



WEXFORD COUNTY, MICHIGAN

Human Resources Office, 437 E. Division, Cadillac, MI 49601 231-779-9452 231-306-0150 FAX

Position Available – Internal/External Posting

Job Title: Animal Shelter Attendant

Classification: Irregular Part-time
Non-Union

Department: Sheriff's Department

Hourly Wage: \$13.00 - \$14.00

Qualifications:

- Considerable knowledge of the laws, rules and regulations pertaining to the control and care of animals
- Ability to clean kennels, feed animals, and perform general housekeeping duties as required
- Reasonable knowledge of the care, handling and habits of dogs and other animals
- Tact in dealing with the public
- Ability to prepare and maintain records and reports
- Ability to work effectively with other employees
- Ability to lift and carry 50 pounds on a regular basis to complete duties
- Ability to walk, climb and maneuver where physical mobility is required
- Ability to see and hear well
- High School graduation or its equivalent
- Possession of a valid Michigan Motor Vehicle Operators license

Supervision: Lieutenant

Application Due: Applications are due by 4:00 p.m. on Friday, November 8, 2024. Applications are available at the Human Resources Office, Historic Courthouse, 437 E. Division St., Cadillac, MI or online at www.wexfordcounty.org.

Posted: October 24, 2024