



# Wexford County

## RECREATION & BUILDING COMMITTEE

*Julie Theobald, Chair*

### **NOTICE OF MEETING**

The Wexford County Recreation & Building Committee will hold a regular meeting on Thursday, December 5, 2024, beginning at 4:00 p.m. in the Commissioners Room, third floor of the Historic Courthouse, located at 437 E. Division St., Cadillac, Michigan.

### **TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS/DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE NOVEMBER 7, 2024, MEETING MINUTES ..... 1
- F. PUBLIC COMMENT  
*The Committee welcomes all public input.*
- G. AGENDA ITEMS
  - 1. Maintenance Monthly Report (*A. Kerr, Maintenance Director*)
  - 2. Civic Center Monthly Report (*M. Figliomeni, Boon Sports Management*)
- H. ADMINISTRATOR'S REPORT
- I. CORRESPONDENCE
- J. PUBLIC COMMENT  
*The Committee welcomes all public input.*
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

*In compliance with the Americans with Disabilities Act, persons with physical limitations that may tend to restrict access to or participation in this meeting should contact the County Administrator's office (231-779-9453) at least twelve (12) hours prior to the scheduled start of the meeting.*

WEXFORD COUNTY  
**RECREATION & BUILDING COMMITTEE MEETING**  
REGULAR MEETING MINUTES  
November 7, 2024

The regular meeting was called to order by Chair Theobald at 4:00 p.m., in the Commissioners' Room, Third Floor, Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Julie Theobald, Chair; Jason Baughan, Ben Townsend  
Members Absent: Jason Mitchell  
Also Present: Jami Bigger, Deputy Administrator & HR Director; Joe Porterfield, County Administrator & Equalization Director

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the Agenda. A vote was called. All in favor.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Townsend and supported by Comm. Baughan to approve the October 3, 2024, Regular Meeting Minutes. A vote was called. All in favor.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Maintenance Report***

Mr. Kerr, Maintenance Director, was unavailable to attend the meeting. Commissioner Theobald remarked on the number of tasks the Maintenance team had been able to accomplish. During the committee discussion, the following was noted:

- The air conditioning units are stored onsite.
- The large televisions at District Health Department #10 are used for the Board of Health meetings.
- The new boiler is completely installed and is awaiting a sensor before it is functional.
- Maintenance staff are busy taking care of a sewer leak in the basement of the jail.

Commissioner Theobald asked that the maintenance staff be thanked on behalf of the Committee.

***G.2. Civic Center Report***

Mr. Mike Figliomeni, Boon Sports Management, was unavailable to attend the meeting. The Committee reviewed his report and noted that September looked good as they were slightly in the positive.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Ms. Porterfield informed the committee that two cyber teams are busy working on the recent cyber incident. He noted getting things back up and running will be slow.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

Commissioner Baughan stated he appreciated everything that is being done to address the incident.

**CHAIR COMMENTS**

Chair Theobald stated she also appreciated everything and thanked everyone for their efforts. She also noted that it would be a good idea to come up with a phone tree among commissioners to make sure everyone is receiving notifications.

**ADJOURN**

**A motion was made by Comm. Baughan and supported by Comm. Townsend to adjourn the meeting at 4:27 p.m. A vote was called, all in favor.**

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Julie Theobald, Chair

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Jami Bigger, Recording Secretary