



## Wexford County

### HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

*Michael Bush, Chair*

#### **NOTICE OF MEETING**

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, November 25, 2025, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

#### **TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE OCTOBER 24, 2025, REGULAR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Sheriff's Monthly Report (*Sheriff Taylor*) ..... 4
  - 2. MMR Monthly Update (*D. Mosholder*) ..... 9
  - 3. Emergency Management Monthly Report (*E. King*) ..... 13
  - 4. Central Dispatch Monthly Report (*T. Baker*) ..... 14
  - 5. Veterans Services Monthly Report
  - 6. Acceptance of Resignation from the WMCCAB ..... 18
  - 7. Resolution No. 25-18 Extending Appreciation for Dave Swanson ..... 19
  - 8. Appointment to Standing & Special Committees ..... 21
  - 9. Wage Increase Request – Animal Shelter Attendant ..... 22
  - 10. Wage Increase Request – Undersheriff ..... 23
  - 11. Employee Recognition ..... 24
  - 12. Discussion on Stipend for Soil Erosion – Building Dept.
  - 13. Travel Reimbursement Rate Policy Discussion
- H. ADMINISTRATOR'S COMMENTS
- I. PUBLIC COMMENTS  
*Open to any public comment.*
- J. COMMITTEE COMMENTS
- K. CHAIR COMMENTS
- L. ADJOURN

COUNTY OF WEXFORD  
**HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE**  
REGULAR MEETING MINUTES  
*Michael Bush, Chair*  
October 28, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor  
Members Absent: Jason Baughan  
Also Present: Travis Baker, 911 Director; Jami Bigger, Dept. Administrator/HR Director; Under Sheriff Jeffery Harnish, Eric King, Emergency Management Coordinator; Daniel Mosholder, MMR Operations Manager; Joe Porterfield, County Administration/Equalization Director; Roxanne Snyder, ROD Director; Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the September 23, 2025, Regular Meeting Minutes. A vote was called, all in favor.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (September 2025)***

Undersheriff Harnish informed the Committee of the following:

- The average headcount at the jail is 92.
- They are conducting interviews on Thursday.
- There will be 12 interviews held for the vacant office staff position.

***G.2. MMR Monthly Update (September 2025)***

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- There is a full-time EMT in training; she came from Lake County.
- City fire rotation starts next week.
- They are working on shift bids and will rotate every 6 months.

Comm. Bush asked if Cobb Street construction is completed and Mr. Mosholder informed him it is not. They are hoping to have it completed by end the year.

**G.3. Emergency Management Monthly Report (September 2025)**

Mr. Erik King, Emergency Management Director, informed the committee of the following:

- He attended Regional Emergency Management meeting & Regional Exercise and Training Committee Meeting.
- He attended a Baker College Tabletop Exercise.
- St. Anne’s Catholic School Site Safety Visit was conducted recently.
- He took and passed the PEM Exam.
- They had the following callouts: Residential Fire (Boon), Missing Person (Lake County), Residential Fire (Haring)

**G.4. Central Dispatch Monthly Report (September 2025)**

Mr. Travis Baker, Dispatch Director, informed the Committee of the following:

- There were 3,585 phone calls for the month of September.
  - Monday around 4:00 pm has been the busiest time for calls.
  - The new dispatcher started last week and is doing very well.
- Comm. Taylor asked Mr. Baker if they’re fully staffed and he stated they are.

**G.5. Veterans Services Monthly Report (September 2025)**

Mr. Chris Emmons, Veterans Services Director, included a report in the packet before he resigned. Mr. Porterfield stated there will be a special Veterans Services Committee meeting tomorrow at 10:00 am at the Veterans Office down at Lake Street to discuss the Veterans office being temporarily closed due to the office staff resigning.

**G.6. FOC Job Description**

**A motion was made by Comm. Taylor and supported by Comm. Potter to approve the updated position description for the FOC Mediator, and the title change to Human Services Specialist/Mediator. A vote was called, all in favor.**

**G.7. Revision to Policy B-14.2 Longevity Pay**

**A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve the amendment to Policy B-14.2 Longevity Pay. A vote was called, all in favor.**

Ms. Bigger stated the Board recently approved reinstating longevity for nonunion. This updated policy language confirms the change. It will be effective after January 1, 2026.

**CORRESPONDENCE**

None.

**ADMINISTRATOR’S COMMENTS**

Mr. Joe Porterfield County Administrator informed the Committee the Equalization Office will have an opening for Administrative Analyst and he also said his new Property Appraiser is doing great.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:18 p.m.  
A vote was called, all in favor.**

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Michael Bush, Chair

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Megan Swanberg, Recording Secretary

DRAFT



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**OFFICE OF THE SHERIFF • WEXFORD COUNTY**

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Trent J Taylor  
Sheriff

Jeffrey T. Harnish  
Undersheriff

# **Wexford County Office of the Sheriff**

## **Monthly Report**

# **OCTOBER**

# **2025**

Wexford County Animal Shelter				Reporting Month October 2025					
The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1		Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month	
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	4	12	16	9	5	14	0	1	0
Cats	6	3	9	4	2	6	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		135.00	75.00		210.00
Sterilization Deposits	0.00	50.00		0.00	125.00		175.00
Ordinance Fee Refunds							
Reclaim Fees	1 animals reclaimed						10.00
Donations Received							

References:	
1. MCL 287.338.8a Sec (1)	
2. MCL 287.388	
3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations	
Printed Name of Person Submitting the Reported Rebecca Jenema	Date Submitted 9-2-2025
Submitter's Signature	Phone 231-779-9530

## **LAW ENFORCEMENT DIVISION**

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 24 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 14 Deputies and 2 Court Bailiff's.

### Law Enforcement Statistic Re-Cap:

Total Calls for Service	831
Total Complaints Taken	223
Felony/Misdemeanor Arrests	32
Citations Issued	102

### COURT SECURITY/DEPUTY ARRESTS

Court Arrests	8
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### **TNT:**

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports	7
Intelligence Reports	0
Arrests	6
Assist Other Agencies	20

### **CIVIL PROCESS:**

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

<b>Total Civil Papers Received</b>	<b>43</b>
<b>Total Civil Papers Completed</b>	<b>34</b>

## **ADDITIONAL SERVICES:**

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

### Live Scan Fingerprint:

Michigan School Employment	23
Concealed Pistol Licensing	59
Other	8
Court	0
Total Prints.....	90

### Pistol Information:

Pistol Permits Issued	60
Denied Permits	1
Indiv. Pistols registered	121

## **ANIMAL CONTROL DIVISION:**

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has an attendant that assists in taking care of the animals and advocating for their adoption.

### ACTIVITY:

Total Calls	56
Total Complaints/Reports	5
Animal Bites	2
Citations Issued	4
Animals Lodged in Pound	17
Animals Adopted Out	20
Animals Transferred to Rescue	0
Animals Claimed by Owners	1
Animals Euthanized	1

## **CORRECTIONS DIVISION:**

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	82
Total number of inmates Booked	98
Total Inmates Booked -Year to date	970
Total Number of Inmates Released	104
Number Released-Year to date	989
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

## **TRAINING/RECOGNITIONS:**

### **October 7,8 and 9th**

Lt. Denison and Deputies Zajac and Ramirez attended 24 hours of ERT training in Ortonville, MI. Teamroom Approach provided training.

### **October 6,7,8,14,15,16 and 17th**

Sgt. Quiggin from Law Enforcement and Sgt. Yager from Corrections attended Michigan State University's First Line Supervisor training.

### **October 10, 2025**

Sgt. Kovach, Sgt. Quiggin along with Deputies Zajac and Ramirez attended 8 hours of MCOLES mandatory behavioral health training at Kirtland Community College.

### **October 24, 2025**

Kenneth Whittaker graduated from the 160-hour Local Corrections Officer Academy at West Shore Community College.

### **October 27 and 28th**

Sgt. Rood, Deputies Howard, Cole and Johnson along with Correction Officers Glover and Benson attended 16 hours of De-escalation training at the Wexford County Sheriff's Office. Training was provided by Wayne State University and cohosted by MMRMA.

### **October 31, 2025**

Correction Officers Ochalek, Kunkel, and Sgt. Rowell attended Corrections Training Officer Update. This training was provided by DeWolf & Associates at the Wexford County Sheriff's Office.

**Munson HC Cadillac Hospital**  
**YTD Transfers**

As of 11/1/2025 12:08:04AM



G.2.

		<b>P-5</b>	<b>P-7</b>	<b>P-10</b>	<b>P-17</b>	<b>Total</b>
<b>MUNSON HC-CADILLAC HOSPITAL</b>	<b>January, 25</b>	15	70	4	22	<b>111</b>
	<b>February, 25</b>	23	67	3	38	<b>131</b>
	<b>March, 25</b>	21	90	10	21	<b>142</b>
	<b>April, 25</b>	21	69	6	23	<b>119</b>
	<b>May, 25</b>	31	80	3	39	<b>153</b>
	<b>June, 25</b>	21	79	5	36	<b>141</b>
	<b>July, 25</b>	23	78	1	32	<b>134</b>
	<b>August, 25</b>	18	77	6	25	<b>126</b>
	<b>September, 25</b>	16	85	4	28	<b>133</b>
	<b>October, 25</b>	27	87	6	22	<b>142</b>
	<b>Total</b>	<b>216</b>	<b>782</b>	<b>48</b>	<b>286</b>	<b>1,332</b>

# Wexford County 911 Responses October 2025

Nature of Call	Wexford County	Total
10-Chest Pain (Non-Traumatic)	12	12
12-Convulsions/Seizures	13	13
13-Diabetic Problems	6	6
16-Eye Problems/Injuries	1	1
17-Falls	58	58
18-Headache	4	4
19-Heart Problems / A.I.C.D.	5	5
1-Abdominal Pain/Problems	8	8
21-Hemorrhage/Lacerations	9	9
23-Overdose / Poisoning (Ingestion)	6	6
24-Pregnancy/Childbirth/Miscarriage	1	1
25-Psychiatric/ Abnormal Behavior/Suicide At	11	11
26-Sick Person (Specific Diagnosis)	65	65
28-Stroke (CVA)	4	4
29-Traffic/Transportation/Accidents	24	24
2-Allergies (Reactions)/Envenomations (Sting	1	1
30-Traumatic Injuries (Specific)	9	9
31-Unconscious/Fainting (Near)	9	9
32-Unknown Problem (Man Down)	13	13
4-Assault/Sexual Assault	1	1
5-Back Pain (Non-traumatic or Non Recent Tra	4	4
6-Breathing Problems	12	12
7-Burns (Scalds) /Explosion	10	10
8-Carbon Monoxide/Inhalation/HazMat	3	3
9-Cardiac or Respiratory Arrest/Death	3	3
<b>Total</b>	<b>292</b>	<b>292</b>

Call Disposition	Wexford County	Total
Transport	183	183
Refusal	73	73
Cancelled	36	36
<b>Total</b>	<b>292</b>	<b>292</b>

Response Priority	Wexford County	Total
P-3 Non-Emergent	40	40
P-18 Stage	4	4
P-1 Conditional Respon	66	66
P-1 Echo Response	7	7
P-2 Emergency No Ligh	175	175
<b>Total</b>	<b>292</b>	<b>292</b>

# Wexford County Twp Responses

October 2025

	10 GTA1 C	10 GTA11 B	10 MA301 A	10 MB303 B	10 WA150 A	10 WA150 B	10 WA150 C	10 WA160 B	10 WA160 C	10 WA161	10 WA162	10 WA170 A	10 WA170 B	10 WA170 C	10 WB150 A	10 WB150 B	10 WB150 C	10 WB160 A	10 WB160 B	10 WB160 C	10 WB161 B	10 WB161 C
<b>Wexford-Cedar Creek</b>	0	0	0	0	1	0	0	0	1	2	0	0	0	1	0	0	1	1	3	4	0	2
<b>Wexford-Cherry Grove</b>	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0
<b>Wexford-City of Cadillac</b>	0	0	0	1	1	0	1	1	0	1	0	31	59	26	0	0	0	0	1	1	0	0
<b>Wexford-City of Manton</b>	0	0	0	0	0	0	0	3	1	3	0	2	0	0	0	0	0	6	3	2	1	1
<b>Wexford-Clam Lake</b>	1	0	0	0	0	2	0	0	0	0	0	6	10	7	0	1	0	1	0	0	0	0
<b>Wexford-Colfax</b>	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	1
<b>Wexford-Greenwood</b>	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0	0
<b>Wexford-Haring</b>	0	1	0	0	5	7	3	1	1	2	1	6	12	6	2	9	5	1	0	0	0	0
<b>Wexford-Liberty</b>	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	1	0	0	0	1	0	0
<b>Wexford-Slagle</b>	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0
<b>Wexford-South Branch</b>	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	1	1	1	1	9	10	5	6	3	11	1	45	82	40	3	13	6	9	9	8	1	4

<b>10 WB162</b>	<b>10 WEX E1 A</b>	<b>10 WEX E1 B</b>	<b>10 WEX E1 C</b>	<b>Total</b>
1	0	0	2	19
0	0	0	0	2
0	1	2	0	126
2	1	1	0	26
0	0	0	0	28
1	0	0	0	5
1	1	0	0	4
8	1	1	0	72
0	0	0	0	5
0	0	0	0	3
0	0	0	0	2
13	4	4	2	292



## Emergency Management Monthly Report

*OCTOBER 2025*

- Regional Emergency Management Meeting
- Regional Exercise and Training Committee Meeting
- EOP Update (Ongoing)
- IPAWS/CodeRed (Ongoing)
- Hazard Mitigation Plan – Local Adoptions
  - o Boon, Cherry Grove, South Branch, Haring
- Callouts: Runaway, Commercial Fire (Hospital), Gas Leak

Erik King, EMD



**WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT**

**DATE: October 2025**

**TOTAL LEIN RESPONSES: 16,585**

**CAD GENERATED INCIDENTS**

- SHERIFF DEPT: 908
- ANIMAL CONTROL: 56
- MICHIGAN STATE POLICE: 635
- CADILLAC POLICE DEPT: 958
- MANTON POLICE DEPT: 29
- EMS CALLS: 682
- FIRE CALLS: 169
- SUPPORT SERVICES CALLS: 31
- CENTRAL DISPATCH: 122
- 911 HANGUP/TEXT BACK: 151

***TOTAL CALLS FOR SERVICE: 3,741***

**COURT PAPERWORK**

- BOND CONDITIONS: 88
- WARRANTS: 41
- PROBATION ORDERS: 20
- CHANGE ORI : 13
- PPO'S: 9
- JUV PICKUP: 0
- REMOVALS: 130

**PHONE CALLS RECEIVED**

- 911 (LANDLINE): 46
- 911 (WIRELESS): 1312
- TEXT: 9
- VOIP: 110
- ADMIN CALLS: 3233

***TOTAL CALLS: 4,710***

**BUSIEST DAY OF THE WEEK**

FRIDAY

**BUSIEST TIMES OF THE DAY**

1600



# October 2025

## FIRE

100	<u>5</u>
300	<u>4</u>
400	<u>17</u>
500	<u>12</u>
600	<u>28</u>
700	<u>9</u>
900	<u>7</u>
1000	<u>5</u>
1100	<u>4</u>
CF	<u>61</u>
57/28/51	<u>1</u>
NWEMA	<u>18</u>
DNR	<u>0</u>

## EMS

Rescue 41	<u>61</u>
Har Res	<u>35</u>
MMR	<u>527</u>
NWEMA	<u>56</u>
AERO	<u>1</u>
Blair	<u>1</u>
57/28	<u>1</u>

## LAW

WXSH	<u>908</u>	76/77	<u>23/33</u>
MSP	<u>635</u>		
CPD	<u>958</u>		
MPD	<u>29</u>		
DNR/FS	<u>2/0</u>		

## SUPPORT

DPW	STS	RC	EM-1	VSU	RR
<u>4</u>	<u>4</u>	<u>17</u>	<u>3</u>	<u>0</u>	<u>1</u>

## DISPATCH

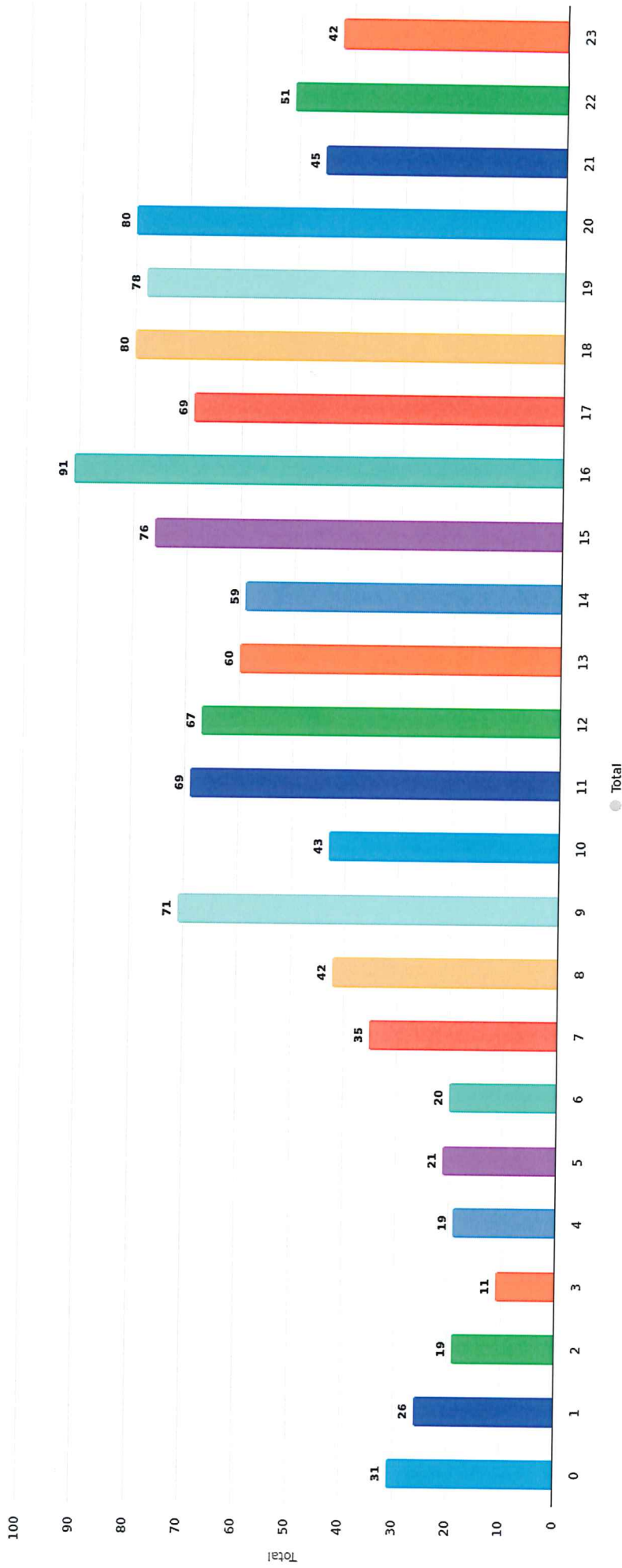
273

hangups	911 open	911 text	other
<u>111</u>	<u>38</u>	<u>2</u>	<u>122</u>

# ESRP Calls by Hour

MI: 2025-10-01 01:00:00 to 2025-10-31 23:59:59

PSAPs: Wexford County Central Dispatch, Wexford County Central Dispatch (Geo Route), Wexford County - MAK



# ESRP Calls by Day of Week

MI: 2025-10-01 01:00:00 to 2025-10-31 23:59:59

PSAPs: Wexford County Central Dispatch, Wexford County Central Dispatch (Geo Route), Wexford County - MAK



William M. Fagerman  
411 Stimson Street  
Cadillac, Michigan 49601  
wfagerman@gmail.com

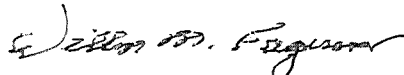
October 23, 2025

Wexford/Missaukee Community Corrections  
Attn: Mistine Stark  
437 East Division St.  
Cadillac, MI 49601

Dear Ms. Stark,

I am writing to resign my position on the Community Corrections Board. I have served on the Board since its inception, and it has been my pleasure to serve. I wish you, your staff and the Board all the best. Community corrections is important to the safety of our communities.

Yours truly,

  
William M. Fagerman

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the third day of December 2025, at 4:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**RESOLUTION NO. 25-18  
EXTENDING APPRECIATION FOR  
DAVE SWANSON’S DEDICATED SERVICE**

**WHEREAS**, the Wexford County Board of Commissioners would like to personally thank Dave Swanson for his commitment to Wexford County. For the past eight years Dave has worked with dedication and pride to meet the needs of Wexford County and its citizens; and

**WHEREAS**, Dave began his career with Wexford County on August 7, 2017, as an Enforcement Account Clerk for Wexford/Missaukee County Friend of the Court; and

**WHEREAS**, on February 11, 2019, Dave was promoted to Custody and Parenting Time Mediator for Friend of the Court; and

**WHEREAS**, on December 12, 2025, Dave will retire from his role at the Friend of the Court; and

**NOW, THEREFORE BE IT RESOLVED** that the Wexford County Board of Commissioners wishes you the best in your future endeavors and once again thanks you for your efforts for over the past eight years while you served Wexford County as a very dedicated and appreciated employee.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

\_\_\_\_\_  
Alaina Nyman, County Clerk

STATE OF MICHIGAN     )  
  ) ss  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of the Resolution 25-18 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on December 3, 2025, and I further certify that public notice of such meeting was given as provided by law.

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Alaina Nyman, County Clerk

DRAFT

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**BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM**

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**TO:** Human Resources / Public Safety Committee  
**FOR MEETING DATE:** November 25, 2025  
**SUBJECT:** Appointments to Standing and Special Committees

**SUMMARY OF ITEM TO BE PRESENTED:**

Several appointments to Standing and Special Committees, Board and Commissions are set to expire on December 31, 2025. Information concerning Standing and Special Committees is posted on the County website, along with term expiration dates. All incumbents were contacted regarding reappointment.

<u>Committee or Authority</u>	<u>Member</u>	<u>Response</u>	<u>New Term Expiration</u>
911 Advisory Committee	Noah Knauf	Seeking Reappointment	12/31/2027
911 Advisory Committee	Lt. Travis House	Seeking Reappointment	12/31/2027
911 Advisory Committee	Michael Guernsey	Seeking Reappointment	12/31/2027
Airport Authority	Madeline Adams	Seeking Reappointment	12/31/2027
Airport Authority	David Mackey	Seeking Reappointment	12/31/2027
Cadillac-Wexford Library Board	Carol Blake	Seeking Reappointment	12/31/2023
Cadillac/Wexford Transit Authority	Larry Copley	Seeking Reappointment	12/31/2027
Cadillac/Wexford Transit Authority	Craig Hewett	<b>Awaiting Response</b>	12/31/2025
Construction Board of Appeals	Stephen Perry	Seeking Reappointment	12/31/2028
Construction Board of Appeals	Matt Hamacher	Seeking Reappointment	12/31/2028
Wexford County Road Commission	Dean Jurik	Seeking Reappointment	12/31/2031
Veterans Services Committee	Jack Baughan	Seeking Reappointment	12/31/2029
Wexford Missaukee Community Corrections Advisory Board	Stephen King	<b>Awaiting Response</b>	12/31/2027
Wexford Missaukee Community Corrections Advisory Board	William Barnett	Seeking Reappointment	12/31/2027
Wexford Missaukee Community Corrections Advisory Board	Amy Cox	Seeking Reappointment	12/31/2027
Wexford Missaukee Community Corrections Advisory Board	Ashley Osowski	<b>Awaiting Response</b>	12/31/2027

**RECOMMENDATION:**

The HR/PS Committee should review the candidates and forward committee recommendations to the full board.



# OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor  
Sheriff

Jeffrey T. Harnish  
Undersheriff

November 19, 2025

Joe Porterfield  
Wexford County Administrator  
437 E. Division St.  
Cadillac, MI 49601

Re: Irregular Part Time-Shelter Attendant

Dear Mr. Porterfield,

I am requesting the Irregular Part-Time Shelter Attendant rate of pay be increased to \$15.00 per hour from the current wage rate of \$14.00 per hour. This position is an asset to our Animal Control Officers(ACO) and ensures the animals are cared for when the ACO is called out to complaints. Should you have any questions regarding this request, please feel free to contact me at the Sheriff's Office.

Sincerely,

Trent J Taylor  
Sheriff



## OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor  
Sheriff

Jeffrey T. Harnish  
Undersheriff

November 19, 2025

Joe Porterfield  
Wexford County Administrator  
437 E. Division St.  
Cadillac, MI 49601

Re: Undersheriff Wage Increase

Dear Mr. Porterfield,

I am requesting an increase in the Undersheriff's salary to \$82,000 per year. This is in relation to the wage rate increase of the Command Officers Association of Michigan (COAM). Should you have any questions regarding this request, please feel free to contact me at the Sheriff's Office.

Sincerely,

Trent J Taylor  
Sheriff

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**BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM**

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**TO:** Human Resources / Public Safety Committee  
**FROM:** Administration  
**FOR MEETING DATE:** November 25, 2025  
**SUBJECT:** Employee Recognition

SUMMARY OF ITEM TO BE PRESENTED:

Wexford County would like to recognize employees for their service, per County Policy B.13-0, at 5, 10, 15, 20, 25, 30, and 35 years. The following employee should be recognized at the next Board of Commissioners’ meeting for her service as follows:

EMPLOYEE NAME	DEPARTMENT	YEARS OF SERVICE
Selena Golnick	District Court	5 Years

Selena Golnick began her employment with Wexford County in District Court on November 16, 2020, as a Deputy Clerk. On August 30, 2021, Ms. Golnick was promoted to Chief Deputy Clerk. Ms. Golnick continues to hold this position.

RECOMMENDATION:

The Human Resources / Public Safety Committee recommends the full board present a Certificate of Appreciation to Ms. Golnick at the Board of Commissioners meeting on December 3, 2025.