



Wexford County

**EXECUTIVE COMMITTEE**

*Gary Taylor, Chair*

**NOTICE OF MEETING**

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, January 13, 2026, beginning at 4:00 p.m. in the Commissioners’ Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE DECEMBER 09, 2025, REGUALR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Discussion on Current Litigation Matters
  - 2. Infrastructure Alternatives Monthly Report *(Tom Lutke, Infrastructure Alternatives Inc.)* ..... 3
  - 3. Brownfield Authority Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY  
EXECUTIVE COMMITTEE MEETING  
REGULAR MEETING MINUTES  
December 9, 2025  
*Gary Taylor, Chair*

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioner's room, Third Floor, Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Brian Potter, Julie Theobald  
Members Absent: Michael Bush  
Also Present: Tom Lutke, Infrastructure Alternatives Inc.; Kristi Nottingham, Treasurer;  
Joe Porterfield, County Administrator & Equalization Director; Megan  
Swanberg, Executive Assistant and members of the public

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Theobald and supported by Comm. Potter to approve the agenda. A vote was called. All in favor.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Potter and supported by Comm. Theobald to approve the November 12, 2025, Regular Meeting Minutes. A vote was called. All in favor.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

There were no updates to provide at the time of the meeting.

***G.2. Infrastructure Alternatives Monthly Report***

Mr. Lutke, IAI, informed the committee that it has been a quiet month with no customer concerns.

***G.3. Appointment to the CWTA***

**A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to appoint Dave Cox to the Cadillac Wexford Transit Authority with terms expiring December 31, 2027. A vote was called. All in favor.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated:

- These high-profile trials are keeping the county very busy.
- The equalization report is completed.
- There will be more safety meetings.

**PUBLIC COMMENT**

Mr. Polanic, Infrastructure Alternatives Inc., stated they are entering the last year of the 5-year contract. Mr. Polanic asked if the county wanted to do another 5-year contract or 3-year contract. Comm. Taylor suggested another 5-year contract. Prices have increased 25 percent, increasing the contract cost to \$60,000-\$65,000 with \$5,000 built in for maintenance.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Potter to adjourn the meeting at 4:08 p.m. A vote was called, all in favor.**

---

Gary Taylor, Chair

---

Megan Swanberg, Recording Secretary



**INFRASTRUCTURE  
ALTERNATIVES, INC.**

## **Monthly Operations & Maintenance Report**

*January 13, 2025*

**Report for Month:** December 2025  
**Location:** Wexford County (Cedar Creek Township)  
**Facilities:** Cedar Creek Water Plant & Distribution System  
**Operator in Charge:** Tom Lutke, Water Operator

### **Emergency Callouts/Customer Concerns**

- No customer callouts or concerns this month.

### **Significant Events:**

- 12/2 – Leak was located on 1645 N. Mackinaw Trail's service line. Maveric Mechanical was able to repair the leak on 12/3 and usage returned to normal.

### **Preventive Maintenance:**

- IAI staff continues to regularly monitor chlorine residuals throughout the water system.
- 12/30 – Replaced Chlorine feed quill.

### **Facilities Data for the Month**

Production at Well House	338,310 gallons
Metered Usage	255,837 gallons
Metered Flushing	157,916 gallons
Difference *(% Gain)	74,443 gallons (22.30%)

