



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Michael Bush, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, January 27, 2026, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE DECEMBER 23, 2025, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor*) 3
 - 2. MMR Monthly Update (*D. Mosholder*)
 - 3. Emergency Management Monthly Report (*E. King*)
 - 4. Central Dispatch Monthly Report (*T. Baker*) 8
 - 5. Veterans Services Monthly Report (*K. Myers*)
- H. ADMINISTRATOR'S COMMENTS
- I. PUBLIC COMMENTS
Open to any public comment.
- J. COMMITTEE COMMENTS
- K. CHAIR COMMENTS
- L. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
Michael Bush, Chair
December 23, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Jason Baughan, Brian Potter, Gary Taylor
Members Absent: None.
Also Present: Travis Baker, 911 Director; Jami Bigger, Dept. Administrator/HR Director; Erik King, Emergency Management Coordinator; Kent Myers, Veterans Services Director; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administration/Equalization Director; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Potter and supported by Comm. Baughan to approve the November 25, 2025, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (November 2025)

Sheriff Taylor was unable to attend the meeting but provided a report in the packet.

G.2. MMR Monthly Update (November 2025)

Mr. Daniel Mosholder, Operations Manager, was unable to attend the meeting.

G.3. Emergency Management Monthly Report (November 2025)

Mr. Erik King, Emergency Management Director, informed the committee of the following:

- He attended the Regional Emergency Management meeting.
- He attended a Regional Exercise and Training Committee meeting.
- Emergency Operation Plan update is ongoing.

G.4. Central Dispatch Monthly Report (November 2025)

Mr. Travis Baker, Dispatch Director, informed the Committee of the following:

- There were 3,427 phone calls for the month.
- Thursday around 12:00 pm has been the busiest time for calls.

G.5. Veterans Services Monthly Report (November 2025)

Veterans Services Director Kent Myers, informed the committee of the following:

- The Veterans Service Office is open on Tuesdays and Thursdays.
- The new hire will be starting next month.
- Things are starting to pick up.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Joe Porterfield, County Administrator, wanted to thank everyone for a great busy year and wished everyone a Merry Christmas and Happy New Year.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

**A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:08 p.m.
A vote was called, all in favor.**

Michael Bush, Chair

Megan Swanberg, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Jeffrey T. Harnish
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

DECEMBER

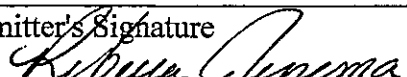
2025

Wexford County Animal Shelter				Reporting Month December 2025					
The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1		Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month	
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	8	0	8	3	2	5	0	0	0
Cats	11	5	16	0	12	12	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		45.00	30.00		75.00
Sterilization Deposits	0.00	300.00		0.00	50.00		350.00
Ordinance Fee Refunds							
Reclaim Fees	2 animals reclaimed						300.00
Donations Received							

References:

1. MCL 287.338.8a Sec (1)
2. MCL 287.388
3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Reported Rebecca Jenema	Date Submitted 1-5-2026
Submitter's Signature 	Phone 231-779-9530

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 24 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 14 Deputies and 2 Court Bailiff's.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	605
Total Complaints Taken	175
Felony/Misdemeanor Arrests	22
Citations Issued	54

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	15
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TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports	15
Intelligence Reports	25
Arrests	5
Assist Other Agencies	10

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	54
Total Civil Papers Completed	45

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

<u>Live Scan Fingerprint:</u>		<u>Pistol Information:</u>	
Michigan School Employment	17	Pistol Permits Issued	25
Concealed Pistol Licensing	11	Denied Permits	0
Other	9	Indiv. Pistols registered	5
Court	2		
Total Prints.....	39		

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has an attendant that assists in taking care of the animals and advocating for their adoption.

<u>ACTIVITY:</u>	
Total Calls	60
Total Complaints/Reports	0
Animal Bites	1
Citations Issued	0
Animals Lodged in Pound	24
Animals Adopted Out	17
Animals Transferred to Rescue	0
Animals Claimed by Owners	2
Animals Euthanized	0

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	91
Total number of inmates Booked	87
Total Inmates Booked –Year to date	1057
Total Number of Inmates Released	78
Number Released-Year to date	1067
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

TRAINING/RECOGNITIONS:

December 2, 2025 and December 18, 2025

All corrections staff completed PPCT/DT refresher with CO Bowen & Sgt. Yager instructing the course.

December 16, 2025

Sgt. Yager completed Shield Institute Command Level 1 training



WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT

DATE: December 2025

TOTAL LEIN RESPONSES: 13,341

CAD GENERATED INCIDENTS

SHERIFF DEPT: 668
 ANIMAL CONTROL: 60
 MICHIGAN STATE POLICE: 534
 CADILLAC POLICE DEPT: 780
 MANTON POLICE DEPT: 6
 EMS CALLS: 708
 FIRE CALLS: 156
 SUPPORT SERVICES CALLS: 49
 CENTRAL DISPATCH: 95
 911 HANGUP/TEXT BACK: 123

TOTAL CALLS FOR SERVICE: 3,153

COURT ENTERED PAPERWORK

BOND COND: 69
 WARRANTS: 17
 PPO'S: 2
 ORI CHANGE: 9
 PROBATION ORDER: 8
 JUV PICKUP: 0
 REMOVALS: 68

PHONE CALLS RECEIVED

911 (LANDLINE): 22
 VOIP: 114
 TEXT: 9
 911 (WIRELESS): 1200
 ADMIN CALLS: 3070

TOTAL CALLS: 4,415

BUSIEST DAY OF THE WEEK

Saturday

BUSIEST TIME OF THE DAY

1800