

WEXFORD COUNTY
EXECUTIVE COMMITTEE MEETING
REGULAR MEETING MINUTES

April 1, 2025

Gary Taylor, Chair

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Michael Bush, Brian Potter, Julie Theobald
Members Absent: None
Also Present: Jami Bigger, Deputy Administrator & HR Director; Tom Lutke, Infrastructure Alternatives; Kristi Nottingham, Treasurer; Megan Swanberg, Executive Assistant; Joe Porterfield, County Administrator & Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Bush to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bush and supported by Comm. Theobald to approve March 11, 2025, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Mr. Porterfield stated Sheriff Taylor and himself have a settlement conference to attend in August.

G.2. Infrastructure Alternatives Monthly Report

Mr. Lutke, IAI, reported that he had a couple meters that stopped working and they do not carry them anymore, so they are trying to find parts to order so they can be repaired.

G.3. Building Official/Inspector Contract

A motion was made by Comm. Bush and supported by Comm. Theobald to approve the Independent Contractor Agreement for Building Official & Soil Erosion Services with Mackenzie Erickson in the amount \$90,000 per year. A vote was called. All in favor.

G.4. Brownfield Grant Discussion

Administrator Portfield informed the committee that the Brownfield Grant paperwork must be signed by the chairman of the Board. Mr. Porterfield asked if this is something the committee wants to move forward with. It was noted the townships would need to adopt a resolution opting in or out of it. The committee asked that the Administrator pursue the grant.

G.5. MMPC Bylaws

A motion was made by Comm. Bush and supported by Comm. Potter to forward a recommendation to the full board to approve the Manistee-Missaukee-Wexford Multi-County Materials Management Planning Committee Bylaws, as presented. A vote was called. All in favor.

G.6. MMP Process (Work Program)

A motion was made by Comm. Theobald and supported by Comm. Bush to forward a recommendation to the full board to approve the Manistee-Missaukee-Wexford Multi-County Materials Management Plan Work Program for Fiscal Year 2025, as presented. A vote was called. All in favor.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee of the following:

- Commissioner Taylor and himself had a meeting in Missaukee regarding the MMP bylaws.
- Ms. Bigger, Ms. Swanberg and himself are getting ready for the audit process.
- Next week himself and a few others will be attending the MAC conference in Lansing. Mr. Porterfield stated he would like to see more new Commissioners attend this conference.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

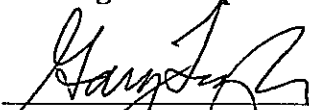
None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Bush to adjourn the meeting at 4:09 p.m. A vote was called, all in favor.



Gary Taylor, Chair

Megan Swanberg, Recording Secretary