

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
Michael Bush, Chair
May 27, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor
Members Absent: Jason Baughan
Also Present: Daniel Mosholder, MMR Operations Manager; Megan Swanberg, Executive Assistant; Travis Baker, Central Dispatch Director; Jami Bigger, Dept. Administrator/HR Director; Kristi Nottingham, Treasurer; Sheriff Trent Taylor; Alaina Nyman, Clerk; Chris Emmons, Veterans Director; Randy Boike, Emergency Management Director; Lt. Micheal McDaniel, Jail Administrator

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed 3-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the April 22, 2025, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 3-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (April 2025)

Sheriff Taylor provided a monthly report in the packet. He also noted the new car cameras and body cameras will be installed in July.

G.2. MMR Monthly Update (April 2025)

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- 2 new full-time EMT's & 2 new full-time medics have been hired.
- A paramedic will be moving from Cobb St. to Manton.
- Construction is almost completed on Cobb St. on the remodeling of the bathroom.

G.3. Emergency Management Monthly Report (April 2025)

A report from Mr. Randy Boike, Emergency Management Director, was provided in the packet. Mr. Boike also added they are working through proper battery exposure and storage system safety for electric car batteries and charging stations because 1 percent of it, if exposed, can be fatal.

G.4. Central Dispatch Monthly Report (April 2025)

Mr. Travis Baker, Dispatch Director, provided a monthly report in the packet and stated the following:

- There were 12 wildfires in April.
- Phone systems' bids went well, and Mr. Baker hopes to pick one tomorrow.
- Fire training classes at Cherry Grove will be held on June 22, 2025, and June 23, 2025, from 2:00 p.m.– 8:00 p.m.

G.5. Veterans Services Monthly Report (April 2025)

A report from Mr. Chris Emmons, Veterans Services Director, was provided in the monthly packet. Mr. Emmons also stated the following:

- They had 54 veterans in the office last month.
- Mr. Emmons and Mr. Sturgeon are booked out until June with 3 veterans a day.
- They are still waiting to hear back on the Michigan Veteran Affairs Agency Grant.
- Training with Training Management Systems "TMS" is ongoing.
- Purchased a new laptop with the grant funds to help veterans.

G.6. Appointment to WMCCAB

A motion was made by Comm. Taylor and supported by Comm. Potter to forward a recommendation to the full board to appoint Johanna Carey to the Wexford Missaukee Community Corrections Advisory Board with term expiring December 31, 2025. A vote was called, all in favor. Motion passed 3-0.

G.7. Request for Social Worker Position - Sheriff's Office

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve the Sheriff's request to add a full-time Social Worker Position to his roster at an annual salary of \$60,000.00 and reduce the Corrections roster by one.

It was clarified that this is a full-time position.

A vote was called, all in favor. Motion passed 3-0.

G.8. Social Worker Position Description

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the position description for the Social Worker, as presented. A vote was called, all in favor. Motion passed 3-0.

G.9. Employee Recognition

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the presentation of Certificates of Appreciation at the Board of Commissioners meeting on June 04, 2025. A vote was called, all in favor. Motion passed 3-0.

CORRESPONDENCE

None

ADMINISTRATOR'S COMMENTS

Ms. Bigger informed the Committee:

- Mr. Porterfield and herself had some great networking opportunities at the Michigan Association of County Administrative Offices "MACAO" Conference last week. It was an informative conference.
- There still are a couple of open job positions.
- A new Public Defender was hired and 2 new law interns, and a Social Worker intern at the Public Defender's Office.
- The Prosecutor's Office also has two summer interns.

PUBLIC COMMENTS

None

COMMITTEE COMMENTS

None

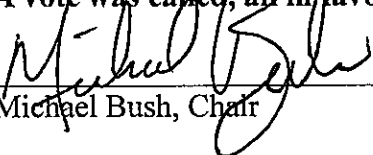
CHAIR COMMENTS

None.

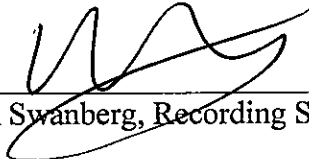
ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:23 p.m.

A vote was called, all in favor. Motion passed 3-0.



Michael Bush, Chair



Megan Swanberg, Recording Secretary