



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Michael Bush, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, July 22, 2025, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JUNE 24, 2025, REGULAR MEETING MINUTES..... 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor – June 2025*) 4
 - 2. MMR Monthly Update (*D. Mosholder – June 2025*)
 - 3. Emergency Management Monthly Report (*R. Boike – June 2025*)
 - 4. Central Dispatch Monthly Report (*T. Baker June 2025*)..... 9
 - 5. Veterans Services Monthly Report (*C. Emmons – June 2025*) 14
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
Open to any public comment.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
Michael Bush, Chair
June 24, 2025

The regular meeting was called to order by Chair Michael Bush at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Michael Bush, Brian Potter, Gary Taylor, Jason Baughan
Members Absent: None
Also Present: Daniel Mosholder, MMR Operations Manager; Megan Swanberg, Executive Assistant; Jami Bigger, Dept. Administrator/HR Director; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Chris Emmons, Veterans Services Director; Randy Boike, Emergency Management Director; Undersheriff Jeffrey Harnish; Nate Coon, MMR Paramedic Supervisor

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Potter and supported by Comm. Baughan to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Potter and supported by Comm. Taylor to approve the May 27, 2025, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (May 2025)

Undersheriff Harnish provided a monthly report in the packet. He also noted the following:

- Sheriff's Office has filled the TNT Position
- Correction will be fully staffed soon.
- A deputy recently did some drone training with Emergency Mgt. Director Boike.

G.2. MMR Monthly Update (May 2025)

Mr. Daniel Mosholder, Operations Manager, informed the Committee:

- They are down one medic and one ENT, and one paramedic is on leave.
- Transfers are still climbing in the ER.
- The construction at Cobb St. is not completed yet.

G.3. Emergency Management Monthly Report (May 2025)

A report from Mr. Randy Boike, Emergency Management Director, was provided in the packet. Mr. Boike also added:

- They had one residential call for a propane tank that blew up and torched a cabin.
- They did the Northern Strike training and Mr. Boike said it went well.

G.4. Central Dispatch Monthly Report (May 2025)

Mr. Travis Baker, Dispatch Director, was unable to attend the meeting but provided a monthly report in the packet.

G.5. Veterans Services Monthly Report (May 2025)

A report from Mr. Chris Emmons, Veterans Services Director, was provided in the monthly packet. Mr. Emmons also stated the following:

- They had 87 veterans in the office last month; and six of which were female veterans.
- There were five veterans that were ineligible/denied for emergency assistance.
- County Burial benefits and letters that had been initiated were three.
- Mr. Emmons said they are focused on quarter three FY 25 grant invoicing and are hoping to hear if the grant is approved by July 1, 2025.
- Mr. Emmons said there will be billboards going around town advertising the Military Expo being held at the Wex on August 2nd from 9am to 2pm.

G.6. Employee Recognition

A motion was made by Comm. Baughan and supported by Comm. Taylor to forward a recommendation to the full board to present the Certificates of Appreciation to Valerie Slater, David Batten and Melissa Bismack at the Board of Commissioners meeting on July 02, 2025. A vote was called, all in favor. Motion passed 4-0.

G.7. MERS Officer Delegate

A motion was made by Comm. Potter and supported by Comm. Taylor to forward a recommendation to the full board to approve Jami Bigger, Deputy Administrator/HR Director, as the MERS Officer Delegate for 2025. A vote was called, all in favor. Motion passed 4-0.

CORRESPONDENCE

None

ADMINISTRATOR'S COMMENTS

Ms. Bigger informed the Committee:

- The Emergency Management position has been posted with a deadline of Thursday, June 26, 2025.
- Conditional offers have been made for the Social Worker & Juvenile Intake/Probation Officer Positions.

PUBLIC COMMENTS

None

COMMITTEE COMMENTS

None

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Baughan to adjourn at 4:26 p.m. A vote was called, all in favor. Motion passed 4-0.

Michael Bush, Chair

Megan Swanberg, Recording Secretary

DRAFT



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Jeffrey T. Harnish
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

June

2025

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 21 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 10 Deputies and 2 Court Bailiff's.

The Law Enforcement Division received 1033 calls for service. Of those calls, 210 reports were taken. As a result of those complaints, 41 arrests were made, and 219 citations were issued.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	1033
Total Complaints Taken	210
Felony/Misdemeanor Arrests	41
Citations Issued	219

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	5
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TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports No Deputy is currently assigned.

Intelligence Reports

Arrests

Assist Other Agencies

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	74
Total Civil Papers Completed	50

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

<u>Live Scan Fingerprint:</u>		<u>Pistol Information:</u>	
Michigan School Employment	19	Pistol Permits Issued	35
Concealed Pistol Licensing	12	Denied Permits	0
Other	03	Indiv. Pistols registered	88
Court	0		
Total Prints.....	34		

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has a shelter attendant that assists in taking care of the animals and advocating for their adoptions. The shelter took in 24 animals, adopting 10 and reuniting 7 with their owner(s).

<u>ACTIVITY:</u>	
Total Calls	63
Total Complaints/Reports	8
Animal Bites	13
Citations Issued	6
Animals Lodged in Pound	24
Animals Adopted Out	10
Animals Transferred to Rescue	0
Animals Claimed by Owners	7
Animals Euthanized	6

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	93
Total number of inmates Booked	88
Total Inmates Booked –Year to date	576
Total Number of Inmates Released	97
Number Released-Year to date	591
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

TRAINING/RECOGNITIONS:

- June 2nd-6th, 2025 – Deputy Ramirez completed Field Training Officer 40-hour certification in Mt. Pleasant, MI. The training was provided by DeWolf & Associates.
- June 4-6th, 2025 – Lieutenant Denison attended the 8th Annual North America Active Assailant Conference (NAAAC), hosted by the Oakland County Tactical Consortium (OakTac) and Michigan State Police. The conference was held in Troy, MI and provided 24 hours of training.
- June 16th, 2025 – Corrections Officers Benson, Bowen and Hirsch along with Corrections Sergeants Batten and Vermeulen completed an 8-hour in-service training seminar; Mental Health First Aid for Public Safety, at Delta College.
- June 19th, 2025 – Deputies Koponen, Maxey and Webster, along with Sergeants Rood and Quiggin, completed an 8-hour in-service training, Defensive Tactics and Subject Control, at Kirtland Community College.
- June 23rd, 2025 - Deputies Johnson and Reed, along with Sergeant Kovach, completed an 8-hour in-service training, Defensive Tactics and Subject Control, at Kirtland Community College.
- June 23rd-27th, 2025 – Corrections Officer Renshaw completed the 40-hour certification for Corrections Training Officer at the Benzie County Sheriff's Office; the training was provided by DeWolf & Associates.
- June 24th, 2025 – Deputies Mosse and Reed completed Vehicle Counter Ambush Training, an 8-hour in-service training, at Kirtland Community College.
- June 25th, 2025 – Deputies Cole, Penney and Sprik completed an 8-hour in-service training, Defensive Tactics and Subject Control, at Kirtland Community College.
- June 26th, 2025 – Corrections Officers Glover, Goethals, Pechota and Rummeler completed an 8-hour in-service training seminar; Mental Health First Aid for Public Safety, at Delta College.
- June 30th, 2025 – Deputies Golubski, Howard, Laws and Visscher completed an 8-hour in-service training, Defensive Tactics and Subject Control, at Kirtland Community College.

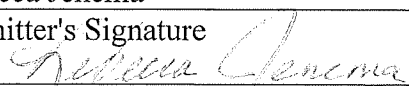
Wexford County Animal Shelter	Reporting Month June 2025
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The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.

Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1		Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month	
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	0	16	16	3	1	4	0	6	0
Cats	3	5	8	5	1	6	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		15.00	45.00		60.00
Sterilization Deposits	0.00	00.00		0.00	75.00		75.00
Ordinance Fee Refunds							
Reclaim Fees	7 animals reclaimed						125.00
Donations Received							

References:
 1. MCL 287.338.8a Sec (1)
 2. MCL 287.388
 3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Reported Rebecca Jenema	Date Submitted 7-3-2025
Submitter's Signature 	Phone 231-779-9530



WEXFORD COUNTY CENTRAL DISPATCH STATISTICS REPORT

DATE: June 2025

TOTAL LEIN RESPONSES: 19,204

CAD GENERATED INCIDENTS

SHERIFF DEPT: 1136

ANIMAL CONTROL: 63

MICHIGAN STATE POLICE: 689

CADILLAC POLICE DEPT: 979

MANTON POLICE DEPT: 9

EMS CALLS: 672

FIRE CALLS: 201

SUPPORT SERVICES CALLS: 74

CENTRAL DISPATCH: 144

911 HANGUP/TEXT BACK: 131

TOTAL CALLS FOR SERVICE: 4,092

PHONE CALLS RECEIVED

911 (LANDLINE): 19

911 (WIRELESS): 1,429

TEXT: 8

VOIP: 97

ADMIN CALLS: 3,255

TOTAL CALLS: 4,808

BUSIEST DAY OF THE WEEK

SUNDAY

BUSIEST TIMES OF THE DAY

1600



June 2025

FIRE	
100	5
300	15
400	9
500	7
600	23
700	12
900	9
1000	1
1100	3
CF	93
57/28/51	1/1/1
NWEMA	19
DNR	2

EMS	
Rescue 41	50
Har Res	26
MMR	546
NWEMA	46
AERO	2
Blair	1
57/28	1

LAW	
WXSH	1136
MSP	689
CPD	979
MPD	9
DNR/FS	5/1
	76/77
	<u>31/32</u>

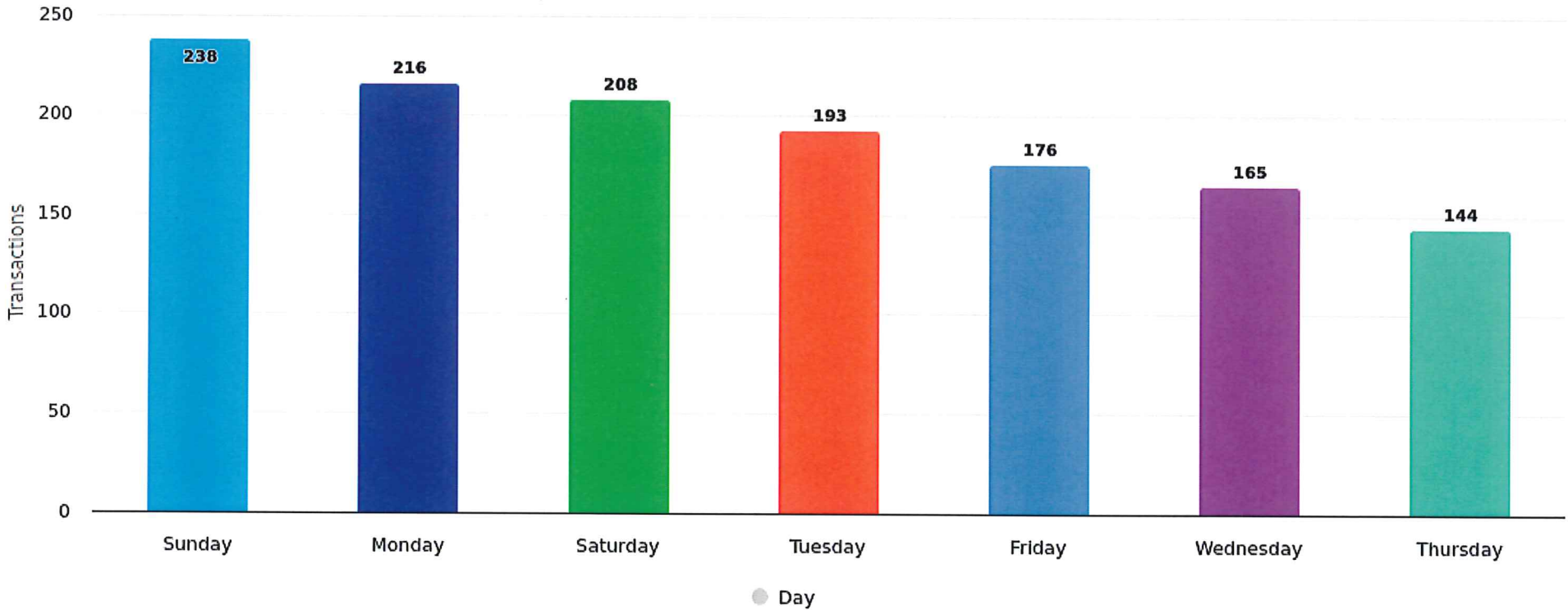
SUPPORT	DPW	STS	RC	EM-1	VSU	RR
	18	3	34	6	0	1

DISPATCH	hangups	911 open	911 text	other
275	95	35	1	144

ESRP Calls by Day of Week

MI: 2025-06-01 00:00:00 to 2025-06-30 23:59:59

PSAPs: Wexford County Central Dispatch, Wexford County Central Dispatch (Geo Route), Wexford County - MAK



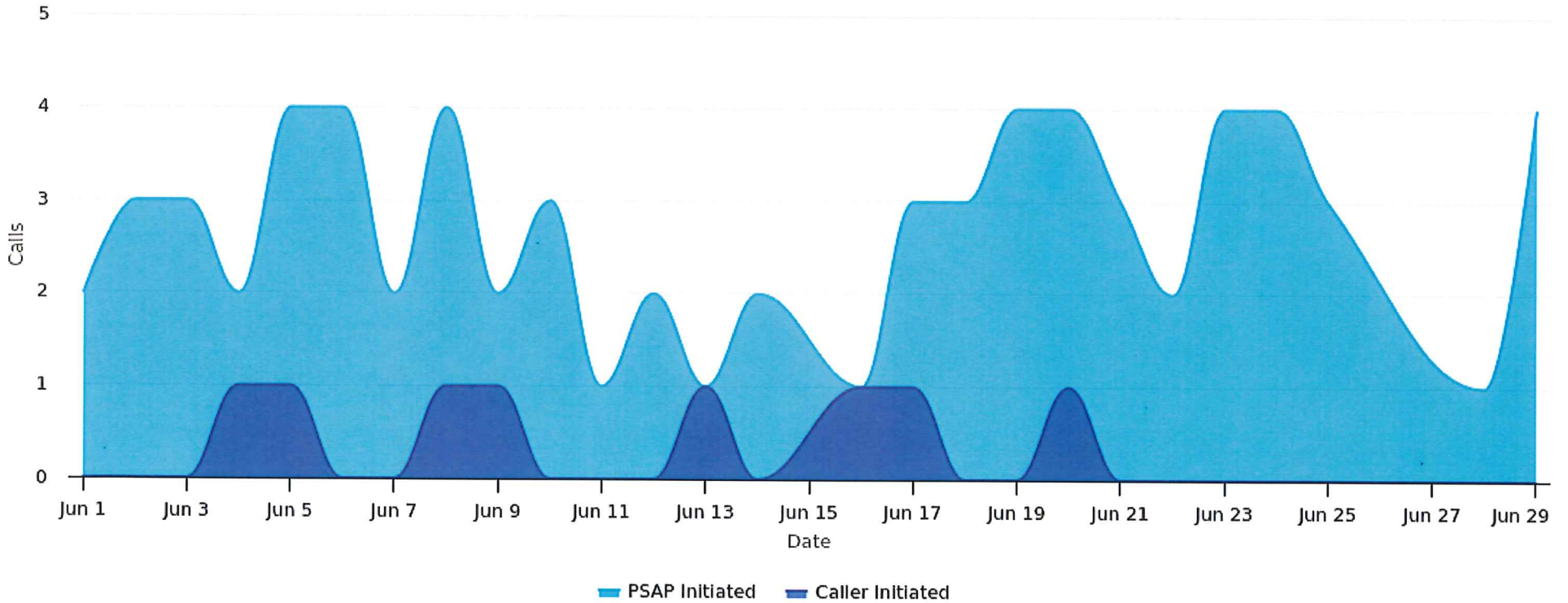
Day	Transactions
Average	191.43
Sunday	238
Monday	216
Tuesday	193
Wednesday	165
Thursday	144
Friday	176
Saturday	208

ESRP Calls by Day of Week

Texty by Direction

MI: 2025-06-01 00:00:00 to 2025-06-30 23:59:59

PSAPs: Wexford County Central Dispatch



Wexford County Veteran Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

Chris Emmons, Director

July 22, 2025

June 2025 Overview

- Veterans who received emergency assistance - 0
- Veterans that were ineligible/denied for emergency assistance - 1
- County Burial benefits and letters that have been initiated - 1
- Veterans that were ineligible for County Burial Benefits - 0
- Veterans serviced - 79

This month, we aided 79 Veterans, including 11 Service Connected Claims, three Supplemental Claims, four Higher Level Reviews, one CHAMPVA Application, 6 VA Healthcare Applications, 103 personal interviews and 435 File Reviews. Additionally, we supported 60 aging Veterans (aged 70 or older) and seven female Veterans. Our team maintains an average of over 20 calls daily, and we receive between 2 to 5 voicemails each outside of business hours, which we address on the next business day.

Accreditation Training

We will renew all accreditations in accordance with their respective renewal timelines.

MVAA Grant

- Invoicing for Quarter 1-3 of FY 25 was submitted on June 30th.
- We anticipate hearing about our FY26 grant approval soon.
- We have requested a 50% advance on our FY26 grant from MVAA.

Expo Planning

- Nine billboards are currently advertising the event.
- Flyers and yards signs have been disseminated.
- Banner will be going up across Main Street soon.
- We look forward to hosting an exceptional event!

Upcoming Training

- Michigan Association of County Veteran Counselors (MACVC) Fall Conference: September 10-12, 2025
- VA Advanced Appeals: Date to be determined

Networking, Collaboration, and Community Engagement

This month, we held productive meetings with key stakeholders:

- **Wexford County Veteran Service Committee Chair Meeting:** Discussed various topics related to our Veteran Services office and operations. It's encouraging to maintain open communication with the committee and its chair.

Taking care of our American Heroes...past...present...future...

- **New Freedom Advisory Meeting:** Participated in this collaboration with New Freedom Ride stakeholders to review our program and plan future steps. This will be a quarterly engagement.
- **Senior Networking Advocacy Group (SNAG) Monthly Meeting:** Attended to strengthen our connections with organizations serving seniors and veterans in our community.

Administrative Updates

- We now have access to the Defense Personnel Records Information Retrieval System (DPRIS), enabling us to retrieve records for Gulf War Veterans.
- A new waiting area has been established in front of our office to ensure privacy for Veterans.
- We are assisting with records retrieval for WWI Veterans to complete the memorial wall at the courthouse.

Upcoming Focus

- Continue expo planning as we approach the event date.
- Organize a Veteran picnic in the fall aimed at engaging younger Veterans and their families.
- Visit local Veteran Organizations to introduce our team and foster collaboration.

Conclusion

We remain committed to making a positive impact on the lives of those we serve. Thank you for your continued support and collaboration.

Respectfully,

Chris Emmons

Director of Veteran Services

Taking care of our American Heroes...past...present...future...

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	ACTIVITY FOR		% BDGT USED	AVAILABLE BALANCE (ABNORMAL)
		2025 MONTH AMENDED BUDGET	06/30/2025 RELEASE (DECREASE)		
Fund 297 - DEPARTMENT OF VETERAN'S SERVICES					
Expenditures					
297-000-719.00	SOCIAL SECURITY	5,638.00	696.06	46.04	3,042.14
297-000-722.00	WORKERS COMPENSATION	207.00	10.43	20.06	165.47
297-000-726.00	POSTAGE	100.00	0.00	12.03	87.97
297-000-727.00	OFFICE SUPPLIES	2,000.00	679.37	83.05	338.95
297-000-744.00	DUES & MEMBERSHIP	500.00	0.00	50.00	250.00
297-000-800.00	CONTRACTED SERVICES	48,846.00	50.00	0.20	48,746.00
297-000-800.20	CONTRACTED SUPPORT ADM.	0.00	0.00	0.00	0.00
297-000-808.01	CONTRACTED SERVICES	0.00	(50.00)	0.00	0.00
297-000-850.00	TELEPHONE	0.00	0.00	0.00	0.00
297-000-860.00	TRAVEL & CONFERENCES	3,500.00	85.00	43.20	1,988.13
297-000-932.00	VEHICLE MAINT & OPERATIONS	3,500.00	0.00	2.09	3,426.88
297-000-961.00	TAX REFUND	0.00	0.00	100.00	(3.34)
297-000-962.02	MEMORIAL WALL/EXPENSE	0.00	0.00	0.00	0.00
297-000-962.11	EXPO/EXPENSE	2,500.00	903.33	36.13	1,596.67
Total Dept 000		140,986.00	11,473.02	29.06	100,011.06
Dept 682 - VETERANS					
297-682-702.00	SALARIES & WAGES	0.00	0.00	0.00	0.00
297-682-702.22	PER DIEM	0.00	0.00	0.00	0.00
297-682-719.00	SOCIAL SECURITY	0.00	0.00	0.00	0.00
297-682-722.00	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
297-682-727.00	OFFICE SUPPLIES	1,250.00	0.00	83.60	205.01
297-682-800.00	CONTRACTED SERVICES	8,400.00	700.00	50.00	4,200.00
297-682-800.04	MISC. EXPENDITURE	0.00	0.00	0.00	0.00
297-682-860.00	TRAVEL & CONFERENCES	1,510.00	0.00	95.30	70.96
297-682-930.03	VETERANS GRANT EXPENSES	0.00	0.00	0.00	0.00
297-682-930.04	PROMOTIONAL	12,104.00	544.00	29.82	8,495.00
297-682-930.05	VETERANS EXPO	22,835.00	11,125.43	79.09	4,775.56
297-682-930.06	NEW FREEDOM/RIDE	12,000.00	369.52	27.48	8,702.53
297-682-970.06	CAPITAL OUTLAY	0.00	0.00	0.00	0.00
Total Dept 682 - VETERANS		58,099.00	12,738.95	54.48	26,449.06
TOTAL EXPENDITURES		199,085.00	24,211.97	36.48	126,460.12
Total Fund 297 - DEPARTMENT OF VETERAN'S SERVICES					