

**WEXFORD COUNTY BOARD OF COMMISSIONERS**  
Regular Meeting \* Wednesday, December 3, 2025

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Michael Bush, Julie Theobald, Gary Taylor, Jason Baughan, and Brian Potter.

Absent- *None*.

Pledge of Allegiance.

**Additions/Deletions to the Agenda-** *None*.

**Approval of the Agenda**

**MOTION by Comm Theobald, seconded by Comm Bush to approve the agenda.**

**All in Favor.**

**Employee Recognition-**

Selena Golnick was present to receive her certificate for 5 years of service.

**Presentation and Reports-** *None*

**Public Comment-***None*

**Consent Agenda**

1. Approval of November 19, 2025, Regular Meeting Minutes
2. Acceptance of Resignation from WMCCAB
3. Acceptance of Resignation from CWTA
4. Reappointments to Standing & Special Committees

**MOTION by Comm Bengelink, seconded by Comm Theobald to approve the Consent Agenda.**

**All in favor.**

**Agenda Items**

1. Resolution No. 25-18 Extending Appreciation for Dave Swanson  
**MOTION by Comm Theobald, seconded by Comm Bengelink to approve Resolution 25-18 Extending Appreciation for Dave Swanson's Dedicated Service.**

Commissioner Potter read the full resolution and presented Mr. Swanson with his framed resolution.

**Roll Call: Motion passed 9-0.**

2. Interim Veterans Director Contract

**MOTION** by Comm Bengelink, seconded by Comm Nyman to approve the Interim Veterans Director agreement between Wexford County and Kent Myers, and authorize the chair to sign on behalf of the county.

**Roll Call: Motion passed unanimously**

3. Zetron Radio Update & Maintenance Plan

**MOTION** by Comm Nyman, seconded by Comm Bengelink to approve the Zetron Proposal for the 5-year Equipment Refresh for the Radio Console at Dispatch and the Zetron Connected Care Maintenance and Service Plan in the total amount of \$98,630.30 and authorize the chair to sign on behalf of the county.

**Roll Call: Motion passed 9-0.**

4. iSolve Benefit Services Transfer Agreement

**MOTION** by Comm Baughan, seconded by Comm Nyman to approve the isolved Benefit Services Transfer Service Agreement for COBRA Administration Software in the amount of \$.45 per insured employee or \$300.00 annual minimum and authorize the chair to sign on behalf of the county.

**Roll Call: Motion passed 9-0.**

5. Wage Increase Request-Animal Shelter Attendant

**MOTION** by Comm Theobald, seconded by Comm Bush to approve the wage increase request for the Animal Shelter Attendant from \$14.00 per hour to \$15.00 per hour effective January 1, 2026.

**Roll Call: Motion passed 9-0.**

6. Wage Increase Request-Undersheriff

**MOTION** by Comm Nelson, seconded by Comm Bengelink to approve the wage increase request for the Undersheriff to \$82,000 per year effective January 1, 2026.

**Roll Call: Motion passed 9-0.**

7. Public Defender's Request for an Additional Social Worker

**MOTION** by Comm Theobald, seconded by Comm Bush to approve the request for a second Social Worker for the Wexford Missaukee Public Defender's Office effective January 1, 2026.

**Roll Call: Motion passed 9-0.**

8. Prosecutor's Request to Reclassify Clerk to Full-Time  
**MOTION** by Comm Bengelink, seconded by Comm Nelson to approve the request to reclassify the Clerk from a part-time position to a full-time position in the Prosecutor's Office effective January 1, 2026.

**Roll Call: Motion passed 9-0.**

9. Stipend for Soil Erosion-Building Department  
**MOTION** by Comm Nyman, seconded by Comm Bengelink to approve an hourly stipend of \$2.00 per hour for the Building Department Assistant to perform administration duties for soil erosion effective January 1, 2026.

**Roll Call: Motion passed unanimously.**

10. Travel Reimbursement Rate Policy  
**MOTION** by Comm Theobald, seconded by Comm Bengelink to approve updating Policy A-3.0 and Policy C-4.0 to increase the travel reimbursement rates for each meal by \$5 and accommodations by \$30.

**Roll Call: Motion passed 9-0.**

**Administrator's Report-**

Deputy Administrator Bigger explained that the budget will be going to finance next week, in hopes they will set the public hearing for the next board meeting. The 3 union ratifications will also be going to the next board meeting.

Ms. Bigger also explained that Dave Cox was the only applicant for the CWTA Board. His appointment will be going to the executive committee.

She also thanked the Board for approving the veteran's contract. Mr. Myers will be in Mesick on Mondays, and then in office on Tuesdays and Thursdays.

**Correspondence-** None.

**Public Comments-** None.

**Liaison Reports-**

Comm Nyman attended a NLCMH meeting. The new CEO is in place, and they seem to be on the right path to control spending.

**Board Comments-**

Comm Bush thanked Dave for his years of service, and hoped he enjoys retirement.

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Comm Theobald thanked David and Selena for their dedication to the county.

Comm Potter also thanked Dave and Selena for their years of service.

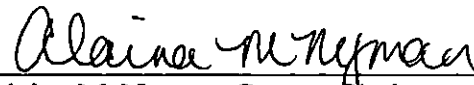
**Chairman's Comments-**

Chair Taylor thanked Dave and Selena for their service and everyone for attending.

**Adjourn**

**MOTION** by Comm Theobald, seconded by Comm Bush to adjourn at 4:12 p.m. All in favor.

  
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Gary Taylor, Chairperson

  
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Alaina M. Nyman, County Clerk