing and off-site backup.
- **ImageXpress Software** – We will provide a web-based software utility called *ImageXpress* to allow the County to retrieve US Imaging-hosted single-page TIFF and JPEG images until the final images are completed and imported into the RMS. End users can retrieve digital images in the same manner as they currently do from microfilm and books, only much faster! Digital images can be viewed at Fit to Height, Fit to Width, Zoomed, Deskewed, Cropped, Redacted, Masked, Inverted, and viewed in Black & White or Grayscale. Grayscale images can be adjusted to be lighter and darker, and multiple pages can be selected for printing, saving, or e-mailing as TIFF, JPEG, or PDF. Training will be provided via GoToMeeting at no charge. Annual license and hosting fees will be assessed until the Stage 2 invoice is paid.



## Stage 2 – Manual Services and Format

- **Single Inspect & Report Quality** – Each black and white TIFF image will be visually inspected as a 12” W x 18” H image on 27” Portrait monitors and compared to the color or grayscale JPEG image on a second monitor and TIFF images with missing light data or gray shaded boxes that turn black will be reported as poor quality. Our staff will also check for sequential page order, missing pages, duplicate pages, “A” pages, retakes, and image quality. During this process, particular attention is to be given to the Party Names, Dates, Legal Descriptions, and Signatures. If any part of the image is considered illegible, it will be added to the Poor Quality Image Report. The following poor quality issues will be identified in the report: image too dark, image too light, blurry, white spots, black spots, poor original, out of order, missing, duplicate, “A” page & retake.
- **Double Inspect & Verify** – Image quality is subjective, and we highly recommend a second opinion. A second inspector will inspect and report 100% of the images a second time. The poor-quality images identified by the first and second inspectors will be consolidated into one Poor Quality Image Report to guarantee the highest image quality possible.
- **Manual Image Enhancement** – If AI cannot enhance a poor quality image, our experienced staff will manually adjust the poor contrast of an entire page or any specific area on a page to provide the most legible images possible. If the County is not satisfied with the legibility of any image, at any time, US Imaging will enhance the TIFF image from the JPEG backup image without having to physically rescan the original media.
- **Manual Excess Border Removal** – If AI cannot remove the excess border properly, our experienced staff will manually crop any remaining white borders, black borders, black lines, and shadows on the images. Manual cropping will be performed to provide a more accurate original page size, fewer bytes per image, and better performance of your system and the overall appearance of every image. No data or marginal notations will be removed from the image during this process.
- **Page Duplication** – Handwritten Books commonly have multiple documents on a single page. These pages are duplicated so each document can have its own set of images. A 600-page handwritten book will typically contain 900 documents; thus 300 pages will be duplicated.
- **Double Page Duplication** – Pages are duplicated a second time, and the second set of duplicated images is electronically compared against the first set of duplicated images. A third set of operators corrects any mismatches to provide the most accurate duplication possible.
- **Masking** – Pages containing multiple documents can have unwanted documents masked so only one document is visible at a time. Page numbers, page margins, and the overall format of the page will not be changed.
- **Folio Stitching** – When data spans two pages across, left to right, it is called folio format. We can electronically stitch individual images together to create one singular image for the dual page.
- **Manual Group & Name** – During scanning, images are captured as single images and stored in folders by each Book #. If Computer Index data is not available, our staff will manually group individual images together as documents and name each document by the Document # and Book-Page # of the first page of each new document in a single pass.
- **Double Group, Name, & Verify** – Manual grouping and naming is prone to human errors, and we highly recommend double grouping and naming to eliminate them. A second indexer will group and name 100% of the images a second time. The documents and names identified by the first and second indexers will be compared electronically. Any mismatches will be inspected, verified, and corrected by a third indexer to guarantee the highest grouping and naming accuracy possible.
- **Formatting** – We will format images and indexes for remote importing into the County’s RMS.
- **USB Hard Drives** – All formatted images will be copied to two sets of external USB Hard Drives. One set will be shipped to the County for import and on-site backup. One set will be copied to the Stage 1 drive and stored at US Imaging for off-site backup. US Imaging will also maintain a backup of the Poor Quality Image Report.

- ImageReview Software** - We will provide a reviewing software program called *ImageReview* that will allow the County to easily sort the Poor Quality Report by Document-Page #, Book-Image #, or Poor Quality Issue (light, dark, blurry, etc.). *ImageReview* can also filter the images by the poor quality issue to isolate specific issues of concern and minimize the number of images that need to be reviewed. *ImageReview* will display the poor quality image so the County can see the problem with the image. Images can be deselected from the list if the image is of acceptable quality to the County. *ImageReview* highlights images on the list after they have been inspected so the users know if the image has already been inspected or not. Once the inspection is complete, *ImageReview* exports an approved list of images to be enhanced that can be easily e-mailed to US Imaging and provide approval to proceed. This tool dramatically reduces the number of images that need to be inspected by the County and provides the County with complete control over the quality and budget.

The screenshot shows the PQ ReView software interface. On the left is a control panel with the US Imaging logo and a table of image records. On the right is a preview window showing a document page titled 'RELEASE OF MORTGAGE'.

US Imaging				
Open	Group	Export	E-Mail	
Unhighlight all records				
Book/Image	Issue	ok		
1 1234/00000096.TIF	Dark	<input checked="" type="checkbox"/>		
2 1234/00000280.TIF	Dark	<input checked="" type="checkbox"/>		
3 1234/00000447.TIF	Dark	<input checked="" type="checkbox"/>		
4 1234/00000690.TIF	Light	<input checked="" type="checkbox"/>		
5 1234/00001011.TIF	Cut Off	<input checked="" type="checkbox"/>		
6 1234/00001013.TIF	Dark	<input checked="" type="checkbox"/>		

Total 6 images

**Image Preview:**

3807 RELEASE OF MORTGAGE

FOR VALUE RECEIVED, the receipt of which is hereby acknowledged, ASSOCIATES FINANCIAL SERVICES COMPANY OF KENTUCKY, INC., a Kentucky corporation, does hereby release and discharge any interest which it has in a certain Real Estate Mortgage executed by Paul S. Henrich, JR and Diana L. Henrich the property described therein, said Real Estate Mortgage having been duly executed on 8/1/83, and recorded in the Office of the Clerk of the county of Warrick, State of Kentucky, in Map File #2 12787, Mortgage Record Book         , Page         , Instrument No.         , and said Record. Officer is hereby instructed to release and cancel said Real Estate Mortgage from his records.

IN WITNESS WHEREOF, the undersigned has caused this Release to be executed by its duly authorized Group Director, attended to by its Assistant Secretary and its notary's seal affixed this 28 day of April, 1987.

ATTEST:

Assistant Secretary: [Signature]  
 Group Director: [Signature]  
 Witness: [Signature]

ASSOCIATES FINANCIAL SERVICES CORP.  
 Richard Hutchens  
 Group Director  
 MAY 12 9 11 AM '87  
 VIRGINY SIRAHLE  
 RECORDER OF  
 WARRICK COUNTY, IN.

ACKNOWLEDGMENT

State of Kentucky ss  
 County of Fayette

Before me, a Notary Public, this 28 day of April, 1987, personally appeared Associates Financial Services Corporation, Richard Hutchens, Group Director and Cindy Tidwell, Assistant Secretary respectively, and acknowledged the execution of the foregoing instrument.

This instrument was prepared by: [Signature]  
 Associates Financial Services  
 1291 East Main Street  
 Lexington, Kentucky 40510

NOTARY PUBLIC  
 STATE OF KENTUCKY

**Phase 1: Estimated Investment to Scan 1943-1948 Deed Records Books On-Site**

**Mechanical Books**

1 Book	@	650 Pages per Book (1927 Vol. 113) - Handwritten	=	650 Images	
29 Books	@	650 Pages per Book (1943-1946 Vols. 114-142) - Typed	=	18,850 Images	
14 Books	@	650 Pages per Book (1946-1948 Vols. 143-156) - Photostat	=	9,100 Images	
28,600 Images	@	10% Poor Quality TIFF Images to Manually Enhance	=	2,860 Manual Enhance	
28,600 Images	@	30% Excess Borders to Manually Crop	=	8,580 Manual Crop	
28,600 Images	@	50% Multiple Documents per Page	=	14,300 Multi-Docs	
0 Images	@	700 Bound Images Scanned per Hour (2 Scanners)	=	0 On-Site Hours	
28,600 Images	@	3,600 Mechanical Images Scanned per Hour (2 Scanners)	=	8 On-Site Hours	
8 Hours	@	22 Hours per Day <b>with 24 Hour Access</b>	=	1 On-Site Day	
28,600 Images	@	400 Images per Gigabyte for Color/Grayscale JPEG Format	=	72 GB for JPEG's	
28,600 Images	@	4,000 Images per Gigabyte for B&W TIFF Format	=	8 GB for TIFF's	

**Stage 1**

		\$700.00 Travel & Setup for On-Site Scanning	=	\$700.00	
1 Day	@	\$1,250.00 Per Day On-Site <b>with 24 Hour Access</b>	=	\$1,250.00	
0 Images	@	\$0.50 Per Bound Page to Scan 300dpi Color JPEG Image	=	\$0.00	
28,600 Images	@	\$0.17 Per Mechanical Page to Scan 300dpi Color JPEG Image	=	\$4,862.00	
28,600 Images	@	\$0.10 Per Image for AI Processing	=	\$2,860.00	
28,600 Images	@	\$0.06 Per TIFF to Double Inspect Content On-Site for 100% Capture	=	\$1,716.00	
1 License	@	\$1,000.00 Per <i>ImageXpress</i> Web License, Annual Hosting	=	\$1,000.00	
80 GB	@	\$1.00 Per GB to Host JPEG & TIFF on <i>ImageXpress</i> Server	=	\$80.00	
2 Drives	@	\$150.00 Per 1TB USB Hard Drive, Copying & Backup	=	\$300.00	45%
1 Shipment	@	\$35.00 Per USB Hard Drive Shipment	=	<u>\$35.00</u>	\$12,803.00

**Stage 2**

28,600 Images	@	\$0.10 Per TIFF to Double Compare TIFF to JPEG for 100% Image Quality	=	\$2,860.00	
2,860 Images	@	\$0.50 Per TIFF to Manually Enhance Poor Quality Images	=	\$1,430.00	
8,580 Images	@	\$0.06 Per TIFF to Manually Remove Excess Borders	=	\$514.80	
14,300 Images	@	\$0.10 Per TIFF to Double Duplicate Multi-Doc Pages for 100% Accuracy	=	\$1,430.00	
28,600 Images	@	\$0.06 Per TIFF to Mask Multiple Documents Per Page	=	\$1,716.00	
42,900 Images	@	\$0.18 Per TIFF to Double Group & Name Docs for 100% Index Accuracy <sup>1</sup>	=	\$7,722.00	
1 Drive	@	\$50.00 Per 64GB USB Hard Drive, Copying	=	\$50.00	55%
1 Shipment	@	\$35.00 Per USB Hard Drive Shipment	=	<u>\$35.00</u>	\$15,757.80

**Total Estimated Investment = \$28,560.80**

<sup>1</sup>Name by Document # and Book-Page #

**INVESTMENT SUMMARY:**

Phase 1: Scan 1943-1948 Deed Record Books On-Site = \$28,560.80

**PAYMENT TERMS:**

US Imaging has successfully formatted images and indexes for importing into every Records Management System (RMS) on the market. Importing images and indexes into the County’s RMS is a task of the system vendor, which is outside of our control. Thus, **all US Imaging invoices are due within 30 days**, regardless of whether the system vendor has imported the images and indexes into the RMS or not. If the system vendor requests image or index format modifications, US Imaging will do so as quickly as possible at **no charge**. US Imaging provides **ImageXpress** for Counties to inspect images and indexes prior to importing them into the County’s RMS.

In exchange for the products and services outlined in this proposal, Wexford County agrees to pay US Imaging, Inc. the total amount due within thirty (30) days from the date of the invoice. Any amounts outstanding will be assessed a finance charge of 1.5% per month on the unpaid balance. Discrepancies should be reported within fifteen (15) days of receipt.

US Imaging also reserves the right to collect monies owed in the event of nonpayment and recover any and all legal fees in addition to the unpaid balance.

**ACCEPTANCE AND AUTHORIZATION:**

All services and prices are valid through November 21, 2026, unless otherwise extended and agreed upon by US Imaging and the County. The proposed quantities above are estimated; invoiced quantities will be actual. Invoices will be issued at the completion of each Stage or Hard Drive shipment. Document Indexing may be invoiced monthly upon delivery.

All hard drives, images, and indexes are the exclusive property of the County. US Imaging will not reproduce or distribute Wexford County images and/or indexes to any other entity without the express consent of the County.

Wexford County may designate acceptance of this proposal by the signature of a duly authorized officer of the company. Total costs for initial implementation and ongoing costs have been described herein.

During the term of this agreement, US Imaging, Inc. agrees to extend quoted per-item prices, terms, and conditions to all Government Agencies that may benefit from Cooperative Purchasing as applicable by their local and state regulations.

US Imaging’s goal is to provide the highest quality images and indexes possible, and we perform every inspection and indexing task twice to achieve this goal. To uphold our reputation for quality and accuracy, US Imaging no longer performs single pass services, **all inspection and indexing services are performed twice, and any issue will be corrected for free, forever.**

**Accepted by Wexford County:**

Roxanne Snyder  
Register of Deeds  
437 E. Division Street  
Cadillac, MI 49601

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Accepted by US Imaging, Inc.:**

400 S. Franklin Street  
Saginaw, MI 48607

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## ORDER FORM

This Order Form documents the purchase of Subscription Services and other Services being purchased by the customer listed below (“Customer”) from OnSolve, LLC (“OnSolve”), and is entered into as of the date the Customer signs (the “Effective Date”).

**Renewal Term:** 5.00 year(s)

**Service Start Date:** March 01, 2026

<b>Customer Information</b>	Company Name:	Wexford County, MI
	Street Address:	437 E Division St
	City, State, Zip, Country:	Cadillac, MI, 49601, US
<b>Customer Delivery Address</b>	Company Name:	Wexford County, MI
	Name:	Erik King
	Street Address:	437 E Division St
	City, State, Zip, Country:	Cadillac, MI, 49601, US
	Phone:	231)306-2130
	Email:	emd@wexfordcounty.org
<b>Customer Primary Contact</b> <i>Note: this contact will be setup in the Services as an Administrator</i>	Name:	Erik King
	Title:	Emergency Management Director
	Phone:	231)306-2130
	Email:	emd@wexfordcounty.org
<b>Billing Information</b>  Purchase Order Number	Company Name:	Wexford County, MI
	Name:	Erik King
	Street Address:	437 E division St
	City, State, Zip, Country:	Cadillac, MI, 49601, US
	Phone:	231)306-2130
	Email:	emd@wexfordcounty.org
	Billing Currency	USD

### Subscription Service Fees

Item/Description	Order Term	Qty	Unit Price	Term Total
CodeRED by Crisis24: Critical Communications CodeRED Core Package (Population/Contacts) - Service Area: Wexford County, MI (Population/Contacts)	03/01/2026 - 04/14/2030	34,460	\$0.14	\$19,948.66
Critical Communications CodeRED Premium Contact Data	03/01/2026 - 04/14/2030	34,460	Included	Included

Item/Description	Order Term	Qty	Unit Price	Term Total
Critical Communications IPAWS	03/01/2026 - 04/14/2030	1	\$500.00	\$2,061.13
Critical Communications Transactions - Included Annual Message Units (MUs)	03/01/2026 - 04/14/2030	86,000	Included	Included
Critical Communications Transactions - Included Unlimited Email/Mobile	03/01/2026 - 04/14/2030	1	Included	Included
<b>Total: Subscription Fees</b>				\$22,009.79

**Non-Recurring Service Fees**

Item/Description	Qty	Unit Price	Term Total
Implementation – Critical Communications: Assigned Upgrade Specialist for structured implementation/migration support to the OnSolve platform. Fees waived for implementation of like-to-like features; additional implementation fees may apply for features included in the package that have not been previously implemented.	1	\$0.00	\$0.00
One-time credit for two-month complimentary Service period	1	\$-889.88	\$-889.88
<b>Total: Non-Recurring Service Fees</b>			\$-889.88

**ORDER TOTAL** **\$21,119.91**

**Annual Fees**

<b>Year 1 Subscription Fees + Non-Recurring Service Fees</b>	<b>\$-237.30</b>
<b>Year 2 Subscription Fees</b>	<b>\$5,339.30</b>
<b>Year 3 Subscription Fees</b>	<b>\$5,339.30</b>
<b>Year 4 Subscription Fees</b>	<b>\$5,339.30</b>
<b>Year 5 Subscription Fees</b>	<b>\$5,339.30</b>

The figures shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the fees displayed above, and are the true and binding totals for this order.

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the governing taxing authority(ies).

**Planned Use**

Customer will use the Services to send Alerts to prepare and respond to emergencies and critical events to protect people and property from harm or damage.

## OnSolve by Crisis24 Transaction Fees

The Subscription Service includes the bundled and/or block purchased Message Units (MUs) as indicated above. Message Units are utilized for sending Short Message Service (SMS), Voice, Facsimile (Fax) (collectively "Transactions"). If fees have been prorated, then the quantity of any annual Transactions that are included will also be prorated accordingly. Unused bundled and/or block purchased Transactions do not roll over year-to-year. Use that exceeds the bundled and/or block purchased Transactions will be billed on a calendar quarterly basis at the rates specified below.

- Message Unit overage rate \$0.02/MU

Each U.S. minute and/or SMS segment will consume 1 MU. Facsimile and international messages will consume MUs based the Contact (recipient) destination per the Message Unit consumption table located at the following URL: <https://www.onsolve.com/company/legal/op3-mu-rates/>

## Service Description

### Critical Communications CodeRED

- Deliver the right messages to the right people at the right time. Fast, effective two-way communications critical communications.
- Alerts
- Multi-channel delivery: Deliver alerts through multi-channel delivery methods, including voice, SMS, email, Facebook and X (fka Twitter).
  - Bi-directional / Two-Way Alerts: Allow recipients to respond to alerts via a polling response (recipients select one response from the options specified by the alert sender).
  - Boundary Management: Boundaries can be set using FIPS or Zip or using a shape file (SHP or KLM formats).
  - Linked Alerts: Group multiple alerts with their own settings and devices and send using one workflow. Linked Alerts can fill the need to simultaneously alert different groups of recipients that require slightly different messaging.
  - Map and geofenced alerts: Use map groups and geofenced alerting to target contacts who have locations in the defined map area. Geofence allows the contact to receive an alert on a mobile device when the user enters that boundary (utilizes location services on mobile device).
  - Subscribe to automated location-based weather alerts in the United States/U.S. territories and Canada.
- Contact Management
  - Account Portal for Public Enrollment (PEP): Allow an organization admin to create a configured portal for public population to self-enroll or update their information. The portal can be branded with the organization's logo, color theme, policy statements, and help text (using WYSIWYG HTML editor). Includes 1 Text-to-Keyword to enable Customer to configure a custom keyword to allow recipients to text an OnSolve SMS short code and Opt-in directly to the organization and into associated groups and/or topics, to receive SMS alerts or to receive an SMS Public Enrollment Portal registration link.
  - Compound Groups comprised of a set of groups that can include static, dynamic, and/or map groups, as well as individual contacts. A nested group is also considered dynamic, as its membership changes according to changes in the member groups that belong to it.
  - Dynamic Groups comprised of one or more sets of filtered criteria from contact data. Dynamic groups auto-update when criteria change. Group members are automatically added and removed from dynamic groups based on contact data field updates.
  - Map Groups: Create a dynamic group of people based on the definition of a map shape. The map group consists of contacts with location records that fall within a geographic location defined by a map shape. The Map Groups feature targets an area on a map to

- instantly identify and send alerts to individuals with location records in that area or their current identified location if geofence is enabled.
  - Import Static Groups & Contacts: Import Contacts (large or small contact files) into the OnSolve Platform using a comma-separated value (CSV) file format. This process imports contacts, creates their contact records, and configures the data in contact records so alerts can be sent immediately following the import process. The import utility can also include static groups to which the contact should be added during the import processing.
  - Divisions – Single-level Hierarchy: Organize data (contacts, groups, alerts and more) with one-level data hierarchy of divisions for location, corporate structure and/or messaging use cases, using one or more first-level structures (no tiered structures).
- Mobile – CodeRED Mobile: Allows public recipients to receive push notifications, public safety alerts, and community notifications directly to their mobile device, based on their GPS location and proximity to the event.
- Premium Call Data: OnSolve’s set of data for residential and business phone records (land lines) in the United States and Canada. This data is specified for emergency use only.
- Security & Access, Administration
  - Manage user permissions based on customized roles.
  - Single Sign-On (SSO) – Enable Users to authenticate to the OnSolve Platform user interface with a singular ID/password used for multiple applications. Supports SP and IDP.
  - Multi-Factor Authentication (MFA) – Enable user credential verification via the user interface or mobile.
  - Email Authentication – Authenticate email with Domain Keys Identified Mail (DKIM), using a domain name provided by OnSolve to protect email recipients from spam, spoofing, and phishing.
- Customer Experience
  - Languages/Dialects – Over 25 languages/dialects, including Arabic, Chinese (simplified and traditional), Czech, Danish, Dutch, English (U.S. and U.K), Finnish, French (France and Canada), German, Greek, Hindi, Hungarian, Italian, Japanese, Korean, Norwegian, Nynorsk, Polish, Portuguese (Brazil and Portugal), Romanian, Russian, Spanish (Mexico and Spain), Swedish, Turkish, and Thai. Available for:
    - Multi-Language User interface – View the user interface in any of the supported languages.
    - Multi-Language Alerts – Compose alerts in multiple languages. The message content can be automatically translated into the additional language tabs.
    - Multi-Language Text to Speech (TTS) – Deliver voice alerts in multiple TTS-supported languages.
- Custom Workspace: URL (<https://<company name>.onsolve.net>).
- Resource Library: Access self-based training and documentation

All Services being purchased by Customer in this Order Form shall be exclusively governed under the OnSolve standard terms and conditions set forth at the following URL: <https://www.onsolve.com/legal/TC-Government/> (the “Terms”). In the event of a conflict between the Terms and this Order Form, the terms of this Order Form shall control.

**Tax Exemption Status:** If Customer claims exemption from sales or similar tax, Customer must provide a current, valid exemption certificate. Click [here](#) to upload the exemption certificate via secure link or email to [salestax@onsolve.com](mailto:salestax@onsolve.com). If there is not a valid exemption certificate on file at the time of invoice, sales or other applicable tax will be added for taxable line items on the invoice.

**Wexford County, MI**

By: \_\_\_\_\_

Name: Erik King

Title:

Date: