

COUNTY OF WEXFORD  
EXECUTIVE COMMITTEE MEETING  
MEETING MINUTES  
April 09, 2024

The regular meeting was called to order by Chair Gary Taylor at 4:00 p.m. in the Commissioners' Room, located on the third floor of the Historic Courthouse, 437 E. Division St. Cadillac, Michigan.

Members Present: Gary Taylor, Chair; Mike Musta, and Brian Potter  
Members Absent: Julie Theobald  
Also Present: Jami Bigger, Deputy County Administrator/HR Director; Megan Kujawa, Sr. Executive Administrative Assistant; Tom Lutke, IAI Project Manager; Kristi Nottingham, Treasurer; and Joe Porterfield, County Administrator/Equalization Director

**ADDITIONS OR DELETIONS TO THE AGENDA**

**ADDED: G.4. Material Management Presentation – Mathew Cooke, Community Planner, Networks Northwest**

**APPROVAL OF THE AGENDA**

A motion was made by Comm. Musta and supported by Comm. Potter to approve the agenda, as amended. A vote was called, all in favor. Motion passed, 3-0.

**APPROVAL OF THE MINUTES**

A motion was made by Comm. Musta and supported by Comm. Potter to approve the March 12, 2024 Regular Meeting Minutes. A vote was called, all in favor. Motion passed, 3-0.

**PUBLIC COMMENTS**

None.

**AGENDA ITEMS**

***G.1. Discussion on Current Litigation Matters***

Mr. Porterfield, County Administrator, informed the committee that they have not received any new updates. He stated that the Treasurer litigation is still ongoing.

***G.2. Infrastructure Alternatives Inc. Monthly Report***

Tom Lutke, IAI Project Manager, reviewed his report with the committee. Mr. Lutke stated that the PFAS sample was good and they are waiting on the full report. There was an issue with the emergency call out that AT&T was able to fix; however, Mr. Lutke provided a quote for a wireless system that would allow IAI staff to log in and look at the wells and check them before there is an emergency in the system.

A motion was made by Comm. Potter and supported by Comm. Musta to forward a recommendation to the full board to approve the presented quote from Infrastructure Alternatives in the amount of \$5,300 for a mission dialer to be installed to the Cedar Creek Water System. A vote was called, all in favor. Motion passed 3-0.

***G.3. DHD #10 Naloxone Distribution Box Placement Discussion***

Mr. Porterfield informed the committee that he was approached by the District Health Department about placing a Narcan box by the entrance of the Lake Street building. It would not cost the County anything. The Health Department already was approved to have one outside of the District Health Department building.

**A motion was made by Comm. Potter and supported by Comm. Musta to forward a recommendation to the full board to approve the placement of a Narcan Vending Machine at the County Lake Street Building. A vote was called, all in favor. Motion passed, 3-0.**

**G.4. Material Management Presentation – Mathew Cooke, Community Planner, Networks Northwest**

Mr. Cooke from Networks Northwest provided a DPA Scope of Work for the Materials Management Plan (Attachment 1). It is not known what the cost would be because there is potential for Counties to pair up. Counties do not need to have a decision made on who they select or plan to go with as DPA until July 6, 2024.

Mr. Porterfield stated that he has upcoming meetings with Manistee County and Missaukee County on working together for this project.

**CORRESPONDENCE**

None.

**ADMINISTRATOR'S COMMENTS**

Mr. Porterfield informed the committee that:

- The Material Management Plan is going to be a big project.
- There is going to be a substantial increase in tax revenue.
- There is an upcoming ground breaking for DTE's natural gas project.
- Mr. Dan Staub reached out to Mr. Porterfield to inform him that the State of Michigan thanked Pescador for their efforts at Cedar Creek and that costs will be decreasing.
- Mr. Porterfield helped Lt. McDaniel submit a letter to the Northern Michigan Regional Entity requesting funds to purchase a body scanner for the jail.

**PUBLIC COMMENTS**

None.

**COMMITTEE COMMENTS**

None.

**CHAIR COMMENTS**

Thank you to everyone for coming.

**ADJOURN**

**A motion was made by Comm. Potter and supported by Comm. Musta to adjourn at 4:16 p.m. A vote was called, all in favor. Motion passed, 3-0.**

  
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Gary Taylor, Chair

  
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Megan Kujawa, Recording Secretary