



Wexford County

**EXECUTIVE COMMITTEE**

*Gary Taylor, Chair*

**NOTICE OF MEETING**

The Executive Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, August 13, 2024, beginning at 4:00 p.m. in the Commissioners’ Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

**TENTATIVE AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE JULY 9, 2024 REGUALR MEETING MINUTES ..... 1
- F. PUBLIC COMMENTS  
*Designated for topics on the agenda only.*
- G. AGENDA ITEMS
  - 1. Discussion on Current Litigation Matters
  - 2. Infrastructure Alternatives Inc. Monthly Report (*T. Lutke, July 2024*) ..... 3
- H. CORRESPONDENCE
- I. ADMINISTRATOR’S COMMENTS
- J. PUBLIC COMMENTS
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD  
EXECUTIVE COMMITTEE MEETING  
MEETING MINUTES  
July 09, 2024

The regular meeting was called to order by Chair Gary Taylor at 4:00 p.m. in the Commissioners’ Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Brian Potter, and Julie Theobald  
Members Absent: Mike Musta  
Also Present: Megan Kujawa, Sr. Executive Administrative Assistant; Thomas Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; Alaina Nyman, Clerk; Joe Porterfield, County Administrator/Equalization Director; and Roxanne Snyder, Register of Deeds

**ADDITIONS OR DELETIONS TO THE AGENDA**

None.

**APPROVAL OF THE AGENDA**

**A motion was made by Comm. Theobald and supported by Comm. Potter to approve the Agenda. A vote was called, all in favor. Motion passed, 3-0.**

**APPROVAL OF THE MINUTES**

**A motion was made by Comm. Potter and supported by Comm. Theobald to approve the June 11, 2024 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.**

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Mr. Porterfield, County Administrator, informed the committee there have been no updates for Bliss v. Wexford or the Calkins lawsuits. Also, there are no further updates on the tax foreclosures.

***G.2. Infrastructure Alternatives Inc. Monthly Report***

Mr. Thomas Lutke, IAI Project Manager, reviewed the provided report with the committee.

***G.3. MMR Agreement***

**A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the presented attorney approved agreement between Mobile Medical Response and Wexford County. A vote was called, all in favor. Motion passed, 3-0.**

***G.4. CWTA Rides to Treatment Agreement – Amendment #2***

**A motion was made by Comm. Potter and supported by Comm. Theobald to forward a recommendation to the full board to approve the presented attorney approved Cadillac Wexford Transit Authority Agreement Amendment #2. A vote was called, all in favor. Motion passed, 3-0.**

**G.5. Carport Structure for DHD #10's Mobile Unit**

**A motion was made by Comm. Theobald and supported by Comm. Potter to forward a recommendation to the full board to approve the placement of a carport structure at the Sheriff's Office or the Health Department.**

Chair Taylor asked Mr. Porterfield if the Health Department has a preference.

Mr. Porterfield informed the committee that the Health Department does not have a preference. He stated that Mr. Adam Kerr, Maintenance Director had suggested the Sheriff's Office because of snow removal concerns at the Health Department and it would be in a more secure location at the Sheriff's Office.

**A vote was called, all in favor. Motion passed, 3-0.**

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee of the following:

- Ms. Bigger is out of the office this week.
- The audit for Fiscal Year 2023 was submitted to the State and Steve Peacock from Rehmann will be presenting to the Board on August 07.
- The AxMiTax did not have enough signatures to be placed on the ballot.

Comm. Potter asked Mr. Porterfield if he had heard from Ms. Lisa Kaspriak at the Mid-Michigan Medical Examiner Group regarding the grant and funding that she had previously discussed with the committee members. Mr. Porterfield stated that he has not.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

Thank you to everyone for coming.

**ADJOURN**

**A motion was made by Comm. Theobald and supported by Comm. Potter to adjourn at 4:06 p.m. A vote was called, all in favor. Motion passed, 3-0.**

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Gary Taylor, Chair

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Megan Kujawa, Recording Secretary



INFRASTRUCTURE ALTERNATIVES, INC.

# Monthly Operations & Maintenance Report

August 13, 2024

**Report for Month:** July 2024  
**Location:** Wexford County  
**Facilities:** Cedar Creek Water Plant & Distribution System  
**Operator in Charge:** Ryan Longstreet, Certified Operator

### Emergency Callouts/Customer Concerns

- 7/1 – Water turn on at 9308 E 22 Rd. Water was shut back off immediately due to broken pipe inside the home. Will turn back on after repairs are made.

### Significant Events:

- 7/15 – Dropped off Lead and Copper sample bottles to selected customers.
- 7/30 – All but one customer has returned Lead and Copper sample bottles, may try and alternate address in August.

### Preventive Maintenance:

- IAI staff continues to regularly monitor chlorine residuals throughout the water system.

### Facilities Data for the Month

Production at Well House	542,460 gallons
Metered Usage	433,929 gallons
Metered Flushing	211,080 gallons
Difference *(% Gain)	*102,549 gallons (18.90%)

