



Wexford County

FINANCE & APPROPRIATIONS COMMITTEE

Brian Potter, Chair

NOTICE OF MEETING

The Finance and Appropriations Committee of the Wexford County Board of Commissioners will hold a regular meeting on **Thursday, February 12, 2026, beginning at 12:00 p.m.** in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF JANUARY 28, 2026, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Approval of the Claims *(Clerk's Office)*
 - 2. Agreement for Extension Services provided by MSUE Annual Work Plan 2026 3
 - 3. Resolution 26-09 MSUE Millage Renewal 2026-2030 4
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
FINANCE & APPROPRIATIONS COMMITTEE MEETING
REGULAR MEETING MINUTES
January 28, 2026

The regular meeting was called to order by Chairman Brian Potter at 12:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor
Members Absent: None.
Also Present: Jami Bigger, Deputy Administrator & HR Director; Kristi Nottingham, Treasurer; Alania Nyman, Clerk; Joe Porterfield, County Administrator & Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

Add: G.3. Budget Amendments

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the January 28, 2026, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Approval of Claims

A motion was made by Comm. Bengelink and supported by Comm. Nyman to approve paying the claims in the amount of \$691,281.76. A vote was called, all in favor. Motion passed 4-0.

G.2. Revenue & Expense Reports

Mr. Porterfield informed the committee there are no concerns.

G.3. Budget Amendments

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve the budget amendments.

Mr. Porterfield informed the committee that the police cars came in earlier than expected and that this budget amendment will move money to cover the lease payments for the new vehicles.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

County Administrator, Mr. Porterfield, informed the committee that all departments are going to have to watch things close this year. Mr. Porterfield brought up that the Commissioners mileage rate is supposed to be \$0.70 per mile not the \$.725 per mile and will be moved back down to the \$.70 per mile. Per MCL 46.415(2). The commissioners ask that a resolution appealing MCL 46.415(2) be drafted and brought before the BOC.

Comm. Taylor asked if there are any grants to help with these high-profile cases? Mr. Porterfield said not that he is aware of, but the attorney general may step in and help with some costs.

Comm. Potter asked if Administrator Porterfield could look into the bills for snow removal and confirm they are accurate.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 12:08 p.m. A vote was called, all in favor. Motion passed 4-0.

Brian Potter, Chair

Megan Swanberg, Recording Secretary

**Contract Amendment #1- Agreement for Extension Services provided by
Michigan State University to WEXFORD County
Annual Work Plan 2026**

Amending section C: Staffing and Financial Summary to:

Reduce B: Clerical Support from 0.75 FTE to 0.40 FTE, **Add G:** 0.35 FTE TOC-Director's Office Community Engagement, **Modify F:** Operating Expenses to include AmeriCorps-related expenses. The total MOA dollar amount (\$189,089) remains unchanged; only FTE allocations and allowable operating expense categories have been adjusted.

C. Staffing and Financial Summary:

A. Base Assessment (includes .5 FTE 4-H Program Coordination)	\$54,599
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ADDITIONAL PERSONNEL – all positions listed in items B through G to be employed by MSU

B. .40 FTE Clerical Support Staff	\$30,017
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C. .25 FTE Educator (CFEI; Program Area: Economic Development)	\$30,358
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D. .5 FTE Additional 4-H Program Coordination	\$37,521
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E. Consumer Horticulture/Master Gardner Coordinator	\$5,629
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F. Operating Expenses (phone, internet, AmeriCorps expenses)	\$4,700
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G. .35 FTE: Community Engagement	\$26,265
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TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2026:	\$189,089
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For the period January 1, 2026 to December 31, 2026, WEXFORD County shall pay to MSUE **\$189,089** which is the cost of the assessment plus any additional personnel costs. Payments will be made the first month of each quarter of the county fiscal year. Payments should be sent to:

MSU Extension Business Office
Morrill Hall of Agriculture
446 W Circle Drive, Room 160
East Lansing MI 48824

MICHIGAN STATE UNIVERSITY

WEXFORD COUNTY

BY: _____

BY: _____

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Print Name: _____

Its: _____

Date: _____

Date: _____

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the eighteenth day of February 2026, at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION 26-09
RESOLUTION AUTHORIZING ELECTION FOR A WEXFORD COUNTY MICHIGAN STATE
UNIVERSITY EXTENSION MILLAGE RENEWAL PROPOSAL AND CERTIFYING BALLOT
LANGUAGE**

WHEREAS, the Michigan State University Extension provides valuable services to Wexford County residents in the form of 4-H youth development, consumer horticulture, agricultural/agribusiness, health and nutrition, natural resources and other community education programs; and

WHEREAS, steadily decreasing revenues have severely limited the County’s ability to support these programs; and

WHEREAS, a Wexford County millage of 0.17 mill, a tax of seventeen cents on each \$1,000 of taxable valuation of property, was approved by voters in August 2020 for the 5-year period 2021 through 2025 inclusive, and

WHEREAS, a renewal of this millage for a five-year period of time, 2026-2030 inclusive would provide much needed continued funding for these important programs.

NOW, THEREFORE, BE IT RESOLVED, that the following proposal be submitted to the qualified voters of the County of Wexford on August 4, 2026, in the State Primary Election:

<p>WEXFORD COUNTY RENEWAL MILLAGE FOR MICHIGAN STATE UNIVERSITY EXTENSION SERVICES and 4-H</p> <p>For the purpose of sustaining 4-H youth development, agriculture and agribusiness, health and nutrition, horticulture, and other community education programs through Michigan State University Extension services within Wexford County, shall the limitation imposed under Article IX, Sec 6 of the Michigan Constitution on general ad valorem taxes within Wexford County be increased by up to 0.1639 mill (\$.1639 on each \$1,000 of taxable valuation) for a period of five (5) years, 2026 through 2030, inclusive?</p> <p>If approved and levied in full, this millage RENEWAL will raise an estimated additional \$230,830.82 in the first calendar year of the levy, based on state taxable valuation. Pursuant to state law, if approved and levied, a portion of the millage monies raised in their respective jurisdictions may be disbursed to the Cadillac Downtown Development Authority and Cadillac Local Development Finance Authority.</p>	<p style="text-align: right;">Yes <input type="radio"/></p> <p style="text-align: right;">No <input type="radio"/></p>
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BE IT FURTHER RESOLVED as follows:

1. This proposition shall be stated on the ballots to be prepared and distributed in the matter provided by law.
2. All Public Officials of the County of Wexford, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the State Primary Election to be held in said County on Tuesday, August 4, 2026.
3. It is further ordered that a certified copy of said proposition be filed with the County Clerk as required by law.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina Nyman, County Clerk

STATE OF MICHIGAN)
)ss
 COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of the Resolution 26-08 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on February 18, 2026, and I further certify that public notice of such meeting was given as provided by law.

Alaina Nyamn, County Clerk