

WEXFORD COUNTY  
EXECUTIVE COMMITTEE MEETING  
REGULAR MEETING MINUTES  
September 09, 2025  
*Gary Taylor, Chair*

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioner's room, Third Floor, Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Michael Bush, Brian Potter  
Members Absent: Julie Theobald  
Also Present: Jami Bigger, Deputy Administrator & HR Director; Tom Lutke, Infrastructure Alternatives; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator & Equalization Director; Roxanne Snyder, Register of Deeds Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

Add: Addiction Treatment Services – Opioid Agreement

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Bush and supported by Comm. Potter to approve the agenda, as amended. A vote was called. All in favor.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Bush and supported by Comm. Potter to approve August 12, 2025, Regular Meeting Minutes. A vote was called. All in favor.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Mr. Porterfield informed the committee that Sheriff Taylor & himself were supposed to have a meeting regarding the Calkin case at the end of August but had to move the meeting to November.

***G.2. Infrastructure Alternatives Monthly Report***

Mr. Lutke, IAI, attended the meeting and stated the road commission hit a water main. Mr. Lutke got a quote for \$5,150.00 to have it replaced.

Ms. Bigger asked if this was something the Road Commission's insurance company would cover, and Mr. Lutke was unsure.

A motion was made by Comm. Potter and supported by Comm. Bush to cover the cost if the insurance company does not. A vote was called. All in favor.

***G.3. BOC Time & Date Change***

A discussion took place, and it was recommended to change the Rec & Building meeting to 3:00 pm and the BOC Meeting to 4:00pm on October 2, 2025 as the BOC normally would.

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve the BOC Time & Date change. A vote was called. All in favor.

***G.4. Board of Canvassers Appointments***

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to appoint. A vote was called. All in favor.

***G.5. Resolution No. 25-13 Purdue & Sackler -Opioid Settlement***

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve Resolution No. 25-13 Purdue & Sackler for Opioid Settlement. A vote was called. All in favor.

***G.6. Resolution No. 25-14 Generic Manufactures – Opioid Settlement***

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve Resolution No. 25-14 Generic Manufactures for Opioid Settlement. A vote was called. All in favor.

***G.7. Addiction Treatment Services – Opioid Agreement***

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve Addiction Treatment Services option number one. A vote was called. All in favor.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield stated:

- Other departments are getting their budgets in and Ms. Bigger is working on getting health care numbers in.
- Ms. Nyman has corrected the Sheriff Office employee's vacation accrual time and some have expressed concern.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

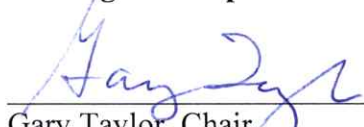
None.


**CHAIR COMMENTS**

None.

**ADJOURN**

**A motion was made by Comm. Bush and supported by Comm. Potter to adjourn the meeting at 4:18 p.m. A vote was called, all in favor.**

  
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Gary Taylor, Chair

  
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Megan Swanberg, Recording Secretary