

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, July 2, 2025

Meeting called to order at 4:00 p.m. by Chairman Taylor.

Roll Call: Present- Commissioners Aaron Sogge, Jason Nelson, Mark Nyman, Sandy Bengelink, Michael Bush, Gary Taylor, Jason Baughan, and Brian Potter.

Absent- Julie Theobald

Pledge of Allegiance.

Additions/Deletions to the Agenda- None.

Approval of the Agenda

MOTION by Comm Bengelink, seconded by Comm Bush to approve the agenda.

All in Favor.

Employee Recognition-

Valerie Slater was present to receive her award for her 5 years of service with the County.

David Batten was unable to attend to receive his award for 20 years of service.

Melissa Bismack was also unable to attend to receive her award for 25 years of service.

Presentation and Reports-

Janie McNabb, Networks Northwest, presented the Board with the 2024 Impact Report. She highlighted that Networks Northwest focus is talent, business, and community. They have been working with local youths for employability skills. They help local businesses with apprenticeships, as well as applying for grants.

Ms. McNabb also noted that Ben Townsend was in attendance with her. She appreciated the Boards support in continuing Mr. Townsend with their organization.

Public Comment-None

Consent Agenda

1. Approval of the June 18, 2025 Regular Meeting Minutes
MOTION by Comm Baughan, seconded by Comm Bush to approve the Consent Agenda.

All in favor.

Agenda Items

1. MERS Officer Delegate

MOTION by Comm Bengelink, seconded by Comm Nelson to approve naming Jami Bigger, Deputy Administrator/HR Director, as the MERS Officer Delegate for 2025 and authorize the Chairman to sign the delegate form on the behalf of the county.

Roll Call: Motion passed 8-0.

2. FY2026 County Match Request for AAANM

MOTION by Comm Nyman, seconded by Comm Bengelink to approve the FY2026 County Match Request in the amount of \$4,189 for Area Agency on Aging of Northwest Michigan.

Roll Call: Motion passed 8-0.

3. Copy Equipment Replacements

MOTION by Comm Bengelink, seconded by Comm Baugha to approve the Copy Equipment Maintenance Plan and Purchase Agreement from Applied Innovation in the amount of \$27,108.01 and authorize the Chairman to sign on behalf of the county.

Roll Call: Motion passed 8-0.

4. Proposal for Migrated to GCC

MOTION by Comm Nyman, seconded by Comm Bengelink to approve the Proposal for Migration to GCC in the one-time fee amount of \$22,625.00 and an annual fee of \$41,172.00 and authorize the Chairman to sign on behalf of the county.

Roll Call: Motion passed unanimously.

5. BS&A Integrated Payments Addendum-Building Dept.

MOTION by Comm Baughan, seconded by Comm Sogge to approve the BS&A Integrated Payments Addendum for the Building Department and authorize the Chairman to sign on behalf of the county.

Roll Call: Motion passed 8-0.

6. 2026 Budget Calendar

MOTION by Comm Bush, seconded by Comm Bengelink to approve the 2026 Budget Calendar.

Roll Call: Motion passed 9-0.

7. 2025 Marine Grant Agreement

MOTION by Comm Nelson, seconded by Comm Sogge to approve the annual Marine Safety Program Grant Agreement in the amount of \$5,450.00 and authorize the Chairman to sign on behalf of the county.

Roll Call: Motion passed unanimously.

8. Child Care Budget Summary

MOTION by Comm Bush, seconded by Comm Sogge to approve the Child Care Budget Summary (DHS-2091) – Amendment in the total expenditure amount of \$923,345.85 and authorize the Chairman to sign on behalf of the county.

Roll Call: Motion passed 8-0.

Administrator's Report-

Administrator Porterfield thanked Janie and Ben for the work they do for the county. He also highlighted that the three employees who received certificates was a great thing.

Mr. Porterfield informed the Board that the State had approved the grants that Karhu Cyber helped write. They are waiting for their federal funding to issue.

He also emphasized that the audit was finally complete. He thanked all the staff that was involved in that process. Commissioner Taylor asked if we had a date for the auditors to present yet. Mr. Porterfield explained that was still being scheduled.

Mr. Porterfield also informed the Board that the majority of the costs for the Deeds Office will be covered. The annual maintenance will fall to the county though.

Commissioner Potter questioned if the phone in the elevator was repaired yet. Mr. Porterfield explained that the elevator is working, however, the phone in the elevator is not. The company that can repair the phone has not been able to coordinate with the OOMA to both be present for the repair. They are working on getting that scheduled.

Correspondence- None.

Public Comments- None.

Liaison Reports-

Comm Potter attended a Road Commission meeting. They just settled a three and a half year union contract. They have recently been receiving a lot of complaints about side by sides and ATVs tearing up the roads. The previous Board passed a resolution to allow side by sides. He encouraged other members to refer anyone with complaints to the Township Boards.

Comm Nyman attended a CMH meeting. They are in the process of hiring a new CEO. The Board will be conducting interviews next week.

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Comm Bengelink attended the grand opening of the new Manton Library. It was a great turnout.

Comm Baughan attended a Materials Management Planning meeting. Matt Cook will be providing brochures.

Board Comments-

Comm Nyman congratulated those who received awards.

Comm Baughan noted that Janie does an excellent job.

Comm Potter thanked Janie and Ben for their work.

Chairman's Comments-

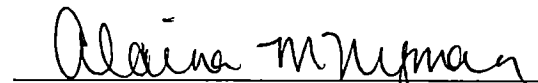
Chair Taylor thanked everyone for attending.

Adjourn

MOTION by Comm Bush, seconded by Comm Baughan to adjourn at 4:20 p.m. All in favor.



Gary Taylor, Chairperson



Alaina M. Nyman, County Clerk