



Wexford County

HUMAN RESOURCES / PUBLIC SAFETY COMMITTEE

Brian Potter, Chair

NOTICE OF MEETING

The Human Resources / Public Safety Committee of the Wexford County Board of Commissioners will hold a regular meeting on Tuesday, April 23, 2024, beginning at 4:00 p.m. in the Commissioners' Room, third floor of the Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

TENTATIVE AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. ADDITIONS / DELETIONS TO THE AGENDA
- D. APPROVAL OF THE AGENDA
- E. APPROVAL OF THE MARCH 26, 2024, REGULAR MEETING MINUTES 1
- F. PUBLIC COMMENTS
Designated for topics on the agenda only.
- G. AGENDA ITEMS
 - 1. Sheriff's Monthly Report (*Sheriff Taylor/Undersheriff Doehring – April 2024*) 4
 - 2. MMR Monthly Update (*D. Mosholder – April 2024*)
 - 3. Emergency Management Monthly Report (*R. Boike – April 2024*) 9
 - 4. Central Dispatch Monthly Report (*D. Alworden – April 2024*)
 - 5. Veterans Services Monthly Report (*K. Cline – April 2024*) 10
 - 6. Court Security Training Discussion
 - 7. Address Ordinance Discussion
- H. CORRESPONDENCE
- I. ADMINISTRATOR'S COMMENTS
- J. PUBLIC COMMENTS
Open to any public comment.
- K. COMMITTEE COMMENTS
- L. CHAIR COMMENTS
- M. ADJOURN

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
March 26, 2024

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, and Gary Taylor

Members Absent: Michael Bush

Also Present: Randy Boike, Emergency Management Specialist; Kathy Cline Veterans Services Director; Megan Kujawa, Sr. Exec. Admin Assistant; Daniel Mosholder, MMR Operations Manager; Joe Porterfield, County Administrator/Equalization Director; Kristi Nottingham, Treasurer; and Roxanne Snyder, Register of Deeds

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the agenda. A vote was called, all in favor. Motion passed 3-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the February 27, 2024, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 3-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (February 2024)

Sheriff Taylor was present, a report was provided in the packet. Sheriff Taylor reviewed the report with the committee and highlighted on:

- 3 Deputies left the agency.
- There are currently 6 Deputy vacancies.
- There are 3 Correction Officer vacancies.
- The sponsorship of Cadets to the Academy through the funding a grant from the State is to be believed that the session starting in August will be the last one to be funded through the grant.
- The 3 recent graduates are doing well.
- There was a headcount of 94 in the jail, 26 are from Kalkaska.
- The Sheriff's Office will be holding a extraction training in May that is being put on by MMRMA.
- Sheriff Taylor would like to make note that due to the recent federal law changes in purchasing a firearm that front office staff is doing the best that they can to get through them and so there is a bit of turnaround time.

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to post and advertise for six Deputy Cadets sponsorships to the Academy in August. A vote was called, all in favor. Motion passed, 3-0.

G.2. MMR Monthly Update (February 2024)

Mr. Mosholder, Operations Manager, a statistics report was provided in the packet. Mr. Mosholder informed the committee that:

- 14 EMT's started the EMT Academy, a few have committed to Wexford County.
- They are working on some capital improvements to the stations.
- Mr. Mosholder is coming up on his one-year anniversary in this position and is reaching out to Townships and Fire Chiefs.

G.3. Emergency Management Monthly Report (February 2024)

Mr. Randy Boike, Emergency Management Specialist, was present, and the report was provided in packet. Mr. Boike reviewed the report with the committee and highlighted:

- Homeland Security report is ready and is due in April.
- February was a busy month for call outs.
- The wildfire refresher went very well.
- Working on security for the Governor's Breakfast on April 12th.

G.4. Central Dispatch Monthly Report (February 2024)

No representative from Central Dispatch was present. A report was provided in the packet, there were no concerns.

G.5. Veterans Services Monthly Report (February 2024)

Ms. Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline reviewed the report with the committee. She noted that they are working on vendor applications for the Senior Expo in August.

G.6. Resolution 24-11 Extending Appreciation for Larry Czelusta

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to approve Resolution 24-11 Extending Appreciation for Larry Czelusta's Dedicated Service. A vote was called, all in favor. Motion passed, 3-0.

G.7. Resolution 24-12 Extending Appreciation for Annette Janson

A motion was made by Comm. Adams and supported by Comm. Taylor to forward a recommendation to the full board to approve Resolution 24-12 Extending Appreciation for Annette Janson's Dedicated Service. A vote was called, all in favor. Motion passed, 3-0.

G.8. Employee Recognition

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to present a Certificate of Appreciation to Timothy Pechota for 10 years of service. A vote was called, all in favor. Motion passed, 3-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield, informed the committee that:

- He received a phone call regarding some potential squatters on County property, it was looked into and some trash was removed and it has been posted.
- He is having a security meeting tomorrow with Judge Audrey and Mr. Boike.
- Mr. Porterfield encourages those to look at the current open positions and to pass the word around.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Comm. Adams thanked Mr. Mosholder for his efforts.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Adams to adjourn at 4:19 p.m. A vote was called, all in favor. Motion passed 3-0.

Brian Potter, Chair

Megan Kujawa, Recording Secretary



OFFICE OF THE SHERIFF • WEXFORD COUNTY

Trent J Taylor
Sheriff

Richard R. Doehring
Undersheriff

Wexford County Office of the Sheriff

Monthly Report

March

2024

LAW ENFORCEMENT DIVISION

The Wexford County Sheriff's Office, Law Enforcement Division, is comprised of 21 sworn Officers; The Sheriff, Undersheriff, 1 Law Enforcement Lieutenant, 1 Detective Lieutenant, 1 Detective Sergeant, 4 Law Enforcement Sergeants, 10 Deputies and 2 Court Bailiff's.

The Law Enforcement Division received 600 calls for service. Of those calls, 162 reports were taken. As a result of those complaints, 40 arrests were made, and 36 citations were issued.

Law Enforcement Statistic Re-Cap:

Total Calls for Service	600
Total Complaints Taken	162
Felony/Misdemeanor Arrests	40
Citations Issued	36

COURT SECURITY/DEPUTY ARRESTS

Court Arrests	4
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TNT:

The Wexford County Sheriff's Office has one Deputy assigned to the Traverse City Narcotic Team.

Original Reports No Deputy is currently assigned.

Intelligence Reports

Arrests

Assist Other Agencies

CIVIL PROCESS:

The Law Enforcement Division provides Civil Process Services within the county for citizens, as well as for Courts and Prosecutor's Office.

Total Civil Papers Received	71
Total Civil Papers Completed	57

ADDITIONAL SERVICES:

In addition to the many services provided by the Wexford County Sheriff's Office, the Office provides Live Scan Fingerprinting, and Pistol Purchase Permits for individuals who wish to purchase a handgun from an individual. The office is also responsible for registering firearms purchased from citizens with the State of Michigan Firearms Unit.

<u>Live Scan Fingerprint:</u>		<u>Pistol Information:</u>	
Michigan School Employment	28	Pistol Permits Issued	57
Concealed Pistol Licensing	15	Denied Permits	1
Other	2	Indiv. Pistols registered	114
Court	0		
Total Prints.....	45		

ANIMAL CONTROL DIVISION:

The Wexford County Animal Control Division is comprised of two Animal Control Officers and is overseen by the Law Enforcement Lieutenant. The Animal Shelter has a shelter attendant that assists in taking care of the animals and advocating for their adoptions. The shelter took in 24 animals, adopting 19 and reuniting 5 with their owner(s).

<u>ACTIVITY:</u>	
Total Calls	50
Total Complaints/Reports	7
Animal Bites	7
Citations Issued	0
Animals Lodged in Pound	24
Animals Adopted Out	19
Animals Transferred to Rescue	4
Animals Claimed by Owners	5
Animals Euthanized	0

CORRECTIONS DIVISION:

The Wexford County Corrections Division is comprised of 4 Sergeants, 17 Correctional Officers and is overseen by the Jail Lieutenant.

Average Daily Inmate Headcount	97
Total number of inmates Booked	94
Total Inmates Booked –Year to date	274
Total Number of Inmates Released	83
Number Released-Year to date	263
Transportation Costs/Month	\$0
Transportation Costs/Year	\$0
Jail Overcrowding/State of Emergency	NO

TRAININGS/RECOGNITIONS:

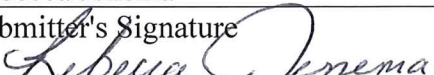
- March 5th and 6th Deputies Howard, Wetzig, Koponen, and Hoffman attended a two-day training of Advanced Roadside Impaired Driving Enforcement. The training was held at the Wexford County Sheriff's Office and provided by the Michigan State Police Alcohol Enforcement Division.
- March 19th and 20th, Deputies Zajac and Ramirez; along with Sgt Quiggin and Lt. Denison, attended a two-day course for Pepperball Instructor/Armorer Certification. The training was held at the Wexford County Sheriff's Office and provided by Pepperball.
- March 19th, Sgt. Rowell completed LEIN TAC refresher training.
- March 22nd Corrections Officers Bowen, Dershem and Hladilek graduated from the 160-hour Correction Officer Academy at Westshore Community College.
- March 26th, Sgt. Yager completed LEIN TAC refresher training.

Wexford County Animal Shelter				Reporting Month March 2024					
The Wexford Count Board of Commissioners requires monthly submission of the following information in accordance with County Ordinance #35 Section3 (B).5 as amended. This report must be submitted to the Wexford County Board of Commissioners within 15 days of the end of the month. This is to be completed according to the guidelines for the Animal Shelter Annual Report -per Act 287. Section9(a) but on a reporting month basis.									
Type of Companion Animal received into the shelter reporting month	Total number of animals received by the shelter during the reporting month less than 6 months of age	Total number of animals received by shelter during reporting month at 6 months of age & older	Total number of animals by type received into the shelter during reporting month	Total number of animals type adopted during reporting month (at the time of adoption) per ref 1		Total number of animals by type sold during reporting month per ref 2	Total number of animals by type transferred to allowable entities during reporting month per ref 3	Total numbers of animal by type euthanized during reporting month	
				Altered	Not Altered			Shelter Animals	Owner Requested
Dogs	3	12	15	13	0	13	4	0	0
Cats	0	9	9	6	0	6	0	0	0

Financial Results	Cats Altered	Cats Not Altered		Dogs Altered	Dogs Not Altered		Total
Adoption Fees	0.00	0.00		195.00	00.00		195.00
Sterilization Deposits	0.00	0.00		0.00	00.00		000.00
Ordinance Fee Refunds							
Reclaim Fees	5 animals reclaimed						55.00
Donations Received							

References:

1. MCL 287.338.8a Sec (1)
2. MCL 287.388
3. MCL 287.338.7;MDARD-registered shelters, law enforcement agencies, or service dog organizations

Printed Name of Person Submitting the Reported Rebecca Jenema	Date Submitted 03-02-2024
Submitter's Signature 	Phone 231-779-9530



Emergency Management Monthly Report

April 2024

- Attended Region 7 Homeland Security meeting, Statewide EM meeting, R7 T&E Grant and TECC/RTF Training within Region 7
- Callouts- (2) Wildfire with one requesting Drone for Thermal assessment, (1) Suspicious/Explosive item on the North Country Trail
- CAPS
- Meetings with Fire Chiefs: Wildfire Briefings
- Michigan Alert and Warning Training
- Preparation and ICS for the Governor Whitmer Breakfast
- HAZMAT Responder Conference and Training 3 Day Event
- Presenter at the Emergency Preparedness Meeting
- Upcoming: Great Lakes Homeland Security Conference and Training, Hosting NWS Sky Warn Training, ASIRT Training for Catholic Human Services

Randy Boike EMD

Wexford County Veterans Services

401 N. Lake Street, Cadillac, MI 49601

231-775-6654

Kathy Cline, Director

1 April, 2024

Veterans Services Monthly Report

March 2024

- Veterans in office visits-62
- Logged phone contacts-227
- Veterans who received emergency assistance -0
- Veterans ineligible/denied for emergency assistance - 0
- County Burial benefits and letters have been initiated-0
- County Burial Benefits ineligible-0
-

We saw 62 Veterans/Family during the month. We had 227 phone calls.

We continue serving our veterans and their families. Our counselor, Mike Coonan, has remained busy seeing new clients almost every time he is here. His work is invaluable. He has a full house every week for his group meetings. Work on this year's Expo and The Wall continues.

Kathy Cline, Director