



Wexford County

EXECUTIVE COMMITTEE

Gary Taylor, Chair

NOTICE OF MEETING

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, September 10, 2024, beginning at 4:00 p.m. in the Commissioners’ Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE AUGUST 13, 2024 REGUALR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Discussion on Current Litigation Matters
 - 2. Infrastructure Alternatives Monthly Report..... 3
 - 3. ATS Mobile Services Contract Amendment..... 4
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
EXECUTIVE COMMITTEE MEETING
MEETING MINUTES
August 13, 2024

The regular meeting was called to order by Chair Gary Taylor at 4:00 p.m. in the Commissioners’ Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Julie Theobald, Brian Potter, and Mike Musta

Members Absent: None

Also Present: Amarah Birgy, Executive Assistant; Jami Bigger, Deputy County Administrator/HR Director; Thomas Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; and Joe Porterfield, County Administrator/Equalization Director

ADDITIONS OR DELETIONS TO THE AGENDA

Added: G.3. Letter of Understanding Storm Project – Medical Examiner

APPROVAL OF THE AGENDA

A motion was made by Comm. Musta and supported by Comm. Potter to approve the Agenda, as amended. A vote was called, all in favor. Motion passed, 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Theobald and supported by Comm. Musta to approve the July 9, 2024, Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Discussion on Current Litigation Matters

Mr. Joe Porterfield informed the committee that the treasurer foreclosure lawsuits are progressing slowly. He also noted there is one particular lawsuit that will cost MMRMA additional money and not Wexford County.

G.2. Infrastructure Alternatives Inc. Monthly Report

Mr. Thomas Lutke, IAI Project Manager, informed the committee that they had turned on a customer’s water and there was a leak. Mr. Lutke stated that they are currently working to repair the leak. He also confirmed that lead copper samples were received.

G.3. Letter of Understanding Storm Project – Medical Examiner

A motion was made by Comm. Musta and supported by Comm. Theobald to forward a recommendation to the full board to approve the Letter of Understanding between Wexford County and Mid Michigan Medical Examiner Group. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

None.

ADMINISTRATOR’S COMMENTS

Mr. Joe Porterfield informed the committee of the following:

- Department Heads are continuing to get their budgets entered, and he hopes to have a draft of the budget completed in the next few weeks.
- MSUE is unsure if they will be able to continue to utilize the office space at Baker College. He has a meeting with Ms. Jami Bigger and MSUE on Friday to discuss MSUE renting an office space at the Lake Street building.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

Chairman Taylor thanked everyone for coming.

ADJOURN

A motion was made by Comm. Theobald and supported by Comm. Musta to adjourn at 4:05 p.m. A vote was called, all in favor. Motion passed, 4-0.

Gary Taylor, Chair

Amarah Birgy, Recording Secretary

DRAFT

Monthly Operations & Maintenance Report

September 10, 2024

Report for Month: August 2024
Location: Wexford County
Facilities: Cedar Creek Water Plant & Distribution System
Operator in Charge: Ryan Longstreet, Certified Operator

Emergency Callouts/Customer Concerns

- No callouts or customer concerns this month.

Significant Events:

- 8/14 – Annual sampling completed per 2024 Monitoring Schedule.
- 8/21 – Installed blind flanges on pump to waste piping and mesh screen on pressure relief port based off recommendations from EGLE’s 2024 Sanitary Survey.

Preventive Maintenance:

- IAI staff continues to regularly monitor chlorine residuals throughout the water system.

Facilities Data for the Month

Production at Well House	430,530 gallons
Metered Usage	332,677 gallons
Metered Flushing	199,660 gallons
Difference *(% Gain)	*101,807 gallons (23.65%)

BOARD OF COMMISSIONERS COMMITTEE AGENDA ITEM

TO: Executive Committee
FROM: Administration
FOR MEETING DATE: September 10, 2024
SUBJECT: ATS Mobile Services Contract Amendment

SUMMARY OF ITEM TO BE PRESENTED:

The agreement the BOC approved on August 7, 2024, with Addiction Treatment Services (ATS) for Mobile Unit Services indicated that ATS will be providing services 48 weeks out of the 52-week year. In the contract it "is effective October 1, 2024, and terminates August 23, 2025, (48 weeks)"

The 48 weeks was to free up four potential weeks for holidays, etc. throughout the year. ATS would like the contract to terminate on September 30, 2025. The following is a proposed amendment to that contract.

RECOMMENDATION:

Administration recommends the Executive Committee forward a recommendation to the full board to approve the contract amendment.

AMENDMENT TO ATS MOBILE UNIT AGREEMENT

THIS AMENDMENT TO THE AGREEMENT WITH ADDITION TREATMENT SERVICES FOR MOBILE UNIT SERVICES made and enacted this 18th day of September 2024, by and between Addiction Treatment Services (hereinafter referred to as "ATS") and Wexford County (hereinafter referred to as "County").

WHEREAS, County and ATS entered into a Mobile Services Agreement dated August 7, 2024; and

WHEREAS, ATS and the County wish to extend the term of the agreement and amend Section 1 Agreement Term and Termination of the Agreement; and

NOW THEREFORE, in consideration of these presents and the agreement of each other, ATS and County agree that Section 1 shall be and the same is hereby amended as follows:

1. **Agreement Term and Termination.** This Agreement is effective October 1, 2024, and terminates on September 30, 2025.

...

IN WITNESS WHEREOF, County and ATS have executed this Amendment to the Mobile Services Agreement.

ADDICTION TREATMENT SERVICES

By: Paula Lipinski, Chief Executive Officer

Date: _____, 2024

WEXFORD COUNTY

By: Gary Taylor, Chairperson

Date: _____, 2024