

WEXFORD COUNTY  
FINANCE & APPROPRIATIONS COMMITTEE MEETING  
REGULAR MEETING MINUTES  
September 11, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Mark Nyman, Gary Taylor, Sandy Bengelink  
Members Absent: None  
Also Present: Jami Bigger, Deputy Admin. & HR Director; Alaina Nyman, Clerk; Joe Porterfield, Equalization Director & Administrator; Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve the agenda, as presented. A vote was called, all in favor. Motion 4-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Talor and supported by Comm. Nyman to approve the August 27, 2025, regular meeting minutes. A vote was called, all in favor. Motion passed 4-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

*G.1. Approval of Claims*

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve paying the claims in the amount of \$367,075.87. A vote was called, all in favor. Motion passed 4-0.

*G.2. Two Seven Oh Inc. Reimbursement Grant Agreement – Wexford County Animal Shelter*

A motion was made by Comm. Bengelink and supported by Comm. Nyman to forward a recommendation to the full board to approve the Two Seven Oh Inc. Reimbursement Grant Agreement for Wexford County Animal Shelter. A vote was called, all in favor. Motion passed 4-0.

*G.3. TKS Security Proposal – Wexford County Public Defender's Office*

A motion was made by Comm. Nyman and supported by Comm. Bengelink to forward a recommendation to the full board to approve the TKS Security Proposal in the amount of \$12,671.34 for access control installation at the Public Defender's Office. A vote was called, all in favor. Motion passed 4-0.

*G.4. FY2026 MIDC Compliance Plan*

A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward a recommendation to the full board to approve the Fiscal Year 2026 Michigan Indigent Defense Commission Compliance Plan. A vote was called, all in favor. Motion passed 4-0.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield, Administrator, informed the committee:

- Departments are still working on getting their budgets completed and turned in.
- Ms. Bigger is working on the spreadsheet for benefits and said we are still looking at a 15 percent increase in healthcare rates for 2026.

*Finance Committee*

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**PUBLIC COMMENTS**

None

**COMMITTEE COMMENTS**

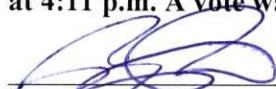
None.

**CHAIR COMMENTS**

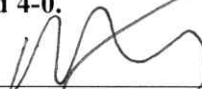
None.

**ADJOURN**

**A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:11 p.m. A vote was called, all in favor. Motion passed 4-0.**



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Brian Potter, Chair



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Megan Swanberg, Recording Secretary