

COUNTY OF WEXFORD
HUMAN RESOURCES/PUBLIC SAFETY COMMITTEE
REGULAR MEETING MINUTES
February 27, 2024

The regular meeting was called to order by Chair Brian Potter at 4:00 p.m., in the Commissioners' Room, third floor, Historic Courthouse, 437 E. Division St., Cadillac, Michigan.

Members Present: Brian Potter, Kathy Adams, Michael Bush, and Gary Taylor

Members Absent: None.

Also Present: Travis Baker, Central Dispatch Deputy Director; Jami Bigger, Deputy County Administration/HR Director; Randy Boike, Emergency Management Specialist; Robert Champion, Chief Public Defender; Kathy Cline Veterans Services Director; Megan Kujawa, Sr. Exec. Admin Assistant; Daniel Mosholder, MMR Operations Manager; Kristi Nottingham, Treasurer; and Roxanne Snyder, Register of Deeds

ADDITIONS OR DELETIONS TO THE AGENDA

None.

APPROVAL OF THE AGENDA

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the agenda. A vote was called, all in favor. Motion passed 4-0.

APPROVAL OF THE MINUTES

A motion was made by Comm. Taylor and supported by Comm. Bush to approve the January 30, 2024, Regular Meeting Minutes. A vote was called, all in favor. Motion passed 4-0.

PUBLIC COMMENTS

None.

AGENDA ITEMS

G.1. Sheriff's Office Monthly Report (January 2024)

Sheriff Taylor was unable to attend the meeting. A report provided in the packet; there were no concerns.

G.2. MMR Monthly Update (January 2024)

Mr. Mosholder, Operations Manager, provided a statistics report at the meeting. Mr. Mosholder informed the committee that:

- They hired a part-time paramedic, and she is local to the Manton area.
- They will be starting budget season.
- They are still looking for a full-time paramedic to be placed at the Cadillac Fire Department

Chair Potter asked how many units they have in the area. Mr. Mosholder stated that in Wexford County there is one at City Fire and one at Station 1 and there is one in Manton; those are the full-time trucks. There is one part-time truck out of Manton as well.

G.3. Emergency Management Monthly Report (January 2024)

Mr. Randy Boike, Emergency Management Specialist, was present, and the report was provided in packet. Mr. Boike reviewed the report with the committee and highlighted that in March he will be working with local agencies on wildfire refreshers. He has been working with Otsego County on HAZMAT training and they will be paying for him to attend.

G.4. Central Dispatch Monthly Report (January 2024)

Mr. Travis Baker, Central Dispatch Deputy Director, informed the committee that one dispatcher turned in his resignation and another will be going on maternity leave. Mr. Baker stated that just as Mr. Boike they are going to start doing weekly briefing with agencies in the County - Fire, EMS, Law Enforcement, DNR, and National Forest Services to keep everyone informed and ensure that all equipment is operating as it should.

G.5. Veterans Services Monthly Report (January 2024)

Ms. Kathy Cline, Veterans Services Director, was present; a report was provided in the packet. Ms. Cline reviewed the report with the committee. She noted that herself and VSO, Mr. Schmidt, will be attending national training in Denver. Ms. Kline also stated that Mr. Schmidt did well handling the office during her recent absence.

G.6. Public Defender's Office Update

Mr. Robert Champion, Chief Public Defender, was present; a report was provided in the packet. Mr. Champion reviewed with the report with the committee and highlighted on the following:

- There is roughly 9 criminal defense cases waiting for attorneys, they were able to contract one conflict attorney in the U.P.
- There is a shortage of attorneys across the state he has seen up to 72 openings for attorneys.
- He did have someone apply and has an interview with them. He is trying to secure another who is a recent law graduate and should know by Friday.
- This summer they will be having and internship for a couple different positions in the office for college students.
- Starting next week he will be working on the budget for 2024-2025.
- They now have an official satellite office in Missaukee County.

G.7. Resolution 24-07 Extending Appreciation for Marty Penney's Service

A motion was made by Comm. Taylor and supported by Comm. Adams to forward a recommendation to the full board to approve Resolution 24-07 Extending Appreciation for Marty Penney's Dedicated Service. A vote was called, all in favor. Motion passed, 4-0.

G.8. Employee Recognition

A motion was made by Comm. Bush and supported by Comm. Adams to forward a recommendation to the full board to present a Certificate of Appreciation to Michelle Kovach for her 25 years of service. A vote was called, all in favor. Motion passed, 4-0.

G.9. Position Title Change Request – Friend of the Court

A motion was made by Comm. Adams and supported by Comm. Taylor to approve changing the title of Locate Specialist/Support Staff to New Case/Reception/Support Staff at Friend of the Court. A vote was called, all in favor. Motion passed, 4-0.

CORRESPONDENCE

Medical Examiner Report (January 2024)

ADMINISTRATOR'S COMMENTS

Ms. Bigger informed the committee that the outstanding positions of Elections Clerk and Plumbing Inspector have been filled. Ms. Bigger also stated that she is a little over half way through the NACO Leadership training and it is going very well. .

PUBLIC COMMENTS

None.

COMMITTEE COMMENTS

None.

CHAIR COMMENTS

None.

ADJOURN

A motion was made by Comm. Taylor and supported by Comm. Bush to adjourn at 4:22 p.m. A vote was called, all in favor. Motion passed 4-0.



Brian Potter, Chair



Megan Kujawa, Recording Secretary