

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
Michael Bush, Chair
June 24, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor, Jason Baughan
Members Absent: None
Also Present: Daniel Mosholder, MMR Operations Manager; Megan Swanberg, Executive Assistant; Jami Bigger, Dept. Administrator/HR Director; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Chris Emmons, Veterans Services Director; Randy Boike, Emergency Management Director; Undersheriff Jeffrey Harnish; Nate Coon, MMR Paramedic Supervisor

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Potter and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the May 27, 2025, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (May 2025)

Undersheriff Harnish provided a monthly report in the packet. He also noted the following:

- Sheriff's Office has filled the TNT Position
- Correction will be fully staffed soon.
- A deputy recently did some drone training with Emergency Mgt. Director Boike.

G.2. MMR Monthly Update (May 2025)

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- They are down one medic and one ENT, and one paramedic is on leave.
- Transfers are still climbing in the ER.
- The construction at Cobb St. is not completed yet.

G.3. Emergency Management Monthly Report (May 2025)

A report from Mr. Randy Boike, Emergency Management Director, was provided in the packet. Mr. Boike also added:

- They had one residential call for a propane tank that blew up and torched a cabin.
- They did the Northern Strike training and Mr. Boike said it went well.

G.4. Central Dispatch Monthly Report (May 2025)

Mr. Travis Baker, Dispatch Director, was unable to attend the meeting but provided a monthly report in the packet.

G.5. Veterans Services Monthly Report (May 2025)

A report from Mr. Chris Emmons, Veterans Services Director, was provided in the monthly packet. Mr. Emmons also stated the following:

- They had 87 veterans in the office last month; and six of which were female veterans.
- There were five veterans that were ineligible/denied for emergency assistance.
- County Burial benefits and letters that had been initiated were three.
- Mr. Emmons said they are focused on quarter three FY 25 grant invoicing and are hoping to hear if the grant is approved by July 1, 2025.
- Mr. Emmons said there will be billboards going around town advertising the Military Expo being held at the Wex on August 2nd from 9am to 2pm.

G.6. Employee Recognition

A motion was made by Comm. Baughan and supported by Comm. Taylor to forward a recommendation to the full board to present the Certificates of Appreciation to Valerie Slater, David Batten and Melissa Bismack at the Board of Commissioners meeting on July 02, 2025. A vote was called, all in favor. Motion passed 4-0.

G.7. MERS Officer Delegate

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve Jami Bigger, Deputy Administrator/HR Director, as the MERS Officer Delegate for 2025. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

None

ADMINISTRATOR'S COMMENTS

Ms. Bigger informed the Committee:

- The Emergency Management position has been posted with a deadline of Thursday, June 26, 2025.
- Conditional offers have been made for the Social Worker & Juvenile Intake/Probation Officer Positions.

PUBLIC COMMENTS

None

COMMITTEE COMMENTS

None

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Baughan to adjourn at 4:26 p.m. A vote was called, all in favor. Motion passed 4-0.

Michael Bush, Chair

Megan Swanberg, Recording Secretary