



Wexford County

FINANCE & APPROPRIATIONS COMMITTEE

Brian Potter, Chair

NOTICE OF MEETING

The Finance and Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on **Thursday, February 26, 2026, beginning at 12:00 p.m.** in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF FEBRUARY 12, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Approval of the Claims (*Clerk's Office*)
 - 2. Revenue & Expense Reports.....3
 - 3. Resolution 26-10 CWTA 2026 Millage..... 11
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
February 12, 2026

The regular meeting was called to order by Chairman Brian Potter at 12:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent: None
Also Present: Jami Bigger, Deputy Administrator & HR Director and Alania Nyman,
Clerk

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.4. MSUE Lease Agreement and G.5. Meeting Date Change

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the January 28, 2026, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve paying the claims in the amount of \$394,121.50.

Clerk Nyman noted some payments paid since the prior Finance Committee meeting which included \$1,595 for a jury.

A vote was called, all in favor. Motion passed 4-0.

G.2. Agreement for MSUE Extension Services Annual Workplan – Amendment #1

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve Contract Amendment #1 to the Agreement for Extension Services provided by Michigan State University to Wexford County Annual Work Plan 2026. A vote was called, all in favor. Motion passed 4-0.

G.3. Resolution 26-09 Resolution Authorizing Election of MSUE Millage Renewal

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve Resolution 26-09 Resolution Authorizing Election for a Wexford County Michigan State University Extension Millage Renewal Proposal and Certifying Ballot Language. A vote was called, all in favor. Motion passed 4-0.

G.4. MSUE Lease Agreement 2026

A motion was made by Comm. Taylor and supported by Comm. Bengelink to forward a recommendation to the full board to approve the two-year Lease Agreement between Wexford County and Michigan State University in the amount \$30,400 annually. A vote was called, all in favor. Motion passed 4-0.

G.5. Meeting Date Change

Commissioner Potter requested the next Finance Committee meeting be changed from Wednesday, February 25 to Thursday, February 26. The time will remain at 12:00 p.m.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Deputy Admin. Bigger noted the auditors will be onsite beginning May 11, 2026.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 12:05 p.m. A vote was called, all in favor. Motion passed 4-0.

Brian Potter, Chair

Jami Bigger, Recording Secretary

PERIOD ENDING 01/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
UNCLASSIFIED	Unclassified	19,616,998.00	273,014.54	273,014.54	19,343,983.46	1.39
TOTAL REVENUES		19,616,998.00	273,014.54	273,014.54	19,343,983.46	1.39
Expenditures						
101	COMMISSIONERS	127,669.00	7,201.23	7,201.23	120,467.77	5.64
172	COUNTY ADMINISTRATION	189,673.00	21,190.91	21,190.91	168,482.09	11.17
174	GEN SERVICES ADMINISTRATION	1,360,300.00	85,207.83	85,207.83	1,275,092.17	6.26
194	DEPT OF AGRICULTURE	70,000.00	0.00	0.00	70,000.00	0.00
215	COUNTY CLERK	472,519.00	29,638.73	29,638.73	442,880.27	6.27
245	STATE SURVEY & REMONUMENTATION	48,570.00	0.00	0.00	48,570.00	0.00
253	COUNTY TREASURER	456,782.00	41,561.14	41,561.14	415,220.86	9.10
257	EQUALIZATION	629,768.00	34,016.09	34,016.09	595,751.91	5.40
262	ELECTIONS	125,500.00	3,614.07	3,614.07	121,885.93	2.88
265	BUILDING AND GROUNDS	536,627.00	49,639.53	49,639.53	486,987.47	9.25
268	DISTRICT HEALTH DEPARTMENT	108,500.00	3,031.15	3,031.15	105,468.85	2.79
270	HUMAN RESOURCES	89,652.00	4,103.67	4,103.67	85,548.33	4.58
272	MAINT/STORAGE - BLDG/GRDS	8,650.00	938.38	938.38	7,711.62	10.85
276	HUMAN SERVICES BLDG	138,750.00	9,312.85	9,312.85	129,437.15	6.71
278	JAIL - BLDG/GRDS	284,500.00	31,291.56	31,291.56	253,208.44	11.00
279	PUBLIC DEFENDER	367,800.00	23,599.19	23,599.19	344,200.81	6.42
283	CIRCUIT COURT	363,721.00	23,000.66	23,000.66	340,720.34	6.32
286	DISTRICT COURT	807,009.00	48,489.14	48,489.14	758,519.86	6.01
289	FRIEND OF THE COURT	1,026,932.00	57,489.94	57,489.94	969,442.06	5.60
294	PROBATE COURT	899,365.00	37,865.67	37,865.67	861,499.33	4.21
296	PROSECUTING ATTORNEY	916,543.00	64,329.39	64,329.39	852,213.61	7.02
297	JURY COMMISSION	7,000.00	0.00	0.00	7,000.00	0.00
298	CIRCUIT COURT FAMILY COUNS.	45,689.00	0.00	0.00	45,689.00	0.00
299	PROS ATTN CO-OP REIMB	87,828.00	5,896.74	5,896.74	81,931.26	6.71
301	SHERIFF	3,417,340.00	242,445.13	242,445.13	3,174,894.87	7.09
316	SECONDARY ROAD PATROL	104,002.00	4,310.33	4,310.33	99,691.67	4.14
331	MARINE	41,836.00	0.00	0.00	41,836.00	0.00
332	SNOWMOBILE	41,996.00	754.16	754.16	41,241.84	1.80
333	ORV GRANT	41,971.00	754.16	754.16	41,216.84	1.80
351	JAIL	3,918,966.00	227,026.39	227,026.39	3,691,939.61	5.79
362	STATE GRANT PA 511	145,870.00	15,275.64	15,275.64	130,594.36	10.47
363	ENHANCEMENT	168,170.00	3,501.48	3,501.48	164,668.52	2.08
426	EMERGENCY MANAGEMENT	128,541.00	6,839.82	6,839.82	121,701.18	5.32
442	DRAIN COMMISSION	79,894.00	3,848.11	3,848.11	76,045.89	4.82
526	SANITARY LANDFILL	53,000.00	2,445.00	2,445.00	50,555.00	4.61
648	MEDICAL EXAMINER	124,400.00	6,102.30	6,102.30	118,297.70	4.91
681	VETERANS BURIAL	10,000.00	0.00	0.00	10,000.00	0.00
711	REGISTER OF DEEDS	347,178.00	24,888.48	24,888.48	322,289.52	7.17
959	APPROPRIATIONS	509,043.00	26,674.89	26,674.89	482,368.11	5.24
995	TRANSFERS	1,315,444.00	270,539.13	270,539.13	1,044,904.87	20.57
TOTAL EXPENDITURES		19,616,998.00	1,416,822.89	1,416,822.89	18,200,175.11	7.22
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		19,616,998.00	273,014.54	273,014.54	19,343,983.46	1.39
TOTAL EXPENDITURES		19,616,998.00	1,416,822.89	1,416,822.89	18,200,175.11	7.22
NET OF REVENUES & EXPENDITURES		0.00	(1,143,808.35)	(1,143,808.35)	1,143,808.35	100.00

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REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
PERIOD ENDING 01/31/2026
% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
			NORMAL	(ABNORMAL)	MONTH	01/31/2026	NORMAL	(ABNORMAL)	

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
 PERIOD ENDING 01/31/2026
 % Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 225 - ANIMAL CONTROL									
Revenues									
UNCLASSIFIED	Unclassified	305,800.00	94,318.71		94,318.71		211,481.29		30.84
TOTAL REVENUES		<u>305,800.00</u>	<u>94,318.71</u>		<u>94,318.71</u>		<u>211,481.29</u>		<u>30.84</u>
Expenditures									
000		282,469.00	18,652.83		18,652.83		263,816.17		6.60
TOTAL EXPENDITURES		<u>282,469.00</u>	<u>18,652.83</u>		<u>18,652.83</u>		<u>263,816.17</u>		<u>6.60</u>
Fund 225 - ANIMAL CONTROL:									
TOTAL REVENUES		305,800.00	94,318.71		94,318.71		211,481.29		30.84
TOTAL EXPENDITURES		<u>282,469.00</u>	<u>18,652.83</u>		<u>18,652.83</u>		<u>263,816.17</u>		<u>6.60</u>
NET OF REVENUES & EXPENDITURES		23,331.00	75,665.88		75,665.88		(52,334.88)		324.31

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY
 PERIOD ENDING 01/31/2026
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GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 239 - COURT SECURITY FUND									
Revenues									
UNCLASSIFIED	Unclassified	197,356.00	17,929.87		17,929.87		179,426.13		9.09
TOTAL REVENUES		197,356.00	17,929.87		17,929.87		179,426.13		9.09
Expenditures									
000		197,356.00	6,569.62		6,569.62		190,786.38		3.33
TOTAL EXPENDITURES		197,356.00	6,569.62		6,569.62		190,786.38		3.33
Fund 239 - COURT SECURITY FUND:									
TOTAL REVENUES		197,356.00	17,929.87		17,929.87		179,426.13		9.09
TOTAL EXPENDITURES		197,356.00	6,569.62		6,569.62		190,786.38		3.33
NET OF REVENUES & EXPENDITURES		0.00	11,360.25		11,360.25		(11,360.25)		100.00

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY

PERIOD ENDING 01/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 249 - BUILDING INSPECTIONS DEPT.									
Revenues									
UNCLASSIFIED	Unclassified	343,000.00	16,989.34		16,989.34		326,010.66		4.95
TOTAL REVENUES		<u>343,000.00</u>	<u>16,989.34</u>		<u>16,989.34</u>		<u>326,010.66</u>		<u>4.95</u>
Expenditures									
000		288,782.00	19,262.30		19,262.30		269,519.70		6.67
TOTAL EXPENDITURES		<u>288,782.00</u>	<u>19,262.30</u>		<u>19,262.30</u>		<u>269,519.70</u>		<u>6.67</u>
Fund 249 - BUILDING INSPECTIONS DEPT.:									
TOTAL REVENUES		343,000.00	16,989.34		16,989.34		326,010.66		4.95
TOTAL EXPENDITURES		<u>288,782.00</u>	<u>19,262.30</u>		<u>19,262.30</u>		<u>269,519.70</u>		<u>6.67</u>
NET OF REVENUES & EXPENDITURES		54,218.00	(2,272.96)		(2,272.96)		56,490.96		4.19

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY

PERIOD ENDING 01/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 260 - PUBLIC DEFENDER						
Revenues						
UNCLASSIFIED	Unclassified	1,858,919.00	14,810.07	14,810.07	1,844,108.93	0.80
TOTAL REVENUES		<u>1,858,919.00</u>	<u>14,810.07</u>	<u>14,810.07</u>	<u>1,844,108.93</u>	<u>0.80</u>
Expenditures						
000		1,858,919.00	153,998.25	153,998.25	1,704,920.75	8.28
TOTAL EXPENDITURES		<u>1,858,919.00</u>	<u>153,998.25</u>	<u>153,998.25</u>	<u>1,704,920.75</u>	<u>8.28</u>
Fund 260 - PUBLIC DEFENDER:						
TOTAL REVENUES		1,858,919.00	14,810.07	14,810.07	1,844,108.93	0.80
TOTAL EXPENDITURES		<u>1,858,919.00</u>	<u>153,998.25</u>	<u>153,998.25</u>	<u>1,704,920.75</u>	<u>8.28</u>
NET OF REVENUES & EXPENDITURES		0.00	(139,188.18)	(139,188.18)	139,188.18	100.00

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY

PERIOD ENDING 01/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 261 - 911-WIRELESS						
Revenues						
UNCLASSIFIED	Unclassified	1,200,000.00	1,661.90	1,661.90	1,198,338.10	0.14
TOTAL REVENUES		<u>1,200,000.00</u>	<u>1,661.90</u>	<u>1,661.90</u>	<u>1,198,338.10</u>	<u>0.14</u>
Expenditures						
000		145,000.00	446.27	446.27	144,553.73	0.31
325	COMMUNICATIONS/DISPATCH	1,053,259.00	60,356.94	60,356.94	992,902.06	5.73
TOTAL EXPENDITURES		<u>1,198,259.00</u>	<u>60,803.21</u>	<u>60,803.21</u>	<u>1,137,455.79</u>	<u>5.07</u>
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Fund 261 - 911-WIRELESS:						
TOTAL REVENUES		1,200,000.00	1,661.90	1,661.90	1,198,338.10	0.14
TOTAL EXPENDITURES		<u>1,198,259.00</u>	<u>60,803.21</u>	<u>60,803.21</u>	<u>1,137,455.79</u>	<u>5.07</u>
NET OF REVENUES & EXPENDITURES		1,741.00	(59,141.31)	(59,141.31)	60,882.31	3,396.97

REVENUE AND EXPENDITURE REPORT FOR WEXFORD COUNTY

PERIOD ENDING 01/31/2026

% Fiscal Year Completed: 8.49

GL NUMBER	DESCRIPTION	2026	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	01/31/2026 NORMAL (ABNORMAL)	MONTH 01/31/2026 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 292 - CHILD CARE FUND								
Revenues								
UNCLASSIFIED	Unclassified	1,361,330.00	0.00	0.00		1,361,330.00		0.00
TOTAL REVENUES		<u>1,361,330.00</u>	<u>0.00</u>	<u>0.00</u>		<u>1,361,330.00</u>		<u>0.00</u>
Expenditures								
000		1,361,330.00	67,372.14	67,372.14		1,293,957.86		4.95
TOTAL EXPENDITURES		<u>1,361,330.00</u>	<u>67,372.14</u>	<u>67,372.14</u>		<u>1,293,957.86</u>		<u>4.95</u>
Fund 292 - CHILD CARE FUND:								
TOTAL REVENUES		1,361,330.00	0.00	0.00		1,361,330.00		0.00
TOTAL EXPENDITURES		<u>1,361,330.00</u>	<u>67,372.14</u>	<u>67,372.14</u>		<u>1,293,957.86</u>		<u>4.95</u>
NET OF REVENUES & EXPENDITURES		0.00	(67,372.14)	(67,372.14)		67,372.14		100.00
TOTAL REVENUES - ALL FUNDS		5,266,405.00	145,709.89	145,709.89		5,120,695.11		2.77
TOTAL EXPENDITURES - ALL FUNDS		<u>5,187,115.00</u>	<u>326,658.35</u>	<u>326,658.35</u>		<u>4,860,456.65</u>		<u>6.30</u>
NET OF REVENUES & EXPENDITURES		<u>79,290.00</u>	<u>(180,948.46)</u>	<u>(180,948.46)</u>		<u>260,238.46</u>		<u>228.21</u>

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the Fourth day of March, 2026, at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

RESOLUTION NO. 26-10

CADILLAC/WEXFORD TRANSIT AUTHORITY

2026 MILLAGE RESOLUTION

WHEREAS, the Cadillac/Wexford Transit Authority (CWTA) is an entity created for Public Transportation purposes and organized by Wexford County and the City of Cadillac under the Urban Cooperation Act, 1967 Public Act 7, extra session; and

WHEREAS, the CWTA wishes to request an election on a county wide millage for Public Transportation Services in Wexford County; and

WHEREAS, the county wide Public Transportation tax of .60 mills authorized by the voters on August 6th, 2020, for six (6) years and which has not been rolled back by the Headlee Amendment is expiring in 2027; and

NOW, THEREFORE, BE IT RESOLVED, that Wexford County is requested to call an election to be held on August 6, 2026, in Wexford County.

BE IT FURTHER RESOLVED, that a proposal for a Public Transportation tax of up to .60 mills for a period of up to six (6) years levied on all taxable property within Wexford County commencing as soon as possible be placed on the ballot for action by the voters at that August 6, 2026, election and that the County Clerk be authorized to take all appropriate actions in connection with placing this matter on the ballot.

BE IT FURTHER RESOLVED that the following recommended ballot language be considered:

<p><u>Public Transportation Services Millage Renewal and Restoration</u></p> <p>For the purpose of providing operating millage for the continued operation of the Cadillac/Wexford Transit Authority at the same millage level previously approved by the voters in 2020, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Wexford, Michigan, be renewed at 0.5793 of one (1) mill, and shall the previously authorized reduced millage of 0.0207 of one (1) mill be restored, for a return to the previously voted total limitation increase of up to .6000 mill (\$.60 per \$1,000 of taxable value) for a period of five (5) years, 2028, 2029, 2030, 2031, 2032 and 2033, inclusive?</p> <p>(If approved and levied in full, this millage will raise an estimated \$845,018.00 for the countywide Public Transportation services in the first calendar year of the levy based on taxable value. In accordance with state law, a portion of this millage may be disbursed to the City of Cadillac Downtown Development Authority, the City of Cadillac Local Development Finance Authority and the City of Cadillac Brownfield Redevelopment Authority.)</p> <p style="text-align: right;">YES</p> <p style="text-align: right;">NO</p>	<input type="radio"/> <input type="radio"/>
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BE IT FURTHER RESOLVED as follows:

1. This proposition shall be stated on the ballots to be prepared and distributed in the matter provided by law.

2. All Public Officials of the County of Wexford, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the State Primary Election to be held in said County on Tuesday, August 6th, 2026.
3. It is further ordered that a certified copy of said proposition be filed with the County Clerk as required by law.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

 Gary Taylor , Chairman, Wexford County Board of Commissioners

 Alaina M Nyman, County Clerk

STATE OF MICHIGAN)
)ss
 COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of the Resolution 26-10 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on March 4, 2026, and I further certify that public notice of such meeting was given as provided by law.

_____ Alaina M Nyman, County Clerk