

WEXFORD COUNTY  
 VETERANS SERVICE COMMITTEE  
 CHAIRMAN – JOE PORTERFIELD  
 DIRECTOR – CHRIS EMMONS  
 VSO – ERIC STURGEON

(A) CALL TO ORDER – Meeting call to order May 14<sup>th</sup>, 2025, at 3:00 P.M. by Joe Porterfield.

(B) ROLL CALL: Gray Taylor, Jack Baughan, Joe Porterfield, Rhonda Workman, Greg Schmidt, Charles Schmitt, Chris Emmons, Eric Sturgeon.

(C) PLEDGE OF ALLEGIANCE: Everyone stood to recite the pledge allegiance

(D) ADDITIONS/DELETIONS TO THE AGENDA: None.

(E) APPROVAL OF AGENDA: Motion made by Gary Taylor & 2<sup>nd</sup> by Rhonda Workman to approve the agenda. Motion passed.

(F) APPROVAL OF THE MINUTES FOR: Motion made by Gary Taylor & 2<sup>nd</sup> by Greg Schmidt to approval of April 9<sup>th</sup>, 2025, minutes meeting. Motion passed.

(G) PRESENTATIONS AND REPORTS: None presented.

(H) PUBLIS COMMENTS: Public comments are limited to 3 minutes per person. None present!

(I) AGENDA ITEMS:

(1) Financial/Directors HR Report: Given by Chris Emmons.

(A) Veterans Service Expenditures:

- (a) Office Supplies - \$1,156.01
- (b) Contracted Services - \$48,846.00
- (c) Travel & Conferences - \$2,706.93
- (d) Vehicle Manut. & Operations - \$3,480.54
- (e) Memorial Wall/Expenses -\$00.00
- (f) Expo/Expenses - \$2,500.00

(B) Grant Expenditures:

- (a) Office Supplies - \$1,000.00
- (b) Contracted Services - \$5,800.00
- (c) Travel & Conferences - \$4,000.00
- (d) Veterans Grant Expenses - \$0.00
- (e) Promotional - \$3,500.00
- (f) Veterans Expo -\$36,730.00
- (g) New Freedom/Ride - \$8,341.19
- (h) Balance held in Emergency Fund \$48,746.00 as of 4/30/2025  
Request authorized for the period ending: 04/30/2025

(2) Directors HR Report for April 9<sup>th</sup> 2025: Given by Chris Emmons:

Veterans seen in office-54, logged phone contacts-15, veterans who received emergency assistance-1, Veterans ineligible/denied for emergency assistance-0, and County Burial benefits and letters have been initiated-5, County Burial Benefits ineligible –0. Total expenditures as 04/30/2025 \$16,171.01 Available Balance as of 04/30/2025 \$176,488.57! Total percentage of budget used 16.35%! We were able to service 54 veterans this month, including nine Service Connected claims, five appeals, one VA Healthcare Application, and 428 Files Reviews. Additionally, we supported 39 aging Veterans (aged 70 or older) and three female Veterans. Our team maintains an average of 15 calls daily,

and we receive between 2 to 5 voicemails outside of business hours, which we address on the next business day. Chris & Eric would like the committee to consider increasing the discretionary allotment of County Emergency Funds that the Director of Veterans Service can use from \$200 to \$500 and/or allow for a special meeting process to limit the time a Veteran would have to wait for funds. Motion made by Gary Taylor, 2<sup>nd</sup> by Rhonda Workman to upgrade the money of \$200 to \$500 – motion passed. Motion made by Gary Taylor, 2<sup>nd</sup> by Greg Schmidt to approve the Financial and Director Report as given for April 9<sup>th</sup>, 2025. Motion passed.

(3) Operation Discussion:

(a) Eric talked about Expo set-up, tear down (get help), have flyers ready to be put out.

(b) Mike Coonan renamed his group.

(J) Emergency Assistance: None.

(K) OLD BUSINESS: None.

(L) COMMITTEE COMMENTS: None.

(M) CHAIR COMMENTS: Chairman Joe Porterfield thank Chris & Eric.

(N) NEXT MEETING: June 11<sup>th</sup>, 2025 @ 3:00 P.M.

(O) ADJOURN: Motion made by Gary Taylor, 2<sup>nd</sup> by Rhonda Workman to adjourn.

(P) There being no further business to come before the WCVS

Commissioner the meeting was duly closed at 3:25 P.M. Next schedule meeting is June 11<sup>th</sup>, 2025 @ 3:00 P.M.!

Joe Porterfield  
Chairman

Chris Emmons  
Director

Jack Baughan  
Secretary

Charles Schmitt  
Eric Sturgeon  
Veterans Service Officers