



Wexford County

BOARD OF COMMISSIONERS

Gary Taylor, Chair

NOTICE OF MEETING

The Wexford County Board of Commissioners will hold a regular meeting on Wednesday, August 20, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLIEGIANCE
- D. ADDITIONS/DELETIONS TO THE AGENDA
- E. APPROVAL OF THE AGENDA
- F. EMPLOYEE RECOGNITION
- G. PRESENTATIONS AND REPORTS
- H. PUBLIC COMMENT
Designated for topics on the agenda only.
- I. CONSENT AGENDA
The purpose of the consent agenda is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission may ask that any item on the consent agenda be removed therefrom and placed elsewhere for full discussion. Such requests will be automatically respected. If any item is not removed from the consent agenda, the action noted on the agenda is approved by motion of the Commission to adopt the consent agenda.
 - 1. Approval of the August 06, 2025, Regular Meeting Minutes 1
- J. AGENDA ITEMS
 - 1. 2024 Financial Audit Review (*Will Love, CPA, CGFM, Rehmman*)
 - 2. Resolution 25-12 Pure MI Byways Resolution of Support (*Ben Taylor, Northern Region Michigan Department of Transportation*) 5
 - 3. Public Hearing for the Closeout of CDBG Program Year 2023 (*Finance 8/14/2025*) 7
 - 4. Public Hearing for the Opening of CDBG Program Year 2024(*Finance 8/14/2025*) 8
 - 5. PFN Service Order – Central Dispatch (*Finance 8/14/2025*) 9
- K. ADMINISTRATOR’S REPORT
- L. CORRESPONDENCE
 - 1. DHD#10 Wexford Opioid Settlement Project Summary 12
- M. PUBLIC COMMENT
Open for any public comments.
- N. LIAISON REPORT
- O. BOARD COMMENTS
- P. CHAIR COMMENTS
- Q. ADJOURN

WEXFORD COUNTY BOARD OF COMMISSIONERS
Regular Meeting * Wednesday, August 6, 2025

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Julie Theobald, Gary Taylor, Jason Baughan, and Brian Potter.

Absent- Michael Bush

Pledge of Allegiance.

Additions/Deletions to the Agenda-

Add: I.2. Special Meeting Minutes

Approval of the Agenda

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the agenda, as amended.

All in Favor.

Employee Recognition- None

Presentation and Reports- None

Public Comment-None

Consent Agenda

1. Approval of the July 2, 2025 Regular Meeting Minutes
2. Approval of the July 30, 2025 Special Meeting Minutes

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the Consent Agenda, as amended.

All in favor.

Agenda Items

1. FY2025-26 Child Care Fund Budget

MOTION by Comm Theobald, seconded by Comm Bengelink to approve the FY2025-26 Child Care Fund Budget in the amount of \$1,379,427.88 and authorize the Chairman & Administrator to sign on behalf of the County.

Comm Potter noted the new person that was just hired is supposed to be handling the assessments that Bridges of Northern Michigan is currently doing. He questioned why there was still a contract with them then. Sandy Watson explained they are still under

contract with Bridges to handle the mental health evaluation. The position was created for him to eventually be able to do this, but also to prepare him to be able to.

Comm Theobald asked for confirmation that currently there are not any children placed outside of the state. Ms. Watson confirmed that.

Roll Call: Motion passed 8-0.

2. Equalization Vehicle Purchase from Dispatch
MOTION by Comm Bengelink, seconded by Comm Nyman to approve Equalization purchase the 2020 GMC Acadia from Dispatch in the amount of \$20,000.

Roll Call: Motion passed 8-0.

3. Request to Change Position Description & Title-Friend of the Court
MOTION by Comm Baughan, seconded by Comm Nelson to approve the request to change title of Human Services Specialist/Clerk position in Friend of the Court to FOC Clerk and the updated position description.

Roll Call: Motion passed 8-0.

4. EGLE Materials Management Planning Program Agreement
MOTION by Comm Nyman, seconded by Comm Sogge to approve the EGLE Materials Management Planning Program Agreement is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division("STATE"), and Wexford County and authorize the Administrator to sign on behalf of the County.

Roll Call: Motion passed unanimously.

Administrator's Report-

Administrator Porterfield informed the Board that Jami had received the estimated health insurance increases from Weadock & Associates. They are recommending to budget for a 15% increase.

Mr. Porterfield explained the counties that partner together for the Materials Management Grant are trying to sort out how to pay Networks Northwest. The original plan was Manistee County would be paying, but in order to be reimbursed, it looks like each county will have to pay a portion and then be reimbursed.

He noted that the Opiate Committee had passed some items to come to the full board, so those will be coming. They included continuing rides to service peer recovery and a full time bed at Addiction Treatment Services.

Mr. Porterfield also noted that at the special meeting, the board spoke highly of Jami and himself. He thanked them for a cohesive relationship to make working with this board a pleasure.

Correspondence- *None.*

Public Comments-

Don Koshmider, Cadillac, is a supporter of Trump, but he does not agree with some things he is doing. He believes he is being controlled by Israel. The government is being controlled by Israel. They are going to start withholding federal funds for those that out against Israel. Mr. Koshmider asked if Wexford County was going woke and installing transgender bathrooms. He encourage everyone to watch InfoWars.

John Roth, noted that some of them are in Lansing, and some are not. They are going to push the budget up to the deadline. He hoped the Governor would come tell everyone to get to work. The budget was \$1.5 billion over budget. It will be done in September.

Liaison Reports-

Comm Theobald sent out her DHHS minutes. They are coming out of the GEO group. Wexford, Missaukee, Osceola and Mecosta are now their own group. LDFA is also working through plans for moving forward with PFAS.

Comm Taylor noted that the Fair is starting Monday. They have Elliot Rides coming this year.

Board Comments-

Comm Potter commented to Joe and Jami that it works both ways for a cohesive relationship.

Comm Nyman attended the Veterans Expo, and it was quite impressive. He also attended the Blueberry Festival that was a huge success.

Comm Bengelink thanked Joe and Jami for their kindness to the Board. The county is run very well.

Chairman's Comments-

Chair Taylor thanked Joe and Jami for their work. He also thanked those for attending.

Adjourn

MOTION by Comm Theobald, seconded by Comm Potter to adjourn at 4:18 p.m.
All in favor.

Gary Taylor, Chairperson

Alaina M. Nyman, County Clerk

DRAFT

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the twentieth of August 2025 at 4:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

**RESOLUTION NO.25-12
WEXFORD COUNTY MICHIGAN RESOLUTION
PURE MICHIGAN BYWAYS RECREATIONAL ROUTE RESOLUTION
COAST TO COAST ON MI 55, A PURE MICHIGAN BYWAY**

WHEREAS, the Michigan Department of Transportation (MDOT) Pure Michigan Byways Program, pursuant P.A. 69 of 1993 and P.A. 445 of 2014 amendment, is empowered to designate scenic, recreational, and historic highways in the state; and

WHEREAS, the public highway known as M-55 extending from Manistee to Tawas within Wexford County exhibits exceptional recreational quality and passes through an area of significant regional importance; and

WHEREAS, a study has been undertaken by the Michigan Department of Transportation which assesses the quality of and documents the character and features of the M-55 highway corridor; and

WHEREAS, it is intended that the study be forwarded to MDOT in order to nominate M-55 as a Pure Michigan Byway.

NOW, THEREFORE, BE IT RESOLVED, that the Wexford County Board of Commissioners enthusiastically supports the nomination of M-55 as a Pure Michigan Byway and authorizes including this resolution with the nomination documents; and

BE IT FURTHER RESOLVED, that the Wexford County Board of Commissioners hereby requests and encourages MDOT to quickly designate M-55 as a Pure Michigan Byway.

BE IT FURTHER RESOLVED, that the Wexford County Board of Commissioners hereby commits itself to enforce within its jurisdiction the management plan part of this nomination.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

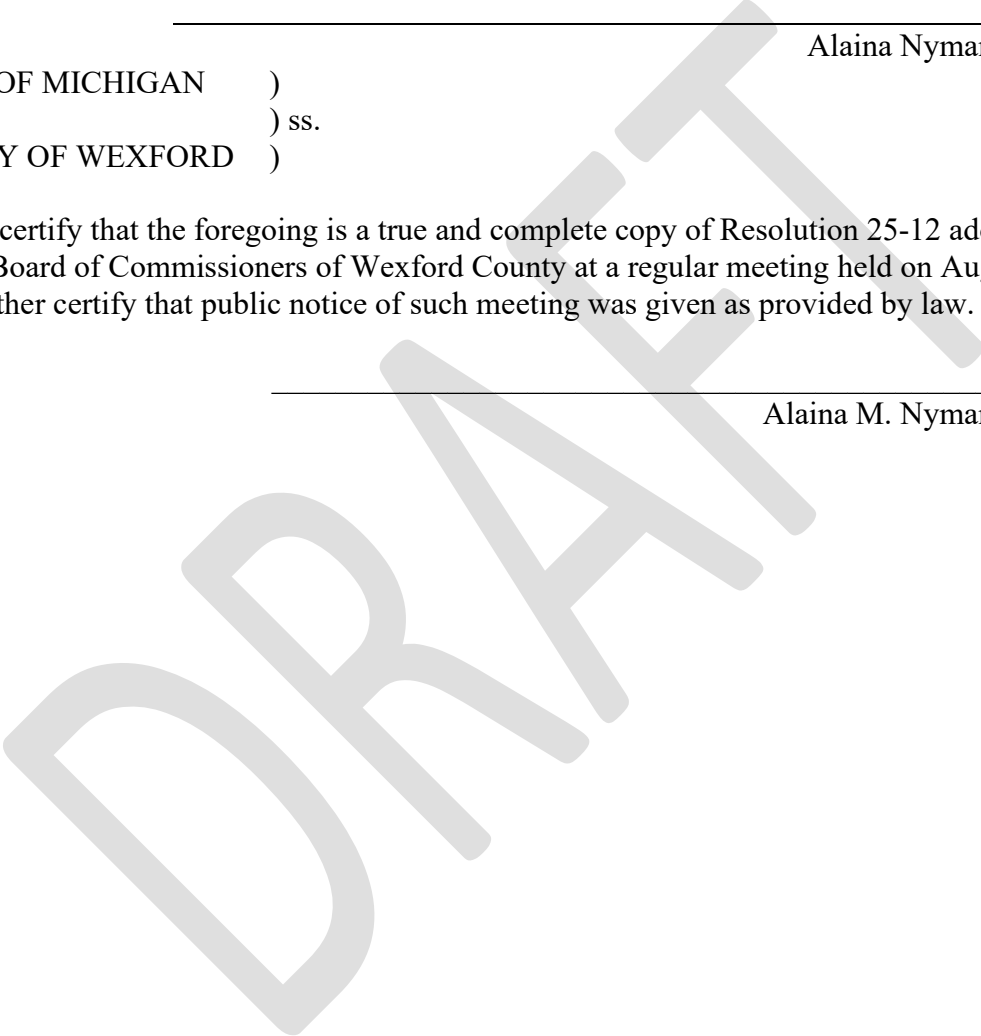
Gary Taylor, Chairman, Wexford County Board of Commissioners

Alaina Nyman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

I hereby certify that the foregoing is a true and complete copy of Resolution 25-12 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on August 20, 2025, and I further certify that public notice of such meeting was given as provided by law.

Alaina M. Nyman, County Clerk





**Wexford County and the Wexford County Home Repair Program
NOTICE OF 2023 CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
FOR CDBG PROGRAM INCOME EMERGENCY REPAIR**

Wexford County & the Wexford County Home Repair Program will conduct a closeout public hearing on **August 20, 2025**, at **4:00 p.m.** at the **Wexford County Courthouse at 437 E. Division St., Cadillac, MI 49601**. For the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG Program Income Emergency Repair grant that has been fully expended.

The CDBG grant provided funding to assist with Homeowner Rehabilitation-Emergency Repairs only. These Local dollars were used along with some matching funds provided by Northwest Michigan Community Action Agency and others to benefit county residents who were at or below 80% of the Area Median Income. No persons were displaced as a result of the project. Interested parties are invited to comment on the project in person at the public hearing or in writing through **August 18, 2025**, and address their comments to Kristi Nottingham at knottingham@wexfordcounty.org.



**Wexford County and the Wexford County Home Repair Program
NOTICE OF PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING
FOR 2024 CDBG PROGRAM INCOME EMERGENCY REPAIR**

Wexford County & the Wexford County Home Repair Program will conduct a public hearing on **August 20, 2025**, at **4:00 p.m.** at the **Wexford County Courthouse at 437 E. Division St., Cadillac, MI 49601** for the purpose of affording citizens an opportunity to inquire and submit comments on the available CDBG Program Income funding.

Wexford County proposes to use **\$53,769.36** in CDBG funds for Homeowner Rehabilitation-Emergency Repairs only and to benefit county residents who are at or below 80% of the Area Median Income. No persons will be displaced as a result of the proposed activities.

Further information, including a copy of Wexford County's CDBG Program Guidelines, is available for review. To inspect the document, please contact Tish Stave at tstave@nmcaa.net or they can be reviewed at the Wexford County Treasurer's office. Comments may be submitted in writing through **August 18, 2025**, or made in person at the public hearing. Citizen views and comments on the proposed funding availability are welcome.



SO Ref #: WFC 02
 Account: Wexford County Central Dispatch
 Order: Wexford County Central Dispatch - SIP Trunk

Prepared for: Wexford County Central Dispatch

Prepared By: Shannon Black
 sblack@pfllc.net
 +1 9063600729

Billing Address:
 971 Lincoln St
 Cadillac, MI 49601

Order: Wexford County Central Dispatch - SIP Trunk
 Contract Term (months): 60
 Service Request: New Customer/New Service
 Billing Frequency: Monthly

Sales Engineer: Jim Miller

Order Description: This order requests 6 SIP Talk paths. PFN for long distance (500 minute package per month). Term is 60-months. Coordinate with Travis Baker.

Porting over 231-779-9211, 231-779-9212, 231-779-9213. Fax number is 231-779-9214. Please issue 2 new numbers. One for alarms and one for the "backdoor" line.

CONTACT INFORMATION: Please verify the information below and correct if needed - Order Contact Required

Contact Name	Contact Role	Email Address	Business Phone	Mobile Phone
Travis Baker	Order Contact	tbaker@wexfordcounty.org	231-779-9211	
Travis Baker	Billing	tbaker@wexfordcounty.org	231-779-9211	

SERVICE LOCATION INFORMATION: Please verify the information below and correct if needed

Location Name	Type	Description	Service Address
971 Lincoln St Cadillac MI 49601 2035	Loc Z	Wexford County Central Dispatch	971 Lincoln St, Cadillac, MI 49601

MONTHLY RECURRING CHARGES (MRC): Billed each month for the duration of term

Product	Service Details	State	Sales Price	Qty	Total Price
SIP	SIP voice service Phone: 231-779-9211 LD Provider: PFN 231-9212, 231-779-9213, 231-779-9214 (FAX)	MI	\$16.00	6	\$96.00
Long Distance	500 Minutes LD LD Provider: PFN	MI	\$28.50	1	\$28.50

Subtotal: \$124.50

Total MRC: \$124.50



SO Ref #: WFC 02
Account: Wexford County Central Dispatch
Order: Wexford County Central Dispatch - SIP Trunk

NON-RECURRING CHARGES (NRC): *One-time charges billed on first invoice*

Service Details	Sales Price	Qty	Total Price
NRC - Installation - Phone Install	\$25.00	6	\$150.00
			Total: \$150.00

**All prices are exclusive of any taxes, surcharges, and regulatory fees*



Please sign and date below

Service Request: New Customer/New Service
Billing Frequency: Monthly
Order Description: This order requests 6 SIP Talk paths. PFN for long distance (500 minute package per month). Term is 60-months. Coordinate with Travis Baker.

Porting over 231-779-9211, 231-779-9212, 231-779-9213. Fax number is 231-779-9214. Please issue 2 new numbers. One for alarms and one for the "backdoor" line.

Wexford County Central Dispatch

Peninsula Fiber Network, LLC

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Opioid Settlement Project Summary Wexford County

FY24-25 Opioid Prevention Media Campaign

- Billboards
- Radio PSA messages
- Geofencing Campaigns



BILLBOARDS

Billboards focused on opioids/Naloxone and information on appropriate monitoring, storage, and disposal of opioids/medications.



Billboards ran from 9/16/2024 - 12/08/2024

Total Impressions/Views:

9/16/2024 - 10/13/2024: Total Impressions/Views

Panel #2593: 183,660 total impressions/views (4 weeks x 45,915/week)
Panel #19020: 162,964 total impressions/views (4 weeks x 40,741/week)

10/14/2024 - 11/10/2024: Total Impressions/Views

Panel #18084: 199,228 total impressions/views (4 weeks x 49,807/week)
Panel #19019: 147,312 total impressions/views (4 weeks x 36,828/week)

11/11/2024 - 12/08/2024: Total Impressions/Views

Panel #377: 99,968 total impressions/views (4 weeks x 24,992/week)
Panel #19034: 128,572 total impressions/views (4 weeks x 32,143/week)

Locations:

- US-131 south of Boon Road
- M-115 at 13th Street
- M-115 East of M-55
- US-131 North of Boon Road
- M-37 North of M-115
- US-131 South of M-55

Total Cost: \$3,000 was spent on billboards



IMAGES OF BILLBOARDS IN THE COMMUNITY

RADIO PSA MESSAGES

Radio PSA Messages focused on opioids/Naloxone and information on appropriate monitoring, storage, and disposal of opioids/medications.

Radio PSA Messages ran from 08/12/2024 - 10/18/2024

Estimated Reach: 40,000 (20,000 per station)

Two Radio Stations: 107.9 CDY and 107.1 The Drive

Two Campaign Messages: Opioids/Naloxone and appropriate monitoring/storage/disposal of medications

Total Number of Spots: 1,400 (times ad/message ran)

- 350 - Monitor Secure Dispose (107.9)
- 350 - Opioids/Naloxone (107.9)
- 350 - Monitor Secure Dispose (107.1)
- 350 - Opioids/Naloxone (107.1)

Ran: (*both stations/both campaigns*)

- 5 times per day Monday - Friday (250 ads/messages)
- 5 times per day Saturday - Sunday (100 ads/messages)

Total Cost: \$5,750 was spent on Radio PSA Messages

Audio files of each PSA message will be attached via an email message

Radio PSA Message Text:

Opioids/Naloxone:

Even when opioids are prescribed by a doctor, there are still risks, including addiction and overdose. If you or a family member are prescribed opioid medications, talk with your healthcare provider and ask questions to keep your family safe. Anyone taking an opioid medication should also have Naloxone, also known as Narcan. Naloxone is a safe and effective way to reverse an opioid overdose. There are many locations in our community that provide free Naloxone, including District Health Department #10. To locate a free site near you, visit dhd10.org, that's DHD-one-zero.org, click on the syringe service program page, under the men and women tab, and click on the Naloxone tab to learn more. To schedule a Naloxone training, contact Angie at DHD#10 at 231-876-3813. Naloxone and Harm Reduction saves lives. A message from District Health Department #10.

Monitor. Secure. Dispose:

Monitor-Secure-Dispose are three easy steps you can take to help prevent the misuse of prescription medications. Keep track of the number of pills in your bottle or pack and your refills. If you have to refill sooner than expected, this could indicate a problem. Store medications in a safe place, such as a locked cabinet, safe, or private bathroom. Keeping medication in the bathroom medicine cabinet is not recommended because it provides easy access to your medications. Safely and properly dispose of any unused and/or expired medications at one of the local disposal sites in your area. Monitor - Secure - Dispose - do your part to help keep our community safe. A message from District Health Department #10.

GEOFENCING

Geofencing Messages focused on opioids/Naloxone and information on appropriate monitoring, storage, and disposal of opioids/medications.

What is Geofencing and How Does it Work?

- Geofencing allows businesses and organizations to deliver relevant messages based on defined locations to users viewing apps and websites on mobile devices and tablets that have location services enabled
- When someone enters a pre-defined physical boundary (the “geofence”), it triggers the system to deliver the message
- Geofencing takes advantage of both time and location
- Helps businesses and organizations engage with their audience when they are in a designated area and it serves up content that is relevant to the user at that moment

Geofencing Campaign ran from August 2024 - October 2024

Monitor Secure Dispose Geofence Campaign:

- Total Impressions: 169,500 (56,500 impressions/month x 3 months)
- Total Spent: \$2,373

Opioids Geofence Campaign:

- Total impressions: 169,500 (56,500 impressions/month x 3 months)
- Total Spent: \$2,373

63 sites were geofenced:

- dentists, health clinics/doctor offices, schools, senior centers, pharmacies, YMCA, hospital, health department, community mental health, and courthouse.

Total Cost: \$4,746 was spent on Geofencing Messages

MacDonald Garber Broadcasting changed platforms since these campaigns ran, so any further stats or images are not available