

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
March 26, 2024

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, and Gary Taylor

Members Absent: Michael Bush

Also Present: Randy Boike, Emergency Management Specialist; Kathy Cline Veterans Services Director; Megan Kujawa, Sr. Exec. Admin Assistant; Daniel Mosholder, MMR Operations Manager; Joe Porterfield, County Administrator/Equalization Director; Kristi Nottingham, Treasurer; Roxanne Snyder, Register of Deeds; and Sheriff Trent Taylo

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the agenda. A vote was called, all in favor. Motion passed 3-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Adams to approve the February 27, 2024, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 3-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.I. Sheriff's Office Monthly Report (February 2024)

Sheriff Taylor was present, a report was provided in the packet. Sheriff Taylor reviewed the report with the committee and highlighted on:

- 3 Deputies left the agency.
- There are currently 6 Deputy vacancies.
- There are 3 Correction Officer vacancies.
- The sponsorship of Cadets to the Academy through the funding a grant from the State is to be believed that the session starting in August will be the last one to be funded through the grant.
- The 3 recent graduates are doing well.
- There was a headcount of 94 in the jail, 26 are from Kalkaska.
- The Sheriff's Office will be holding a extraction training in May that is being put on by MMRMA.
- Sheriff Taylor would like to make note that due to the recent federal law changes in purchasing a firearm that front office staff is doing the best that they can to get through them and so there is a bit of turnaround time.

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to post and advertise for six Deputy Cadets sponsorships to the Academy in August. A vote was called, all in favor. Motion passed, 3-0.

G.2. MMR Monthly Update (February 2024)

Mr. Mosholder, Operations Manager, a statistics report was provided in the packet. Mr. Mosholder informed the committee that:

- 14 EMT's started the EMT Academy, a few have committed to Wexford County.
- They are working on some capital improvements to the stations.
- Mr. Mosholder is coming up on his one-year anniversary in this position and is reaching out to Townships and Fire Chiefs.

G.3. Emergency Management Monthly Report (February 2024)

Mr. Randy Boike, Emergency Management Specialist, was present, and the report was provided in packet. Mr. Boike reviewed the report with the committee and highlighted:

- Homeland Security report is ready and is due in April.
- February was a busy month for call outs.
- The wildfire refresher went very well.
- Working on security for the Governor's Breakfast on April 12th.

G.4. Central Dispatch Monthly Report (February 2024)

No representative from Central Dispatch was present. A report was provided in the packet, there were no concerns.

G.5. Veterans Services Monthly Report (February 2024)

Ms. Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline reviewed the report with the committee. She noted that they are working on vendor applications for the Senior Expo in August.

G.6. Resolution 24-11 Extending Appreciation for Larry Czelusta

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to approve Resolution 24-11 Extending Appreciation for Larry Czelusta's Dedicated Service. A vote was called, all in favor. Motion passed, 3-0.

G.7. Resolution 24-12 Extending Appreciation for Annette Janson

A motion was made by Comm. Adams and supported by Comm. Taylor to forward a recommendation to the full board to approve Resolution 24-12 Extending Appreciation for Annette Janson's Dedicated Service. A vote was called, all in favor. Motion passed, 3-0.

G.8. Employee Recognition

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to present a Certificate of Appreciation to Timothy Pechota for 10 years of service. A vote was called, all in favor. Motion passed, 3-0.

CORRESPONDENCE

None.

ADMINISTRATOR'S COMMENTS

Mr. Porterfield, informed the committee that:

- He received a phone call regarding some potential squatters on County property, it was looked into and some trash was removed and it has been posted.
- He is having a security meeting tomorrow with Judge Audrey and Mr. Boike.
- Mr. Porterfield encourages those to look at the current open positions and to pass the word around.

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

Comm. Adams thanked Mr. Mosholder for his efforts.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Adams to adjourn at 4:19 p.m. A vote was called, all in favor. Motion passed 3-0.



Brian Potter, Chair



Megan Kujawa, Recording Secretary