

WEXFORD COUNTY  
FINANCE & APPROPRIATIONS COMMITTEE MEETING  
REGULAR MEETING MINUTES  
May 8, 2025

The regular meeting was called to order by Chairman Brian Potter at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Brian Potter, Sandy Bengelink, Mark Nyman, Gary Taylor  
Members Absent: None  
Also Present: Jami Bigger, Deputy Admin. & HR Director; Alaina Nyman, Clerk; Adam Kerr, Maintenance Director; Megan Swanberg, Executive Assistant

**ADDITIONS OR DELETIONS TO THE AGENDA**

Add: G.4 FY25 County Budget Amendment – Register of Deeds  
Add: G.5. FY25 County Budget Amendment – Circuit Court  
Add: G.6. Lake Street Roof Top Unit Replacement

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the agenda, as amended. A vote was called, all in favor.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Bengelink to approve the April 23, 2025, regular meeting minutes. A vote was called, all in favor.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Approval of Claims***

A motion was made by Comm. Taylor and supported by Comm. Nyman to approve paying the claims in the amount of \$522,340.73. A vote was called, all in favor.

***G.2. FY25 County Budget Amendment – Veteran Services***

A motion was made by Comm. Taylor and supported by Comm. Nyman to forward a recommendation to the full board to approve the FY25 County Budget Amendment for Veteran Services. A vote was called, all in favor.

***G.3. Slagle Township Assessors Contract 2025***

A motion was made by Comm. Bengelink and supported by Comm. Taylor to forward a recommendation to the full board to approve the Assessors Service Contract between Slagle Township and Wexford County for the period beginning April 1, 2025, through March 31, 2026. A vote was called, all in favor.

***G.4. FY25 County Budget Amendment – Register of Deeds***

A motion was made by Comm. Taylor and supported by Comm. Nyman to forward a recommendation to the full board to approve the FY25 County Budget Amendment for ROD. A vote was called, all in favor.

***G.5. FY25 County Budget Amendment – Circuit Court***

A motion was made by Comm. Taylor and supported by Comm. Nyman to forward a

recommendation to the full board to approve the FY25 County Budget Amendment for Circuit Court. A vote was called, all in favor.

**G.6. Lake Street Roof Top Unit Replacement**

A motion was made by Comm. Nyman and supported by Comm. Taylor to forward a recommendation to the full board to approve the quote from Advanced Mechanical & Electrical Services, LLC in the amount of \$26,199.14 to replace the roof top heating/cooling unit on the Lake Street building. A vote was called, all in favor.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Deputy Administrator Ms. Bigger informed the committee that everyone is working on getting stuff around for the audit process because it will begin next week.

**PUBLIC COMMENTS**

None

**COMMITTEE COMMENTS**

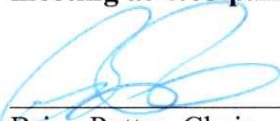
None.

**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Taylor and supported by Comm. Bengelink to adjourn the meeting at 4:05 p.m. A vote was called, all in favor.

  
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Brian Potter, Chair

  
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Megan Swanberg, Recording Secretary