



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Michael Bush, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, February 24, 2026, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JANUARY 27, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor*) 3
 - 2. MMR Monthly Update (*D. Mosholder*)
 - 3. Emergency Management Monthly Report (*E. King*) 8
 - 4. Central Dispatch Monthly Report (*T. Baker*) 9
 - 5. Veterans Services Monthly Report (*K. Myers*)
 - 6. Employee Recognition 12
- H. ADMINISTRATOR'S COMMENTS
- I. PUBLIC COMMENTS
Open to any public comment.
- J. COMMITTEE COMMENTS
- K. CHAIR COMMENTS
- L. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
Michael Bush, Chair
January 27, 2026

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor
Members Absent: Jason Baughan
Also Present: Jami Bigger, Dept. Administrator/HR Director; Kassie Kennaugh, Veterans Service Officer; Erik King, Emergency Management Coordinator; Dan Mosholder, MMR Operations Manager; Kent Myers, Veterans Services Director; Alaina Nyman, Clerk; Joe Porterfield, County Administration/Equalization Director; Megan Swanberg, Executive Assistant; Sheriff Trent Taylor

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the December 23, 2025, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (December 2025)

Sheriff Taylor, informed the committee of the following:

- The head count in the jail as of today is 83.
- The two cadets in the police academy are doing very well.
- The two new administrative assistants are doing well.
- They will be looking for a new animal control officer due to Officer Tharp retiring. His last day is Friday.

G.2. MMR Monthly Update (December 2025)

Mr. Daniel Mosholder, Operations Manager, informed the committee of the following:

- One part time paramedic came back to work at MMR.
- They hired two new full time EMT.
- Fully staffed other than EMT.

Comm. Potter asked how many EMT they are short. Mr. Mosholder stated they are short of four EMT.

Comm Baughan arrived at 4:09 p.m.

G.3. Emergency Management Monthly Report (December 2025)

Mr. Erik King, Emergency Management Director, informed the committee of the following:

- He attended normal Regional monthly meetings.
- There were no County callouts. He assists with a missing snowmobiler in Lake County.

G.4. Central Dispatch Monthly Report (December 2025)

Mr. Travis Baker, Dispatch Director, was unable to attend the meeting but provided a report in the packet.

G.5. Veterans Services Monthly Report (December 2025)

Veterans Services Director Kent Myers, informed the committee of the following:

- The Veterans Service Office had 37 veterans.
- Helped two veterans.
- Zero veterans were denied.
- Mr. Myers introduced the committee to Ms. Kassie Kennaugh, the new Veterans Service Officer.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Joe Porterfield, County Administrator, commented the following:

- Welcome Ms. Kennaugh to the Veteran's Office.
- Thanked our hard-working deputies for everything they are doing.
- He spoke to the Prosecutor early this morning and with these high-profile cases they may need to hire a part-time Prosecutor on a temporary basis.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:22 p.m. A vote was called, all in favor.

Michael Bush, Chair

Megan Swanberg, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Jeffrey T. Harnish
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

JANUARY

2026

Wexford County Animal Shelter	Reporting Month January 2026
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The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report per Act 287. Section9(a) but on a reporting month basis.

Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1		Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month	
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	0	13	13	0	4	4	1	4	0
Cats	0	5	5	2	6	8	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		00.00	60.00		60.00
Sterilization Deposits	0.00	150.00		0.00	100.00		250.00
Ordinance Fee Refunds							
Reclaim Fees	7 animals reclaimed						300.00
Donations Received							

References:
 1. MCL 287.338.8a Sec (1)
 2. MCL 287.388
 3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Reported Rebecca Jenema	Date Submitted 2-2-2026
Submitter's Signature	Phone 231-779-9530

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 24 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 14 Deputies and 2 Court Bailiff's.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	660
Total Complaints Taken	208
Felony/Misdemeanor Arrests	28
Citations Issued	76

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	4
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TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports	20
Intelligence Reports	30
Arrests	9
Assist Other Agencies	6

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	34
Total Civil Papers Completed	27

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

Live Scan Fingerprint:

Michigan School Employment	15
Other	9
Court	1

Pistol Information:

Pistol Permits Issued	20
Denied Permits	0
Indiv. Pistols registered	210

Total Prints..... 18

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has an attendant that assists in taking care of the animals and advocating for their adoption.

ACTIVITY:

Total Calls	1
Total Complaints/Reports	5
Animal Bites	5
Citations Issued	0
Animals Lodged in Pound	0
Animals Adopted Out	12
Animals Transferred to Rescue	1
Animals Claimed by Owners	7
Animals Euthanized	4

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	90
Total number of inmates Booked	94
Total Inmates Booked –Year to date	94
Total Number of Inmates Released	96
Number Released-Year to date	96
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

TRAINING/RECOGNITIONS:

January 12, 2026

Two Cadets started at the Kirtland Community College Regional Police Academy.

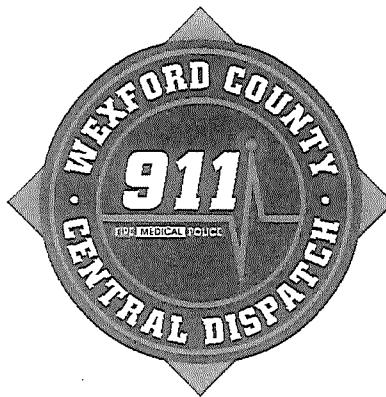


Emergency Management Monthly Report

JANUARY 2026

- Regional Emergency Management Meeting
- Regional Exercise and Training Committee Meeting
- EOP Update (Ongoing)
- Hazard Mitigation Plan – (9) Local Adoptions
 - o Boon, Cadillac, Cherry Grove, Greenwood, South Branch, Haring, Liberty, Manton, Wexford Township
- Callouts: None

Erik King, EMD



WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT

DATE: January 2026

TOTAL LEIN RESPONSES: 15,647

CAD GENERATED INCIDENTS

SHERIFF DEPT: 726

ANIMAL CONTROL: 89

MICHIGAN STATE POLICE: 577

CADILLAC POLICE DEPT: 786

MANTON POLICE DEPT: 9

EMS CALLS: 834

FIRE CALLS: 150

SUPPORT SERVICES CALLS: 45

CENTRAL DISPATCH: 88

911 HANGUP/TEXT BACK: 137

TOTAL CALLS FOR SERVICE: 3,441

Bond Orders- 83

Warrants- 41

PPO's- 11

ORI Changes- 22

Probation Orders- 14

Removals- 2

Juvenile P/U Orders- 2

PHONE CALLS RECEIVED

911 (LANDLINE): 33

VOIP: 172

TEXT: 19

911 (WIRELESS): 1397

ADMIN CALLS: 3295

TOTAL CALLS: 4,916

BUSIEST DAY OF THE WEEK

Thursday

BUSIEST TIME OF THE DAY

1600



January 2026

FIRE	
100	4
300	6
400	11
500	4
600	12
700	6
900	6
1000	4
1100	8
CF	78
57/28/51	0
NWEMA	13
DNR	0

EMS	
Rescue 41	71
Har Res	39
MMR	651
NWEMA	70
AERO	0
Blair	0
57/28	1/2

LAW	
WXSH	726
MSP	577
CPD	786
MPD	9
DNR/FS	1/2

76/77 32/57

SUPPORT	DPW	STS	RC	EM-1	VSU	RR
	6	4	23	1	3	5

DISPATCH	hangups	911 open	911 text	other
225	84	52	1	88

Wireline 911 Calls

163,682

Wireless 911 Calls

4,598,351

VOIP 911 Calls

473,910

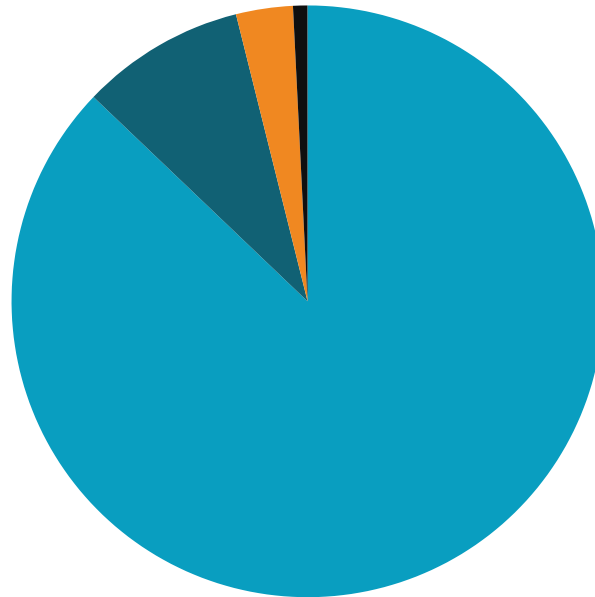
Text-to-911 Inbound

41,607

Text-from-911 Outbound

97,088

PFN 911 Delivery Methods



- Wireless (87.13%)
- VOIP (8.98%)
- Wireline (3.1%)
- Text In (0.79%)

Total Calls Delivered

5,235,943

Busiest Month

July

500,817

Least Busy Month

February

358,600

Highest Call Volume Day

21,196 Friday, May 16, 2025

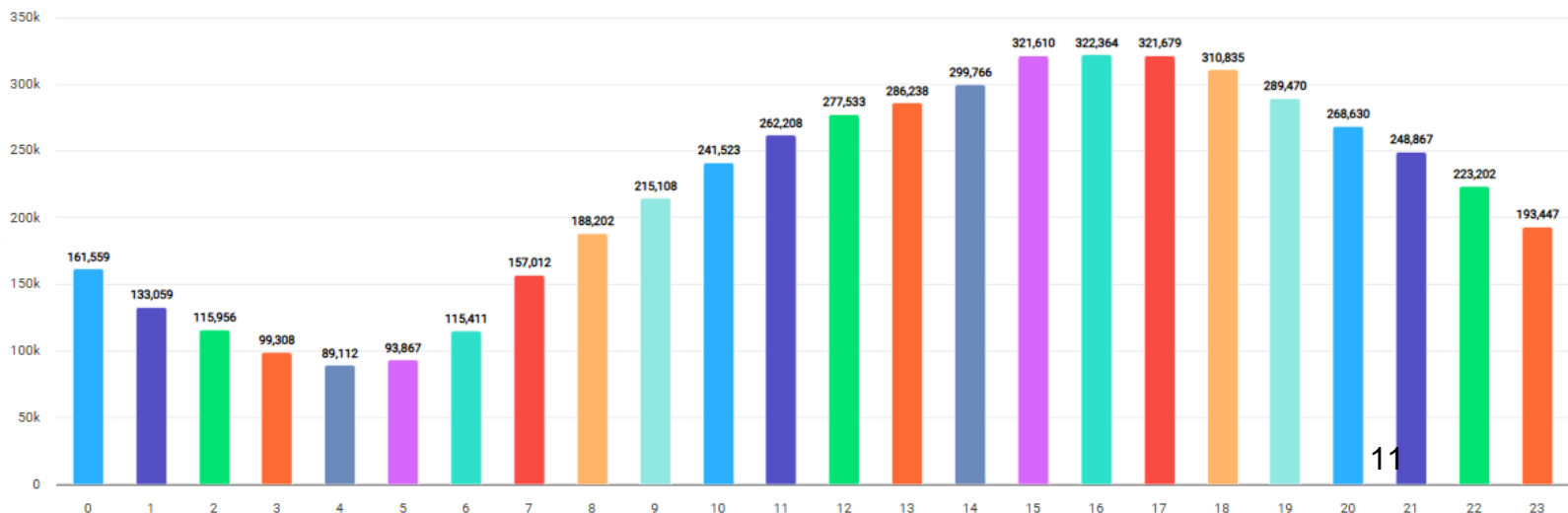


Lowest Call Volume Day

9,348 Thursday, December 25, 2025

ESRP Calls by Hour

MI: 2025-01-01 00:00:00 to 2025-12-31 23:59:59



BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Human Resources / Public Safety Committee
FROM: Administration
FOR MEETING DATE: February 24, 2026
SUBJECT: Employee Recognition

SUMMARY OF ITEM TO BE PRESENTED:

Wexford County would like to recognize employees for their service, per County Policy B.13-0, at 5, 10, 15, 20, 25, 30, and 35 years. The following employees should be recognized at the next Board of Commissioners' meeting for their service as follows:

EMPLOYEE NAME	DEPARTMENT	YEARS OF SERVICE
Micheal McDaniel	Sheriff's Office	35-Years
Ashley Hackert	Clerk's Office	5-Years
Colleen Zawacki	District Court	5-Years

Micheal McDaniel began his employment with Wexford County on February 1, 1991, as full-time Dispatcher. May 8, 1993, Mike transferred to the Corrections Department. On July 1, 2000, he became Sergeant of Corrections. On September 12, 2018, he became the Jail Administrator and currently holds this position.

Ashley Hackert began her employment with Wexford County on February 8, 2021, as a full-time Deputy Clerk. On February 9, 2026, Ms. Hackert was appointed as Chief Deputy Clerk and currently holds this position.

Colleen Zawacki began her employment with Wexford County on February 8, 2021, as a full-time Deputy Clerk in District Court and currently holds this position.

RECOMMENDATION:

The Human Resources / Public Safety Committee recommends the presentation of the Certificates of Appreciation at the Board of Commissioners meeting on March 4, 2026.