



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday August 12, 2025, beginning at 4:00 p.m. **in the West Wing, ground floor of the new side of the Courthouse**, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 08, 2025, REGUALR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. Infrastructure Alternatives Monthly Report *(Tom Lutke, Infrastructure Alternatives Inc.)* 3
 - 3. Bendzinski & Company Discussion on New Building
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

WEXFORD COUNTY
EXECUTIVE COMMITTEE MEETING
REGULAR MEETING MINUTES
July 08, 2025
Gary Taylor, Chair

The regular meeting was called to order by Chairman Taylor at 4:00 p.m., in the Commissioner's room, Third Floor, Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Michael Bush, Brian Potter, Julie Theobald
Members Absent: None
Also Present: Kristi Nottingham, Treasurer; Megan Swanberg, Executive Assistant; Joe Porterfield, County Administrator & Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

G.3. Linken Street Building Status Update
G.4. Cyber Security Update

APPROVAL OF THE AGENDA

A motion was made by Comm. Theobald and supported by Comm. Bush to approve the agenda. A vote was called. All in favor.

APPROVAL OF THE MINUTES

A motion was made by Comm. Bush and supported by Comm. Theobald to approve June 10, 2025, Regular Meeting Minutes. A vote was called. All in favor.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Mr. Porterfield informed the committee that we received a notice from the attorney today about the bliss case and we are waiting to see if it will be dismissed.

G.2. Infrastructure Alternatives Monthly Report

Mr. Lutke, IAI, was unable to attend the meeting but provided a monthly report in the packet.

G.3. Linken Street Building Status Update

Comm. Potter asked Mr. Porterfield how we are doing on the building. Mr. Porterfield said I only have three words to say Ax my Tax. Comm. Taylor asked if we could get an architect out for it. Mr. Porterfield said we will do that and get an RFP drafted. Comm. Potter asked if we needed anything to get that approved. Mr. Porterfield said we would need to finalize the square footage.

G.4. Cyber Security Update

Comm. Potter asked if we were more protected than we were before. Mr. Porterfield said he will be asking for reports to see if we are safer than before. Mr. Porterfield mentioned he would like to get back to having quarterly IT meetings. Comm. Potter brought to our attention that some

departments will be going to cloud. He was wondering what the long-term goal is and if the whole county will be going to cloud. Mr. Porterfield stated he is unsure.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield informed the committee of the following:

- We are still waiting for them to come and read the audit to us. Comm. Potter asked if they thought it went well. Mr. Porterfield and Comm. Taylor believes it went well.
- We are getting ready to start the budget process for 2026.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Bush to adjourn the meeting at 4:17 p.m. A vote was called, all in favor.

Gary Taylor, Chair

Megan Swanberg, Recording Secretary



**INFRASTRUCTURE
ALTERNATIVES, INC.**

Monthly Operations & Maintenance Report

August 12, 2025

Report for Month: July 2025
Location: Wexford County (Cedar Creek Township)
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Tom Lutke, Water Operator

Emergency Callouts/Customer Concerns

- No callouts or customer concerns this month.

Significant Events:

- Auto flusher 1's controller was not functioning, so the auto flusher did not run for the month of July. Manual flushing through nearby flushing hydrants was done to maintain residuals on that leg of the system. A new controller was ordered and installed and the auto flusher is back in operation.
- 7/24 – Gross Alpha samples were collected and submitted to Metiri Lab Group for analysis per the monitoring schedule.

Preventive Maintenance:

- IAI staff continues to regularly monitor chlorine residuals throughout the water system.
- 7/11 – Monthly Well head checks.

Facilities Data for the Month

Production at Well House	438,350 gallons
Metered Usage	502,906 gallons
Metered Flushing	117,700 gallons
Difference *(% Gain)	*64,556 gallons (14.73%)

