

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES

May 1, 2025

Julie Theobald, Chair

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Jason Nelson, Mark Nyman
Members Absent: Aaron Sogge
Also Present: Jami Bigger, Deputy Administrator & HR Director; Mike Figliomeni, BSM; Megan Swanberg, Executive Assistant; Joe Portfield, County Administrator & Equalization Director; Adam Kerr, Maintenance Director

ADDITIONS OR DELETIONS TO THE AGENDA

None

APPROVAL OF THE AGENDA

A motion was made by Comm. Nyman and supported by Comm. Nelson to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Nelson and supported by Comm. Nyman to approve the April 3, 2025, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None

AGENDA ITEMSs

G.1. Maintenance Report

Mr. Kerr, Maintenance Director, provided a report in the packet and informed the committee there is a roof top unit down at Lake Street that no longer has parts available. The unit is shut down at the roof top. All 8 units are the same.

G.2. Civic Center Report

Mr. Figliomeni, BSM, informed the committee:

- They are one month away from the yearly report for the civic center.
- They got enough revenue to pay the bills and keep the ice open for another month.
- The final inspection is completed on the lady's locker room.
- Everything looks good on the auditorium side and the governor's breakfast went well.
- They got approved for the grant to get new skates.

Comm. Nelson said thank you for all the hard work.

G.3. Discussion on Donating Furniture to MSUE

A discussion took place about donating the leftover furniture to MSUE that Michigan work left behind.

A motion was made by Comm. Nyman and supported by Comm. Nelson to forward a

recommendation to the full board to donate the furniture left behind to MSUE. A vote was called. All in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee of the following:

- The contractors should be starting on the auditorium roof soon.
- Mr. Porterfield and Mr. Kerr went over the preventative maintenance report for the jail.
- Mr. Kerr did a couple repairs and updates to the holding room at the courthouse.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None

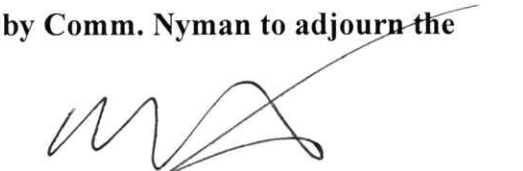
CHAIR COMMENTS

None

ADJOURN

A motion was made by Comm. Nelson and supported by Comm. Nyman to adjourn the meeting at 4:22 p.m. A vote was called, all in favor.


Julie Theobald, Chair


Megan Swanberg, Recording Secretary