



## Wexford County

### RECREATION & BUILDING COMMITTEE

*Julie Theobald, Chair*

#### **NOTICE OF MEETING**

The Wexford County Recreation & Building Committee will hold a regular meeting on **Thursday, December 04, 2025, beginning at 4:00 p.m.** in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

#### **TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE NOVEMBER 06, 2025, MEETING MINUTES ..... 1
- F. PUBLIC COMMENT  
*The Committee welcomes all public input.*
- G. AGENDA ITEMS
  - 1. Maintenance Monthly Report (*A. Kerr, Maintenance Director*)
  - 2. Civic Center Monthly Report (*M. Figliomeni, Boon Sports Management*)
- H. ADMINISTRATOR'S REPORT
- I. CORRESPONDENCE
- J. PUBLIC COMMENT  
*The Committee welcomes all public input.*
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.*

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
November 06, 2025

*Julie Theobald, Chair*

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Nelson, Mark Nyman  
Members Absent: Aaron Sogge  
Also Present: Jami Bigger, Deputy Administrator & Human Resources Director; Joe Porterfield, County Administrator & Equalization Director; Mike Figliomeni, BSM; Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

Add: G.4. Discussion on Commissioners Chairs

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Nelson and supported by Comm. Nyman to approve the agenda, as amended. A vote was called. All in favor.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Nyman and supported by Comm. Nelson to approve the October 2, 2025, Regular Meeting Minutes. A vote was called. All in favor.**

**PUBLIC COMMENTS**

None

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Kerr, Maintenance Director, was unable to attend the meeting, but provided a written report.

***G.2. Civic Center Report***

Mr. Figliomeni, BSM, informed the committee of the following:

- The rink revenue is what gets them through the season.
- There are four adults that manage the rink.
- Summer work plans have been completed.
- Youth hockey is doing great.
- They are still trying to put together match funds in the amount of \$150,000 for a grant.
- The ice is in and looks good. They put \$30,000 into the Zamboni for maintenance and inspections in Missouri.
- Adult hockey is doing great and really helps a lot with keeping the rink up and going.
- Mr. Figliomeni has provided 3 months of financial reports.
- They received a violation notice on the civic center water and plumbing system but have plans in place to fix the issue and get things up to code.

***G.3. Maveric Mechanical & Plumbing INC. Quote***

**A motion was made by Comm. Nelson and supported by Comm. Nyman to forward a recommendation to the full board to approve the quote from Maveric Mechanical and Plumbing INC. in the amount of \$5,175 to install the required backflow preventers at the civic center property. A vote was called. All in favor.**

Comm. Theobald asked if BSM received any other quotes. Mr. Porterfield stated they did not. This is an emergent repair.

***G.4. Discussion on Commissioners Chairs***

Mr. Kerr provided two different options on new chairs. Comm. Theobald stated maybe the committee should keep looking into more options.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee of the following:

- The water systems had to be fixed at the Civic Center

Ms. Bigger stated after the security committee meeting it was decided each employee will have to wear employee ID badges. Emails will be sent out with a schedule of when each department will need to get their pictures taken in the Clerk's Office.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None

**CHAIR COMMENTS**

Comm. Theobald thanked everyone for coming.

**ADJOURN**

**A motion was made by Comm. Nelson and supported by Comm. Nyman to adjourn the meeting at 4:22 p.m. A vote was called, all in favor.**

---

Julie Theobald, Chair

---

Megan Swanberg, Recording Secretary