



Wexford County

RECREATION & BUILDING COMMITTEE

Julie Theobald, Chair

NOTICE OF MEETING

The Wexford County Recreation & Building Committee will hold a regular meeting on **Thursday, October 02, 2025, beginning at 3:00 p.m.** in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE AUGUST 7, 2025, MEETING MINUTES 1
- F. PUBLIC COMMENT
The Committee welcomes all public input.
- G. AGENDA ITEMS
 - 1. Maintenance Monthly Report (*A. Kerr, Maintenance Director*)
 - 2. Civic Center Monthly Report (*M. Figliomeni, Boon Sports Management*)
- H. ADMINISTRATOR’S REPORT
- I. CORRESPONDENCE
- J. PUBLIC COMMENT
The Committee welcomes all public input.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator’s office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.

WEXFORD COUNTY
RECREATION & BUILDING COMMITTEE MEETING
REGULAR MEETING MINUTES

August 07, 2025

Julie Theobald, Chair

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Mark Nyman, Jason Nelson
Members Absent: Aaron Sogge
Also Present: Megan Swanberg, Executive Assistant; Joe Portfield, County Administrator & Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

None

APPROVAL OF THE AGENDA

A motion was made by Comm. Nelson and supported by Comm. Nyman to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Nyman and supported by Comm. Nelson to approve the July 03, 2025, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None

AGENDA ITEMSs

G.1. Maintenance Report

Mr. Kerr, Maintenance Director, was unable to attend the meeting but provided a report in the packet.

Comm. Nyman asked if the windows have been replaced at the Sheriff department. Mr. Porterfield stated that there are still three windows that need to be replaced.

G.2. Civic Center Report

Mr. Figliomeni, BSM, was unable to attend the meeting.

Comm. Theobald said she has concerns about not receiving the Civic Center Report and stated we would like it no later than the last Friday of each month.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee of the following:

- Veterans Expo had a good turn out and went well.
- Looking into replacing the window at the courthouse entry due to salt eating at them.

- Maintenance is looking at improving some court security items.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None

CHAIR COMMENTS

Comm. Theobald will be out next month and would like Comm. Nyman to run the meeting.

ADJOURN

A motion was made by Comm. Nelson and supported by Comm. Nyman to adjourn the meeting at 4:10 p.m. A vote was called, all in favor.

Julie Theobald, Chair

Megan Swanberg, Recording Secretary