

WEXFORD COUNTY  
FINANCE & APPROPRIATIONS COMMITTEE MEETING  
REGULAR MEETING MINUTES  
September 24, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor  
Members Absent: None  
Also Present: Jami Bigger, Deputy Admin. & HR Director; Ashley Hackert, Accts. Payable/Deputy Clerk; Kristi Nottingham, Treasurer; Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the agenda, as presented. A vote was called, all in favor. Motion 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the September 11, 2025, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

*G.1. Approval of Claims*

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve paying the claims in the amount of \$358,619.32. A vote was called, all in favor. Motion passed 4-0.

*G.2. Revenue & Expense Reports*

Deputy Administrator, Jami Bigger, informed the committee that everything is on track.

*G.3. Budget Amendments*

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve the Budget Amendments for Circuit Court and the Sheriff's Office. A vote was called, all in favor. Motion passed 4-0.

*G.4. Victims Advocate Grant Agreement for FY26*

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the Fiscal Year 2026 Victims Advocate Grant Agreement. A vote was called, all in favor. Motion passed 4-0.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Deputy Administrator, Jami Bigger informed the committee:

- Departments are still working on getting their budgets completed and turned in.
- Prosecutor's Office is likely going to be requesting to increase their part-time position to full-time.
- The Veterans Office got approval for their grant advance.

**PUBLIC COMMENTS**

None

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**COMMITTEE COMMENTS**


None.

**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:03 p.m. A vote was called, all in favor. Motion passed 4-0.

  
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Brian Potter, Chair  
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Megan Swanberg, Recording Secretary