



Wexford County

RECREATION & BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Wexford County Recreation & Building Committee will hold a regular meeting on Thursday, April 2, 2026, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE March 05, 2026, MEETING MINUTES 1
- F. PUBLIC COMMENT
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Maintenance Monthly Report (*A. Kerr, Maintenance Director*)
 - 2. Civic Center Monthly Report (*M. Figliomeni, Boon Sports Management*)
- H. ADMINISTRATOR'S REPORT
- I. CORRESPONDENCE
- J. PUBLIC COMMENT
The Committee welcomes all public input.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES

March 5, 2026

Julie Theobald, Chair

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Sandy Bengelink, Mark Nyman
Members Absent: Jason Nelson
Also Present: Jami Bigger, Deputy Administrator/Human Resources Director; Adam Kerr, Maintenance Director; Joe Porterfield, County Administrator & Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Bengelink and supported by Comm. Nyman to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Nyman and supported by Comm. Bengelink to approve the February 04, 2026, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Maintenance Report

Mr. Kerr, Maintenance Director, stated the following:

- Moved snow piles at the Courthouse to free up parking space.
- Plowed both gun ranges so the SWAT team could use them for training.
- Hung 2 plaques in the veteran's mural hallway.
- Hung 17 4x6 'mural panels for MSUE and it took 6 hours of staff time.
- Painted red stripes around the walls in central storage room at the jail 18 inches down from ceiling.

Comm. Bengelink asked what the red painted stripe indicated and Mr. Kerr stated per MDOC things cannot be stacked above the red line.

G.2. Civic Center Report

Mr. Figliomeni, BSM, provided a written report but was unable to attend the meeting.

CORRESPONDENCE

None.

ADMINISTRATOR’S COMMENTS

Mr. Porterfield informed the committee of the following:

- Met with the fair board and Boon Sports Management and talked about keeping good communication. Also discussed the utility bills for the month of August being sent to them directly from Boon Sports Management.
- He and Jami met with Judge Wiggins and officials about safety protocols during these high-profile cases.
- The new sewerage grinder at the jail comes with a 5-year warranty and would cost \$13,000 plus the installation fee.

Comm. Bengelink asked who would install it? Mr. Kerr said Mavic Mechanical would install it.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None

CHAIR COMMENTS

Comm. Theobald thanked everyone for coming.

ADJOURN

A motion was made by Comm. Nyman and supported by Comm. Bengelink to adjourn the meeting at 4:18 p.m. A vote was called, all in favor.

Julie Theobald, Chair

Megan Swanberg, Recording Secretary