

COUNTY OF WEXFORD  
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE  
REGULAR MEETING MINUTES  
*Michael Bush, Chair*  
April 22, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Jason Baughan, Brian Potter, Gary Taylor  
Members Absent: None  
Also Present: Daniel Mosholder, MMR Operations Manager; Joe Porterfield, County Administrator/Equalization Director; Megan Swanberg, Executive Assistant; Duane Alworden, Central Dispatch Director; Jami Bigger, Dept. Administrator/HR Director; Kristi Nottingham, Treasurer; Sheriff Trent Taylor; Undersheriff Jeffrey Harnish; Alaina Nyman, Clerk

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the agenda. A vote was called, all in favor.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Taylor and supported by Comm. Potter to approve the March 25, 2025, Regular Meeting Minutes. A vote was called, all in favor.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Sheriff's Office Monthly Report (March 2025)***

Sheriff Taylor provided a monthly report in the packet. He also noted the car cam project is underway, a new CO started yesterday, and they are waiting on one other CO for Pre-employment testing to be completed.

***G.2. MMR Monthly Update (March 2025)***

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- MMR has one person taking the Paramedic class in May in Traverse City.
- Still seeing an increase in the hospital transports.
- Construction will be completed on Cobb St. on the remodeling of the bathroom by the end of this week.

***G.3. Emergency Management Monthly Report (March 2025)***

A report from Mr. Randy Boike, Emergency Management Director, was provided in the packet. Mr. Boike was unavailable to attend the meeting.

***G.4. Central Dispatch Monthly Report (March 2025)***

Mr. Duane Alworden, Dispatch Director, provided a monthly report in the packet and said things were going great.

**G.5. Veterans Services Monthly Report (March 2025)**

A report from Mr. Chris Emmons, Veterans Services Director, was provided in the monthly packet. Mr. Emmons was unavailable to attend the meeting.

**G.6. Acceptance of Resignation from Northern Community Health**

A motion was made by Comm. Baughan and supported by Comm. Potter to forward a recommendation to the full board to accept Kathy Adams' resignation from the Northern Lakes Community Mental Health Board effective immediately. A vote was called. All in favor.

**G.7. Appointment to North Lake Community Mental Health**

A motion was made by Comm. Taylor and supported by Comm. Potter to forward a recommendation to the full board to appoint Ben Townsend to the Northern Lakes Community Mental Health Board with term expiring March 31, 2026. A vote was called. All in favor.

**G.8. FOC Position Description Update/Child Support Investigator**

A motion was made by Comm. Baughan and supported by Comm. Potter to approve the updated position description and to change the title of Senior Account-Auditor Specialist position to Child Support Investigator. A vote was called. All in favor.

**CORRESPONDENCE**

None

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the Committee:

- He and Ms. Bigger are looking at finding new ways to attract/obtain new Prosecutors.
- We met with the Fair Board earlier today and discussed the early fair this year.
- He and Ms. Bigger met with the Sheriff's Office early this month to discuss the leasing on parole cars.

**PUBLIC COMMENTS**

None

**COMMITTEE COMMENTS**

None

**CHAIR COMMENTS**

None.

**ADJOURN**

A motion was made by Comm. Taylor and supported by Comm. Baughan to adjourn at 4:08 p.m. A vote was called, all in favor. Motion passed 4-0.

  
Michael Bush, Chair

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Megan Swanberg, Recording Secretary