

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES

Michael Bush, Chair

August 26, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor, Jason Baughan
Members Absent: None
Also Present: Travis Baker, 911 Director; Jami Bigger, Dept. Administrator/HR Director; Chris Emmons, Veterans Services Director; Jeffrey Harnish, Undersheriff; Daniel Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Megan Swanberg, Executive Assistant

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor. Motion passed.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Baughan to approve the July 22, 2025, Regular Meeting Minutes. A vote was called, all in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (July 2025)

Undersheriff Harnish informed the Committee of the following:

- The new Corrections Officer started this week.
- The current headcount at the jail is 86.
- The jail is down one Corrections Officer position.
- The law enforcement roster is down one deputy and is sending one cadet to the academy in August.

G.2. MMR Monthly Update (July 2025)

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- The fair grounds events are slowing down and football season will keep MMR busy.
- The contractor has ordered new windows for both stations.

- They retired the reserve ambulance and brought a new one over from Manistee.

G.3. Emergency Management Monthly Report (July 2025)

Mr. Erik King, Emergency Management Director, was unable to attend the meeting. A report was handed out at the meeting.

G.4. Central Dispatch Monthly Report (July 2025)

Mr. Travis Baker, Dispatch Director, informed the Committee of the following:

- They are currently down one Dispatcher the vacancy has been posted.
- The computer screens have been replaced.
- The busiest time of the week is 1:00 p.m. and the busiest day is Friday.

G.5. Veterans Services Monthly Report (July 2025)

Mr. Chris Emmons, Veterans Services Director, informed the Committee of the following:

- They aided 79 veterans last month; zero of which received emergency assistance and one that was ineligible or denied assistance. Two county burial benefits and letters were initiated.
- They anticipate hearing about the FY26 grant approval soon.
- The Veterans Expo turned out great, the average age was 70 years old with the youngest being 23, oldest being 94.

G.6. Friend of the Court Reclassification Request- Assistant FOC

Discussion took place and Ms. Bigger noted that there were no changes or increases to the job duties. The position is at the M3 level, which is consistent with other court administrators. The committee did not wish to move this matter forward.

G.7. Employee Recognition

A motion was made by Comm. Baughan and supported by Comm. Taylor to forward a recommendation to the full board to present the Certificates of Appreciation to Benjamin Galloway and Karen Maury at the Board of Commissioners meeting on September 03, 2025. A vote was called, all in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Deputy Admin. Bigger informed the Committee one union negotiation has been scheduled for September 18, 2025. She has not heard from the other two units. There was a department head meeting held to discuss the recent lockdown. Some great ideas were suggested; some of which have already been implemented.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

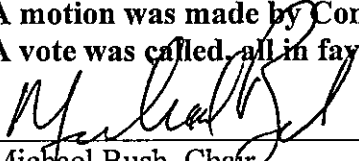
CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Potter to adjourn at 4:16 p.m.

A vote was called, all in favor.



Michael Bush, Chair



Megan Swanberg, Recording Secretary