

WEXFORD COUNTY  
 VETERANS SERVICE COMMITTEE  
 CHAIRMAN – JOE PORTERFIELD  
 DIRECTOR – CHRIS EMMONS  
 VSO – ERIC STURGEON

(A) CALL TO ORDER – Meeting call to order June 11th, 2025, at 3:00 P.M. by Joe Porterfield.

(B) ROLL CALL: Gray Taylor, Jack Baughan, Joe Porterfield, Rhonda Workman, Greg Schmidt, Chris Emmons, Eric Sturgeon.

(C) PLEDGE OF ALLEGIANCE: Everyone stood to recite the pledge allegiance

(D) ADDITIONS/DELETIONS TO THE AGENDA: None.

(E) APPROVAL OF AGENDA: Motion made by Gary Taylor & 2nd by Rhonda Workman to approve the agenda. Motion passed.

(F) APPROVAL OF THE MINUTES FOR: Motion made by Gary Taylor & 2<sup>nd</sup> by Greg Schmidt to approval of May 14<sup>th</sup>, 2025, minutes meeting. Motion passed.

(G) PRESENTATIONS AND REPORTS: None presented.

(H) PUBLIS COMMENTS: Public comments are limited to 3 minutes per person. Charles Schmitt spoke!

(I) AGENDA ITEMS:

(1) Financial/Directors HR Report: Given by Chris Emmons.

(A) Veterans Service Expenditures:

- (a) Office Supplies - \$1,018.32
- (b) Contracted Services - \$48,796.00
- (c) Travel & Conferences - \$2,073.13
- (d) Vehicle Manut. & Operations - \$3,426.88
- (e) Memorial Wall/Expenses -\$00.00
- (f) Expo/Expenses - \$2,500.00

(B) Grant Expenditures:

- (a) Office Supplies - \$205.01
- (b) Contracted Services - \$4,900.00
- (c) Travel & Conferences - \$70.96
- (d) Veterans Grant Expenses - \$0.00
- (e) Promotional - \$9,038.00
- (f) Veterans Expo -\$15,900.99
- (g) New Freedom/Ride - \$9,072.05
- (h) Balance held in Emergency Fund \$48,746.00 as of 05/31/2025  
Request authorized for the period ending: 05/31/2025

(2) Directors HR Report for May 31<sup>st</sup>, 2025: Given by Chris Emmons:

Veterans seen in office -75, logged phone contacts-15, veterans who received emergency assistance-0, Veterans ineligible/denied for emergency assistance-5, and County Burial benefits and letters have been initiated-3, County Burial Benefits ineligible –0. Total expenditures as 05/31/2025 \$17,646.14 Available Balance as of 05/31/2025 \$150,672.09! Total percentage of budget used 24.32%! We were able to service 75 veterans this month, including eight Service Connected claims, five Supplemental Claims, two Higher Level Reviews, one CHAMPVA Application, five VA Healthcare Application, 100 personal interviews and 432 Files Reviews. Additionally, we supported 57 aging Veterans

(aged 70 or older) and six female Veterans. Our team maintains an average of 15 calls daily, and we receive between 2 to 5 voicemails outside of business hours, which we address on the next business day. **Accreditation Training:** We have been issued our PIV cards and have full access to Vetra Spec, and Veterans Benefits Management System (VBMS). **MVAA Grant:** Our focus is on Quarter 3, FY 25 grant invoicing. **Expo Planning** – there are no concerns regarding the upcoming event. **Upcoming Training:** September 11<sup>th</sup> and September 12<sup>th</sup>, 2025. Motion made by Gary Taylor, 2<sup>nd</sup> by Rhonda Workman to approve the Financial and Director Report as given for May 14<sup>th</sup>, 2025. Motion passed.

(3) Operation Discussion:

(a) Stop using billboards and use technical system – discussion held.

(b) Discussion held about Chris and Eric coming in earlier.

(J) EMERGENCY ASSISTANCE: None.

(K) OLD BUSINESS: None.

(L) COMMITTEE COMMENTS: None.

(M) CHAIR COMMENTS: None

(N) NEXT MEETING: July 9<sup>th</sup>, 2025 @ 3:00 P.M.

(O) ADJOURN: Motion made by Gary Taylor, 2<sup>nd</sup> by Rhonda Workman to adjourn.

(P) There being no further business to come before the WCVS

Commissioner the meeting was duly closed at 3:20 P.M. Next schedule meeting is July 9<sup>th</sup>, 2025 @ 3:00 P.M.!

Joe Porterfield  
Chairman

Chris Emmons  
Director

Jack Baughan  
Secretary

Eric Sturgeon  
Veterans Service Officers